


**EXECUTIVE DEPARTMENT**

EXECUTIVE ORDER NO. 14

WHEREAS, the social and economic well-being of Wisconsin requires that its citizens have adequate employment opportunities and the educational and training opportunities necessary for fully productive employment; and

WHEREAS, many of our citizens have difficulty in finding employment because of inadequate education or vocational training, inability to take advantage of traditional education and training programs, lack of work experience, lack of employment opportunities in their area of residence or in their occupation, national or regional economic distress, or physical or mental handicaps; and

WHEREAS, significant segments of the population, including Women, Youth, Hispanics, Blacks, Indians and other minorities, face additional barriers to employment such as language difficulties, inapplicable job requirements, and discrimination; and

WHEREAS, the Comprehensive Employment and Training Act of 1978 specifically designates the state and its chief elected officer, the Governor, with certain responsibilities which include the development and implementation of a statewide comprehensive employment and training plan; the administration of Special Governor's statewide grants for employment and training services, vocational education, youth demonstration projects, and educational linkages; coordination and linkages among state education agencies and between education and employment and training activities to assure that educational opportunities necessary for fully productive employment are provided in the State; coordination and integration of employment and training and related services, including economic development and other job creation activities, to meet the employment and income needs of the unemployed, underemployed, and economically disadvantaged citizens; and the administration of the various titles of the Act covering the Balance of State prime sponsor jurisdiction; and

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WHEREAS, it is the purpose of the Act that its goals be accomplished by the establishment of a flexible and decentralized system of federal, state, and local programs; and

WHEREAS, certain local elected officials have been authorized to develop comprehensive plans for employment and training services in their respective political jurisdictions and significant amounts of public funds have been appropriated for this purpose; and

WHEREAS, other employment, educational, and training programs, which involve local, state and federal agencies and private organizations, have been developed to assist citizens in obtaining the training, education, work experience, employment opportunities and supportive services they require; and

WHEREAS, it is generally recognized that such programs are of maximum effectiveness to the target populations and to the taxpayers who finance them, if they are carefully planned, administered, coordinated, monitored, and evaluated on a comprehensive statewide basis; and



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WHEREAS, employment and training programs interact with and are affected by the policies of related programs, including taxation and revenue, education, industrial and business development, and social welfare and human services; and

WHEREAS, Executive Order No. 50, issued October 24, 1977, created the Governor's Manpower Planning Office and the State Manpower Services Council to plan for and implement comprehensive statewide employment and training activities, and created the Division of Manpower Services within the State Department of Industry, Labor and Human Relations and the Balance of State Advisory Planning Council to plan for and implement employment and training services within the 49 county Balance of State; and

WHEREAS, the 1978 amendments to the Comprehensive Employment and Training Act of 1973 require changes in planning, delivery, and coordination of state employment and training activities,

NOW, THEREFORE, I, Lee Sherman Dreyfus, Governor of the State of Wisconsin, by virtue of the authority vested in me by Section 14.091 and 16.54 of the Wisconsin Statutes, do hereby establish the following structures and assign the following Councils, Offices, and Divisions to execute the responsibilities required by the Comprehensive Employment and Training Act and this Executive Order.

THE GOVERNOR'S EMPLOYMENT AND TRAINING OFFICE

The Governor's Manpower Office, as referenced in Executive Order No. 50, dated October 24, 1977, is hereby renamed the Governor's Employment and Training Office. It is given the responsibility of carrying out all those statewide planning and services responsibilities designated to the Governor under the Comprehensive Employment and Training Act Amendments of 1978, except for the activities of the 49 county Balance of State as designated in this Executive Order. The Governor's Employment and Training Office is also given the responsibility of providing staff support to the State Advisory Employment and Training Council to enable that body to carry out all of its responsibilities as outlined in this Executive Order:

The Governor will appoint the Executive Director of the office, who will serve at the pleasure of the Governor. Staffing of the Governor's Employment and Training Office will consist of three unclassified positions and seventeen classified positions. Adjustments to the size of the staff may be made by the Executive Director after compliance with applicable state provisions for approving changes in staff level and approved by the Department of Administration.

The Executive Director and other staff authorized by the Executive Director will have signatory authority to bind the State of Wisconsin to provide service under grants, contracts, modifications and vouchers required and the employment and training programs administered by the Governor's Manpower Planning Office. The powers, duties, records, personnel and the contractual obligations related to those programs will be the responsibility of the Executive Director or other authorized representatives as designated by the Executive Director.

