

## SECRETARY OF STATE

<b>Budget Summary</b>							
Fund	2018-19 Base Year Doubled	2019-21 Governor	2019-21 Jt. Finance	2019-21 Legislature	2019-21 Act 9	<u>Act 9 Change Over Base Year Doubled</u>	
						Amount	Percent
PR	\$543,800	\$670,700	\$553,000	\$553,000	\$553,000	\$9,200	1.7%

<b>FTE Position Summary</b>						
Fund	2018-19 Base	2020-21 Governor	2020-21 Jt. Finance	2020-21 Legislature	2020-21 Act 9	<u>Act 9 Change Over 2018-19 Base</u>
						0.00
PR	2.00	3.00	2.00	2.00	2.00	0.00

### Budget Change Items

**1. STANDARD BUDGET ADJUSTMENTS**

PR	\$9,200
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**Governor/Legislature:** Provide an adjustment of \$4,600 annually to the Secretary of State's (SOS) program fees appropriation for full funding of continuing position salaries and fringe benefits (\$4,600 for fringe benefits annually).

**2. ADDITIONAL RESOURCES FOR THE OFFICE**

	<u>Governor (Chg. to Base)</u>		<u>Jt. Finance/Leg. (Chg. to Gov)</u>		<u>Net Change</u>	
	Funding	Positions	Funding	Positions	Funding	Positions
PR	\$117,700	1.00	-\$117,700	- 1.00	\$0	0.00
GPR-REV -	\$122,900		\$122,900		\$0	

**Governor:** Provide \$65,200 in 2019-20 and \$52,500 in 2020-21 and 1.00 FTE position annually to the SOS's program fees appropriation. The increased expenditure authority reflects increased funding for salary, fringe, and supplies and services, offset partially by reduced LTE funding, for a new Record and Forms Management Specialist position for the Office, as well as

one-time financing necessary to move the office to a new location to accommodate the additional position. The administration states that the new location for the office has not been determined.

The administration indicates that the new position would restore the records management and office assistant functions associated with the Office Operations Associate position that was removed from the SOS in the 2015-17 budget. Primary functions of the position would include: (a) oversight of programs related to apostilles and other authentications; (b) management and review of records and publication activities; and (c) assisting customers with locating documents.

**Joint Finance/Legislature:** Delete provision. Under current law, at the close of each fiscal year, any balance of revenues in the SOS's program fees appropriation that exceeds 10% of that year's expenditures lapses to the general fund. Deletion of this provision would increase the estimated amounts transferred to the general fund under the bill by \$71,700 in 2019-20 and by \$51,200 in 2020-21.