

State of Wisconsin

SENATE CHAIR
Alberta Darling

317 East, State Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-5830



ASSEMBLY CHAIR
John Nygren

309 East, State Capitol
P.O. Box 8593
Madison, WI 53708-8953
Phone: (608) 266-2343

Joint Committee on Finance

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Alberta Darling
Representative John Nygren

Date: October 7, 2015

Re: s. 16.515/16.505(2), Stats. Request

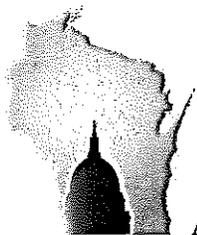
Attached is a copy of a request from the Department of Administration, received October 7, 2015, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Brown County District Attorney's Office.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Monday, October 26, 2015**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN:jm



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Office of the Secretary
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1741
Fax (608) 267-3842

Date: October 7, 2015

To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance

The Honorable John Nygren, Co-Chair
Joint Committee on Finance

From: Scott A. Neitzel, Secretary
Department of Administration

RECEIVED
OCT 07 2015

Div. of Finance

Subject: s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

AGENCY	DESCRIPTION	2015-16		2016-17	
		AMOUNT	FTE	AMOUNT	FTE
DAs 20.475(1)(h)	Gifts and grants		1.0*		1.0*

* Project position ending 9/30/2016.

As provided in s. 16.505(2), the request(s) will be approved on October 28, 2015, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

Date: September 22, 2015
To: Michael Heifetz
From: Caitlin Morgan Frederick
Subject: Section 16.505(2) Request

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

DOA RECOMMENDATION:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2015-16</u>		<u>2016-17</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants		1.0*		1.0*

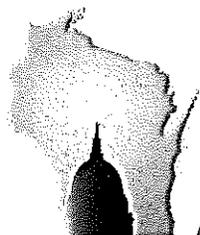
* Project position ending 09/30/2016.

AGENCY REQUEST:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2015-16</u>		<u>2016-17</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants		1.0*		1.0*

* Project position ending 09/30/2016.


MH APPROVAL 10-05-15 (FORWARD TO MARY HAMELE)



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Division of Executive Budget and Finance
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1736
Fax (608) 267-0372
TTY (608) 267-9629

Date: September 22, 2015

To: Scott A. Neitzel, Secretary
Department of Administration

From: Caitlin Morgan Frederick
Executive Policy and Budget Manager

Subject: Request Under s. 16.505 from the Brown County District Attorney to
Extend a 1.0 FTE Program Revenue Assistant District Attorney Project
Position.

Request:

The Department of Administration, on behalf of the Brown County District Attorney's Office, requests the extension of a 1.0 FTE program revenue assistant district attorney project position from September 30, 2015, to September 30, 2016.

Revenue Sources for Appropriation(s):

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h) is a federal grant from the U.S. Department of Justice's Office on Violence Against Women to the Brown County District Attorney's Office. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request for an increase in expenditure authority. The Brown County District Attorney's Office will reimburse the salary and fringe benefit costs for the assistant district attorney prosecutor position from the grant award.

Background:

In July 2013, the state Department of Justice's Office of Crime Victim Services awarded Brown County a federal STOP Violence Against Women Grant of \$60,200 to fund the salary and fringe benefits for a Violence Against Women assistant district attorney to specialize in prosecuting domestic violence and sexual assault cases. Initial position authority was granted January 13, 2014, and was effective through June 30, 2014. Subsequent approval to extend the position through June 30, 2015, was granted by the Joint Committee on Finance on July 7, 2014, as the result of an additional award of \$115,998. In April of this year, the Joint Committee on Finance allowed for adjustment of the award period to a federal fiscal year award, allowing the position to be extended through September 30, 2015. The Department of Justice reissued the award with an adjusted period matching the federal fiscal year.

The Violence Against Women assistant district attorney is a component of Brown County's strategy to implement best practices-based domestic violence and sexual assault case prosecution policies, to address the existing backlog of domestic violence and sexual assault cases, and to build relationships with the victims of domestic violence or sexual assault and the community organizations and advocacy groups that provide victim services.