Positions within the Governor's Manpower Planning Office will exist as defined in Sections 16.54, 16.08(2)(b), 16.08(3), and 14.02 of the Wisconsin Statutes.

The Governor's Employment and Training Office will be responsible for:

1. Developing, on an annual basis and consistent with the Comprehensive Employment and Training Act, the Governor's Coordination and Special Services Plan.
2. Providing staff services to the State Employment and Training Council.
3. Establishing statewide employment and training missions, goals, objectives, policies and priorities and recommending organizational responsibilities and performance guidelines to coordinate more effectively and efficiently the delivery of employment and training services.
4. Gathering, analyzing and disseminating information on employment and training services provided by prime sponsors, including review and comment on prime sponsor plans on behalf of the Governor as required under the Comprehensive Employment and Training Act Amendments of 1978.
5. Reviewing prime sponsor comprehensive employment and training activities to identify and recommend ways to avoid any needless duplication of services.
6. Fostering the cooperation and participation of all state agencies which provide employment and training and related services in the implementation of comprehensive services by prime sponsors.
7. Assessing the effectiveness of State employment and training and related programs and recommending changes in or enactment of appropriate legislation, including recommendations on the employment and training component of welfare reform activities.
8. Providing for the statewide coordination of employment and training and education, including elementary, secondary, vocational and higher education, and related services provided by the state and by prime sponsors to assist citizens in achieving fully productive employment, in order to assure most effective provision of needed educational and training services.
9. Assisting in the coordination of Job Service and related programs under the Wagner-Peyser Act and the Comprehensive Employment and Training Act, including assisting in the negotiation of any agreements between prime sponsors and the state employment service.
10. Fostering the availability of education, training and other employment related opportunities for significant segments of the population, including Women, Youth, Hispanics, Blacks, Indians and other minorities and improving the coordination of special programs to encourage business and economic development among minority and low-income groups.
11. Fostering the promotion of prime sponsor planning reflecting labor market conditions covering more than one prime sponsor area, as well as related activities, such as community development, economic development, vocational education, vocational rehabilitation, and social services.

12. Providing for the exchange of information between states and prime sponsors on state, interstate, and regional planning for economic development, human resources development, education, and other relevant subjects.

13. Making available to prime sponsors and service deliverers appropriate information and technical assistance.

14. Carrying out special model employment and training programs and related services.

15. Providing financial assistance for special programs and services to meet the employment and training needs of rural areas and providing needed vocational education services in areas served by prime sponsors.

16. Performing administrative grant management for those Comprehensive Employment and Training Act funds provided as special grants to Governors, including monitoring and evaluating projects supported with those funds.

17. Performing those other duties or responsibilities which may be deemed appropriate by the Governor or his designee, the Executive Director.

The additional requirements of the Governor's Employment and Training Office include those activities the staff must perform to enable the State Employment and Training Council to meet its responsibilities as outlined in his Executive Order.

THE STATE EMPLOYMENT AND TRAINING COUNCIL

The State Employment and Training Council is an interagency, inter-governmental statewide advisory council composed according to the Comprehensive Employment and Training Act Amendments of 1978. The Act specifies that:

1. At least one quarter of the membership shall be chosen from representatives of units or combinations of local governments, including those which are prime sponsors.
2. One quarter of the membership shall consist of representatives of organized labor, business, and agricultural employers and workers.
3. One quarter of the membership shall consist of representatives of the eligible population, including significant segments and the general public. One half of these members should be economically disadvantaged as defined in the Comprehensive Employment and Training Act Amendments of 1978.
4. No more than one quarter shall consist of deliverers of employment and training and related services, including at least one representative each of the Wisconsin Board of Vocational, Technical and Adult Education, the State Employment Service, the State Advisory Council on Vocational Education, and the Department of Health and Social Services. The Council will be composed of twenty-eight (28) members, including seven representatives in each of the four categories. Representatives of Title I prime sponsor jurisdictions not asked to serve in one year will normally be offered the opportunity to serve in the next.

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All members will be appointed by the Governor and shall serve at the pleasure of the Governor. The Governor will designate as a chairperson of the Council a member from the sectors which include only members drawn from the general public; representatives of the population served; business, labor, and agricultural employers and workers. The State Employment and Training Council will meet at least five times a year, or at the call of the Chairperson or Executive Director as appropriate.

