

## Chapter SPS 175

### APPLICATION FOR REGISTRATION

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**Note:** Chapter RL 175 was renumbered chapter SPS 175 under s. 13.92 (4) (b) 1., Stats., Register November 2011 No. 671.

**SPS 175.01 Application.** Any person seeking a certificate of registration as a sanitarian shall submit a completed application on forms supplied by the department.

**Note:** Application forms are available on request to the department located at 1400 East Washington Avenue, P.O. Box 8935, Madison, Wisconsin, 53708, or from the department's website at: <http://dsps.wi.gov>.

**History:** CR 06-125: cr. Register July 2007 No. 619, eff. 8-1-07.

**SPS 175.02 Qualifications for examination. (1)** The department shall issue an approval for examination to an individual who meets the educational and qualifying work experience requirements under this chapter and whose application has been approved by the department.

**(2)** An applicant for examination shall submit evidence, including verified college or university transcripts, and completion of one of the following combinations of education and experience:

(a) A baccalaureate or higher degree in environmental health from an accredited college or university with at least 30 semester or 45 quarter hour academic credits in environmental, physical, biological, chemical, or environmental health areas and one year of full-time equivalent employment in the field of environmental health.

(b) A baccalaureate or higher degree in physical or biological sciences from an accredited college or university with at least 30 semester or 45 quarter hour academic credits in environmental, physical, biological, chemical, or environmental health areas and 2 years of full-time equivalent employment in the field of environmental health.

(c) A baccalaureate or higher degree from an accredited college or university and 4 years of full-time equivalent employment in the field of environmental health.

(d) An associate degree from an accredited college, community college or technical institute in environmental, physical, biological or chemical sciences, and 5 years of full-time equivalent employment in the field of environmental health.

(e) An associate degree from an accredited college, community college or technical institute and 8 years of full-time equivalent employment in the field of environmental health.

**(3)** Proof of required education shall be submitted in the form of an original official transcript and shall be sent by the educational institution to the department.

**History:** CR 06-125: cr. Register July 2007 No. 619, eff. 8-1-07.

**SPS 175.03 Verification of sanitarian experience.** For purposes of verifying the qualified sanitarian work experience

required under this chapter, an applicant shall submit a detailed description of the position held, length of employment, duties of the position, and name of work supervisor.

**History:** CR 06-125: cr. Register July 2007 No. 619, eff. 8-1-07.

**SPS 175.04 Employer work verification.** An applicant shall provide verification from their work supervisor of the applicant's work experience describing the applicant's job duties and number of hours worked per year in the field of environmental health.

**History:** CR 06-125: cr. Register July 2007 No. 619, eff. 8-1-07.

**SPS 175.05 Application review. (1)** An applicant shall submit a completed application for examination and the application fees prior to the scheduled review of applications by the department. The department application procedures and application fees policies in ch. SPS 4 shall apply to the review and processing of applications for examination.

**(2)** The department, in consultation with the advisory committee, shall make an investigation as it deems necessary to determine if the applicant shall be admitted to the examination for registration and may request additional documentation prior to approving an application.

**(3)** The applicant shall be notified in writing of the department's decision regarding their application. An applicant may appeal the application review decision of the department in accordance with ch. SPS 1 procedures.

**History:** CR 06-125: cr. Register July 2007 No. 619, eff. 8-1-07; correction in (1), (3) made under s. 13.92 (4) (b) 7., Stats., Register November 2011 No. 671.

**SPS 175.06 Reciprocal licensure and certification.**

Upon application and payment of the appropriate application fee, an applicant who holds a certificate of registration or license as a sanitarian in good standing issued by the proper authority of any state, territory, or possession of the United States, any foreign country, or any other organization that registers or certifies sanitarians, may receive a certificate in this state provided that the requirements for the registration in the other jurisdiction are comparable to the qualifications for registration in this chapter. The successful passage of a recognized professional examination of any state, territory or possession of the United States, any foreign country or any other organization may be construed as tantamount to passing the required examination recognized by the department, provided that the scope of the examination and the applicant's passing score are comparable to the examination and passing score administered under this chapter.

**History:** CR 06-125: cr. Register July 2007 No. 619, eff. 8-1-07.