The Brown County District Attorney's Office has applied for a grant of \$121,800 through the Wisconsin and U.S. Departments of Justice, which would enable the position to continue through September 30, 2016.

Analysis:

The Brown County District Attorney's Office annually reviews over 5,500 criminal cases, including over 1,000 referrals for domestic violence and between 150 and 200 referrals for sexual assaults. The STOP Violence Against Women Grant allows an assistant district attorney to specialize in domestic violence and sexual assault cases and build relationships with the victims of domestic violence and sexual assault and the community organizations that provide services to victims. The Violence Against Women assistant district attorney provides vertical prosecution, which means the same prosecutor works the case through the prosecution process for most, if not all, sexual assault and domestic violence cases referred to the office. In addition, by following the case from the initial hearing through sentencing, the prosecutor provides the victim or victims with a consistent, specialized, single point of contact throughout the process. Without the additional prosecutor position, the District Attorney's Office would be unable to dedicate the appropriate resources to these types of cases, as the existing staff is also required to prosecute violent and property crimes.

Since January 2014, the Violence Against Women prosecutor has participated in trainings focusing on sexual assault prosecutions, prosecutions involving children and prosecutions of domestic violence cases, including training on trial and case strategy best practices. The assistant district attorney has also participated on various multidisciplinary teams in the community, working to build relationships and support systems for victims of sexual assault and domestic violence, as well as establish the framework for developing sexual assault and domestic violence prosecution policies.

The Violence Against Women assistant district attorney project position will continue to develop and implement specific domestic violence and sexual assault case policies and procedures, create a comprehensive case review process, and work to address the backlog of domestic violence and sexual assault cases. The office has continued to experience a backlog of cases, even with the renewal of the current position through September 30, 2015, and the District Attorney has continued to use a variety of methods to address the issue, including the use of contractors.

Scott A. Neitzel, Secretary
Page 3
September 22, 2015

The assistant district attorney position furthers the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women and building relationships with collaborative partners in the criminal justice system and the advocacy groups that serve victims in Brown County.

Recommendation:

Approve the request.



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Division of Administrative Services
State Prosecutors Office
Post Office Box 7869
Madison, WI 53707-7869
Voice (608) 267-2700
Fax (608) 264-9500

DATE: August 12, 2015

TO: Michael Heifetz, Administrator
Division of Executive Budget and Finance

FROM: Philip W. Werner, ^{PWW} Director
State Prosecutors Office

SUBJECT: **REQUEST UNDER S. 16.505 FOR DEPARTMENT 475: BROWN
COUNTY DISTRICT ATTORNEY'S OFFICE**

On behalf of the Brown County District Attorney's Office, I am submitting the attached request to extend position authorization of a 1.0 FTE program revenue project position in Department 475, District Attorneys.

Thank you for your attention to this matter.

Attachment

**DEPARTMENT OF ADMINISTRATION REQUEST UNDER S. 16.505 FOR
POSITION AUTHORIZATION**

I. REQUEST

The Department of Administration requests, under s.16.505, the extension of a 1.0 FTE Program Revenue (PR) assistant district attorney (ADA) project position from September 30, 2015, to September 30, 2016. The position is in the Brown County District Attorney's (DA's) Office and will be funded via appropriation s.20.475(1)(h).

II. BACKGROUND

Funding for the Brown County STOP Violence Against Women Act (VAWA) prosecutor has been provided by the U.S. Department of Justice Office on Violence Against Women (OVW), and authorized by the Wisconsin Department of Justice (DOJ) Office of Crime Victim Services (OCVS). The initial grant provided funding of \$60,200 for the salary and fringe benefits of 1.0 FTE ADA from January 13, 2014, through June 30, 2014, and the Joint Committee on Finance granted position authorization for that timeframe. The Brown County DA's office subsequently was awarded funding of \$115,998 by the Wisconsin DOJ for the STOP VAWA Specialized Prosecution Grant through June 30, 2015, and the Joint Committee on Finance extended position authority through that date. Recently, the federal government changed its award period from a July-to-June fiscal year to the federal fiscal year of October-to-September. Consequently, the Wisconsin DOJ re-issued the \$115,998 award for the timeframe of October 1, 2014, to September 30, 2015. As a result, DOA sought Joint Committee on Finance approval to extend position authority through September 30, 2015, and the Committee approved the request. The Brown County DAs Office has applied for \$121,821 in continued funding through the Wisconsin DOJ in order to continue the grant-funded position through September 30, 2016.