The State Employment and Training Council is advisory and does not relieve the state of its final decision-making responsibilities under the Comprehensive Employment and Training Act.

The Governor or his designee the Executive Director, in consultation with the Chairperson of the State Employment and Training Council, shall establish such committee structures as may be necessary efficiently and effectively to carry out and facilitate the responsibilities of the State Employment and Training Council. These committees will include representatives of the various groups represented by the Council as appropriate to the function of the committee, and will meet as required. Committee chairpersons will be appointed by the Governor, or his designee the Executive Director.

The Chairperson of the Employment and Training Council, in consultation with the Governor, or his designee the Executive Director, may establish ad hoc or working sub-committees and task forces to assist the Employment and Training Council, or its committees, in carrying out their respective responsibilities. Such task forces or sub-committees may include representatives of interested groups and agencies which are not represented on the Employment and Training Council.

The Council is specifically charged with the responsibility for:

1. Reviewing the plans of State agencies providing employment and training and related services and providing comments and recommendations to the Governor, the State agencies, and appropriate Federal agencies on the relevancy and effectiveness of employment and training and related services delivery in the State and on means of improving effectiveness.
2. Reviewing the operation of programs conducted by each prime sponsor and the availability, responsiveness and adequacy of State services provided by State employment and training and related agencies.
3. Recommending to prime sponsors, to agencies providing employment and training and related services, to the Governor, and to the general public ways to improve the effectiveness of employment and training services within the State.
4. Making an annual report to the Governor, including comments on the reports of the State Advisory Council on Vocational Education, and issuing such other studies, reports, and documents to assist prime sponsors, or otherwise carry out the purposes of the Comprehensive Employment and Training Act.
5. Consulting with the State Advisory Council on Vocational Education to identify employment, training and vocational education needs of the State and to assess the extent of coordination among employment and training, vocational education, vocational rehabilitation, public assistance, and

6. Reviewing the comprehensive employment and training plans and modifications of prime sponsors, especially with respect to nonutilization or duplication of existing services.

7. Participating in the development of the Governor's coordination and special services plan.

8. Undertaking such other responsibilities or duties which may be deemed appropriate by the Governor, or his designee the Executive Director, such as taking steps to insure that taxation and revenue and education policies, as well as efforts by business and labor and related planning agencies and economic development efforts are integrated with long term employment and training services plans to insure that all segments of the population are provided with relevant skills matched with adequate and sufficient job opportunities.

EMPLOYMENT AND TRAINING SERVICES DIVISION

The Employment and Training Services Division will consist of 115 positions assigned as a separate division pursuant to Section 16.54(2) to the Department of Industry, Labor and Human Relations and will be under the control, direction and supervision of the Secretary of the Department of Industry, Labor and Human Relations.

The Employment and Training Services Division will be responsible for:

1. Acting as Prime Sponsor for the 49 Balance of State counties participating in the CETA programs.
2. Performing Administrative Grant management functions for those CETA funds provided the state for Balance of State programs under Titles I, II, III, VI and VIII of the CETA Act.
3. Providing staff services to the State Employment and Training Advisory Council and to the Area Employment and Training Advisory Boards.
4. Preparing an annual plan for unduplicated development and efficient sharing of resources and facilities required economically to conduct programs in the Balance of State jurisdiction.
5. Cooperate closely in the planning, development and implementation of employment and training programs with Job Service Division of the Department of Industry, Labor and Human Relations.
6. Providing administrative support functions as needed for the Governor's Employment and Training Office.

THE BALANCE OF STATE EMPLOYMENT AND TRAINING ADVISORY COUNCIL

The Balance of State Employment and Training Advisory Council will be composed according to the Comprehensive Employment and Training Act and consist of approximately equal membership representing (a) state agencies with responsibility for employment and training development in the Balance of State Prime Sponsor jurisdiction, (b) the general public, and (c) members of area employment and training advisory boards.

All members will be appointed by the Secretary of the Department of Industry, Labor and Human Relations and serve at the pleasure of the secretary. The chairperson of the Council will be elected by the members. The Balance of State Employment and Training Advisory Council will meet on a quarterly basis, or at the call of the Chairperson, as appropriate.

The Balance of State Employment and Training Advisory Council is advisory to the Department of Industry, Labor and Human Relations. The Council's advisory authority does not relieve the state from the final decision-making responsibilities specified under the Act.

