

## Chapter VA 8

### COUNTY VETERANS' SERVICE GRANTS

VA 8.02 Application, report and eligibility.  
VA 8.03 Budget and operating standards.

VA 8.04 Revision of standards.  
VA 8.05 Use of grants for salary supplements.

**VA 8.01 Classes of counties.** **History:** Cr. Register, December, 1973, No. 216, eff. 1-1-74; am. Register, July, 1976, No. 247, eff. 8-1-76; am. Register, December, 1979, No. 288, eff. 1-1-80; am. Register, February, 1989, No. 398, eff. 3-1-89; am. Register, August, 1993, No. 452, eff. 9-1-93; **CR 07-022: r. Register July 2007 No. 619, eff. 8-1-07.**

**VA 8.02 Application, report and eligibility. (1) APPLICATION.** Application for county veterans' service grants shall be made by the county not later than 6 months after the start of the fiscal year for which the grant is claimed on forms prepared by the department. An application must be accompanied by a copy of the budget proposed for the county veterans' service office for the fiscal year for which the grant is claimed. Application shall be made annually, and the county must meet minimum budget and operating standards established by the department for the county veterans' service office in order to qualify for the initial grant and for each succeeding grant.

**(2) REPORT.** For the initial application, a copy of the last report, if any, to the county board or county clerk covering operation of the county veterans' service office and county veterans service commission shall be submitted with the application, and when such report for the fiscal year immediately preceding the fiscal year for which the grant is claimed has been completed it shall also be submitted to the department. For subsequent applications, a report on county veterans' service office operations shall be submitted on uniform report forms established by the department as soon as completed. The department shall establish a standard system for evaluating the various types of veterans' service work performed by county veterans' service offices, including applications submitted for state and federal benefits, travel in veterans' service work, veterans service commission activity, etc.

**(3) ELIGIBILITY.** Only a county which meets minimum budget and operating standards established by the department and which chooses any new county veterans service officer elected after August 5, 1973, from a list of candidates certified by the director of the state bureau of personnel or appoints such service officer under ch. 63, Stats., may be eligible for a grant. No grant shall be disbursed until the report required and a certified copy of the budget adopted by the county board for county veterans' service

office operation for the fiscal year for which the grant is claimed have been received by the department.

**History:** Cr. Register, December, 1973, No. 216, eff. 1-1-74; am. (1), Register, December, 1979, No. 288, eff. 1-1-80.

**VA 8.03 Budget and operating standards.** In order to qualify for a county veterans' service grant, a county:

**(2)** Shall provide sufficient staff to permit adequate service to its veterans and, if it is not required that full time or part-time staff be hired in addition to the county veterans' service officer to provide such service, shall keep the county veterans' service office open and staffed during normal county working hours by providing staff from full time county offices who will receive telephone and personal inquiries in the absence of the county veterans' service officer during such hours.

**(3)** Shall authorize sufficient travel by the county veterans' service officer and service office staff to permit adequate service to the county's veterans, including out-of-county travel to hospitals, offices of veterans' agencies and veterans' service conferences, institutes, and workshops, and shall provide for equitable allowance or reimbursement for such travel at the same rate other county employees are paid.

**(4)** Shall authorize sufficient supplies and services to permit adequate service to the county's veterans, including telephone expenses.

**(5)** Shall provide adequate service to the county's veterans through the county veterans' service office.

**History:** Cr. Register, December, 1973, No. 216, eff. 1-1-74; am. (1), Register, January, 1990, No. 409, eff. 2-1-90; **CR 07-022: r. (1) Register July 2007 No. 619, eff. 8-1-07.**

**VA 8.04 Revision of standards.** No revision of minimum budget and operating standards shall be made by the department until proposed new standards have been reviewed by the county veterans' service officers' advisory council.

**History:** Cr. Register, December, 1973, No. 216, eff. 1-1-74.

**VA 8.05 Use of grants for salary supplements.** A county may use all or any part of its county veterans' service grant to supplement its salary payments to its county veterans' service officer or service office staff or for other budgeted expenses of the county veterans' service office.

**History:** Cr. Register, December, 1973, No. 216, eff. 1-1-74.