From July 1, 2014, through August 4, 2015, the Brown County DA's Office received nearly 10,100 referrals. Over 6,300 of the referrals were non-traffic (civil or criminal traffic) referrals, over 200 referrals for sexual assault or sexual assault of a child, 13 for stalking, and nearly 1,100 for domestic violence. This caseload volume presents an extraordinary challenge for primarily six prosecutors who also prosecute significant numbers of other violent crimes and property crimes.

The VAWA prosecutor will: streamline the investigation and prosecution of domestic violence, sexual assault, and stalking cases using best-practices-based policies; provide technical assistance to Region 4 counties as requested; and, continue to reduce the backlog of sensitive crimes cases in Brown County. Overall, the VAWA prosecutor will work to improve prosecution outcomes in sensitive crimes cases by

increasing the quality of case preparation without increasing the time expended on case management.

The DA's Office realizes that best practices call for a timely and in-depth victim consultation upon receipt of each referral, prior to a charging decision, or a decision not to prosecute. Ongoing contact with victims is needed, as is a victim-centered prosecution.

III. ANALYSIS

This position is in furtherance of the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women. The grant encourages collaboration between the primary players in the criminal justice system (prosecutors, law enforcement, and corrections) and the advocacy groups that serve victims in Brown County and Region 4 counties. The grant also is intended to encourage ongoing contact between the prosecutor and the victim. Victim safety and offender accountability are important aspects of the grant.

IV. FISCAL ANALYSIS

The Brown County DA's office has applied for an OVVWisconsin DOJ grant of \$121,821 for the continuation of a 1.0 FTE STOP/VAWA prosecutor position. The program revenue appropriation, s.20.475(1)(h), is continuing and will be re-estimated based on actual experience.

V. REVENUE SOURCE FOR APPROPRIATION

The source of the grant funds is a U.S. Department of Justice VAWA grant that is administered through the Wisconsin DOJ. The Brown County DA's office will reimburse the salary and fringe benefit costs for the State-paid ADA in the Department of District Attorneys.

VI. SPECIAL INFORMATION

The co-chairs of the Joint Committee on Finance, in a letter to the Department of Administration Secretary dated June 12, 1996, set forth four additional items of information that should be included in a s.16.505 request for additional positions in the DA program.

- a. *An explanation of the effect of the position on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the results of the LAB methodology using the modifications recommended by the Wisconsin District Attorneys Association and highlights

the impact of the continuing position requested on the DA's Office. The table uses the most current court data available (2011-2013) and the positions authorized as of February 13, 2015. It is important to note that the position need shown in the LAB methodology is a general need corresponding to all duties of a DA Office, and is not specific to a particular type of activity or caseload such as that covered by this grant. As this position existed at the time of the February 13, 2015, caseload study, no change in the needs analysis is shown if position authority is granted for this position.

- b. *An assessment of similar caseload problems in counties not addressed by the request.*

Data with which to make this assessment are not available.

- c. *An explanation of why the request has greater priority than similar needs existing in other counties.*

Other counties had the opportunity to apply for the funds to the extent permitted by law.

- d. *If the request is intended to address a specific type of caseload, an explanation of why this type of caseload has a greater priority than other types.*

This grant, funded by the U.S. Department of Justice OWW, and authorized by the OCVS, is intended for the Brown County DA's Office to develop and strengthen effective responses to violence against women.