In order to facilitate the work and responsibilities of the Balance of State Employment and Training Advisory Council, appropriate committees may be established by the Chairperson.

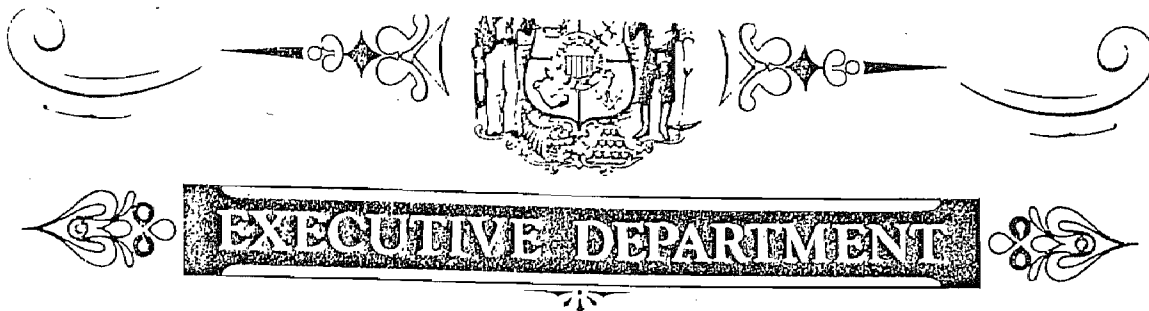
The Council is specifically charged with the responsibility for:

1. Advising the Department of Industry, Labor and Human Relations in the identification of basic goals, policies and procedures for programs serving the Balance of State jurisdictions.
2. Evaluating, assessing and recommending program plans and providing continuing analysis of the needs for employment and training and related services within the Balance of State jurisdiction.
3. Monitoring all programs funded under Title I, II, III, VI and VII of the Comprehensive Employment and Training Act and providing objective evaluations of other employment and training and related programs operating in the Balance of State jurisdiction.
4. Undertaking other responsibilities or duties which may be deemed appropriate by the Governor or the Secretary of the Department of Industry, Labor and Human Relations.

To obtain broad-based participation in the comprehensive planning process by citizens, local units of government, business, labor, industry, and representatives of key target population groups, the Advisory Council will establish and utilize a network of Area Employment and Training Advisory Planning Boards to stimulate local contributions to the planning process. The Area Employment and Training Advisory Planning Boards' geographic jurisdictions will adhere to the Wisconsin Administrative Districts as established by Executive Order No. 22, issued August 24, 1970, and directed by Section 101(d) of the Comprehensive Employment and Training Act.

The Area Employment and Training Advisory Planning Boards will have major responsibility for: identifying area resources and needs; selecting area goals and objectives; recommending priorities for services; reviewing programs as implemented; and making recommendations to the Balance of State Employment and Training Advisory Council and the State Employment and Training Council.

In order to carry out the provisions of the Comprehensive Employment and Training Act of 1973, the following counties are hereby designated as agencies for the purpose of entering into agreements with other counties or municipalities to qualify as Prime Sponsors: Dane, Marathon, Kenosha, Milwaukee, Outagamie, Racine, Rock, Waukesha and Winnebago. Where consortia agreements are negotiated between these counties and adjoining counties or municipalities, subject to the provisions of the Comprehensive Employment



and Training Act, those counties are also designated as eligible to participate in the operation of employment and training programs.

The Northwest Wisconsin Concentrated Employment Program, Inc. shall act as prime sponsor for the ten county area including: Douglas, Bayfield, Ashland, Iron, Burnett, Washburn, Sawyer, Price, Taylor, and Rusk.

This Executive Order supersedes Executive Order No. 25 issued July 1, 1971; Executive Order No. 6 issued February 1, 1975; Executive Order No. 13 issued June 30, 1975; Executive Order No. 39 issued February 16, 1977; and Executive Order No. 50 issued October 24, 1977.

Nothing contained in this Executive Order shall diminish the rights and responsibilities of prime sponsors of employment and training programs under the Comprehensive Employment and Training Act. Nothing contained herein shall supersede state or federal legislation governing the operation of existing employment and training programs.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this first day of May, in the year of Our Lord, one thousand nine hundred and seventy-ni

Lee Sherman Dreyfus

LEE SHERMAN DREYFUS

By the Governor:

Vel R. Phillips

VEL R. PHILLIPS
Secretary of State