Table 1: DA Office Caseload Analysis, February 13, 2015

DA Office	2/13/15 Total FTE Positions *	FTE needed before positions approved	FTE needed after positions approved	DA Office	2/13/15 Total FTE Positions *	FTE needed before positions approved	FTE needed after positions approved
Adams	1.20	1.34	1.34	Marathon	11.00	3.27	3.27
Ashland	2.00	0.30	0.30	Marinette	2.60	0.40	0.40
Barron	3.00	2.67	2.67	Marquette	1.00	0.52	0.52
Bayfield	1.00	0.92	0.92	Milwaukee	120.50	-17.87	-17.87
Brown	13.00	11.62	11.62	Monroe	3.00	3.39	3.39
Buffalo	1.00	0.61	0.61	Oconto	2.00	0.93	0.93
Burnett	1.25	1.55	1.55	Oneida	2.50	1.66	1.66
Calumet	2.00	0.96	0.96	Outagamie	10.00	7.02	7.02
Chippewa	5.00	1.66	1.66	Ozaukee	3.00	1.53	1.53
Clark	2.00	0.37	0.37	Pepin	0.80	-0.26	-0.26
Columbia	4.75	3.01	3.01	Pierce	2.50	0.56	0.56
Crawford	1.00	-0.28	-0.28	Polk	3.00	2.48	2.48
Dane	27.85	6.45	6.45	Portage	4.00	3.90	3.90
Dodge	4.00	1.80	1.80	Price	1.00	0.10	0.10
Door	2.00	0.60	0.60	Racine	18.00	9.96	9.96
Douglas	3.50	2.24	2.24	Richland	1.80	-0.13	-0.13
Dunn	3.00	2.76	2.76	Rock	14.00	2.99	2.99
Eau Claire	8.00	4.75	4.75	Rusk	1.50	0.31	0.31
Florence	0.50	4.05	4.05	Saint Croix	6.00	0.71	0.71
Fond du Lac	8.00	3.30	3.30	Sauk	5.00	2.23	2.23
Forest	1.00	1.50	1.50	Sawyer	2.00	1.14	1.14
Grant	2.00	2.17	2.17	Shaw/Men	3.00	2.03	2.03
Green	2.00	0.87	0.87	Sheboygan	7.50	3.71	3.71
Green Lake	1.50	0.47	0.47	Taylor	1.00	0.45	0.45
Iowa	1.75	0.91	0.91	Trempealeau	2.00	0.07	0.07
Iron	1.00	-0.25	-0.25	Vernon	2.00	-0.04	-0.04
Jackson	2.00	1.74	1.74	Vilas	2.00	0.96	0.96
Jefferson	5.30	1.79	1.79	Walworth	5.00	3.10	3.10
Juneau	2.50	0.55	0.55	Washburn	1.25	0.73	0.73
Kenosha	16.00	6.05	6.05	Washington	5.00	3.86	3.86
Kewaunee	1.50	-0.13	-0.13	Waukesha	15.50	7.76	7.76
La Crosse	8.00	4.75	4.75	Waupaca	3.50	1.14	1.14
Lafayette	1.00	0.28	0.28	Waushara	2.00	1.13	1.13
Langlade	1.50	2.07	2.07	Winnebago	10.00	6.41	6.41
Lincoln	2.00	1.17	1.17	Wood	4.00	5.57	5.57
Manitowoc	5.00	2.41	2.41				

*Modifications:

- 1) The 0.5 GPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 2) In Milwaukee, the total FTE used is 120.50 rather than 121.50 due to the following factor:
 - a) the 1.0 FTE DNA position serves the entire state; so, showing it as a Milwaukee position distorts the data.
- 3) In Brown the total FTE used is 13.00 rather than 14.00 due to the following factor:
 - a) the 1.0 ADA FTE sex predator position in Brown is excluded because it also serves approximately 20 other DA offices.
- 4) The weighted time estimate for CHIPS cases was changed from 2.61 hours to 6.0 hours effective in the 2004-06 study, based on a 7/04 WDAA Executive Board recommendation.
- 5) CHIPS extensions include permanency plan review petitions filed under s. 48.365 beginning with data for 2006.
- 6) Immunization cases filed by DA Offices under s. 48.13(13) are included with CHIPS cases beginning with data for 2006.
- 7) WDAA Executive Board authorized the following changes to the weighted time estimates beginning with the 2007-09 caseload study:
 - a) Increase the "reviewing case referrals that are not prosecuted" from 35 to 100 hours per year, thereby reducing hours available per prosecutor to handle individual cases to 1162 per year.
 - b) Weighted time estimate for Class A and First Degree Reckless homicides changed from 100 hours each to 160 hours each.
 - c) Weighted time estimate for "All other Homicides" changed from 50 to 80 hours each.
 - d) The weighted time estimate for misdemeanors changed from 2.17 hours each to 2.91 hours each.
 - e) The weighted time estimate for criminal traffic changed from 1.68 hours each to 2.91 hours each.
 - f) Weighted time estimate for juvenile delinquency changed from 3.32 hours each to 3.44 hours each.

Werner, Phil W - DOA

From: Belair, Sarah <Sarah.Belair@da.wi.gov>
Sent: Wednesday, August 05, 2015 11:20 AM
To: Werner, Phil W - DOA
Subject: RE: STOP VAWA Grant

I had a different email returned too, so it was probably something on my end. I apologize.

Yes, we will need to reapply for the second and third years; however, those years will be non-competitive.

Thank you!
Sarah

Sarah E. Belair
Assistant District Attorney
Brown County District Attorney's Office
300 E. Walnut Street
Green Bay, WI 54301
Phone: (920) 448-4190
Fax: (920) 448-4189
sarah.belair@da.wi.gov

From: Werner, Phil W - DOA
Sent: Wednesday, August 05, 2015 11:17 AM
To: Belair, Sarah
Subject: RE: STOP VAWA Grant

Sarah: Thank you for resending the d-mail. I'm not sure why the initial version didn't get to me. The information that you provided is very helpful.

Though the application is for one year, will you need to reapply for the second and third years of the grant?

Again, thanks. Phil.

From: Belair, Sarah [<mailto:Sarah.Belair@da.wi.gov>]
Sent: Wednesday, August 05, 2015 10:48 AM
To: Werner, Phil W - DOA
Subject: FW: STOP VAWA Grant

Hi Phil,

I sent this last night but received an error message that it didn't go through to you.

Thanks,
Sarah

Sarah E. Belair
Assistant District Attorney
Brown County District Attorney's Office
300 E. Walnut Street
Green Bay, WI 54301
Phone: (920) 448-4190
Fax: (920) 448-4189
sarah.belair@da.wi.gov

From: Belair, Sarah
Sent: Tuesday, August 04, 2015 5:08 PM
To: Werner, Phil W - DOA

Cc: Lasee, David
Subject: FW: STOP VAWA Grant

Hi Phil,

Here is the application that we submitted for the VAWA Regional Prosecutor position. This application covers one year, October 1, 2015 through September 30, 2016; however, the grant would actually be for 3 years.

Shira Phelps is the contact for Program/Policy issues and Tanya Herranz is the contact for Budget/Fiscal issues.

- Shira Phelps – (608) 267-5250 – phelpssr@doj.state.wi.us
- Tanya Herranz – (608) 264-7657 – herranztd@doj.state.wi.us

Also, I have included approximate case numbers from July 1, 2014 through August 4, 2015 below.

- 10,097 total referrals received
- 6,383 of those were non-traffic (civil or criminal traffic) referrals
- 201 referrals for Sexual Assault or Sexual Assault of a Child – 154 have been reviewed with action, 47 remain under review
- 13 referrals for Stalking – 12 reviewed with action, 1 remains under review
- 1085 referrals for Domestic Violence – 987 reviewed with action, 98 remain under review

If you have any questions or need any additional information, please let me know.

Thank you,
Sarah

Sarah E. Belair
Assistant District Attorney
Brown County District Attorney's Office
300 E. Walnut Street
Green Bay, WI 54301
Phone: (920) 448-4190
Fax: (920) 448-4189
sarah.belair@da.wi.gov

From: Lasee, David
Sent: Wednesday, July 29, 2015 9:30 AM
To: Werner, Phil W - DOA
Cc: Belair, Sarah
Subject: RE: STOP VAWA Grant

Phil,

Thanks for getting the ball rolling on this (and for reminding me about it). I will have Sarah Belair provide the application and other information to you as she is handling the grant work. Do you want the total number of cases our office has handled during that time frame, or the number of cases that the VAWA prosecutor has worked on?

Thanks,
Dave

David L. Lasee
District Attorney
Brown County District Attorney's Office
300 East Walnut Street
Green Bay, WI 54301
(920)448-4190 (telephone)
(920)448-6203 (fax)

david.lasee@da.wi.gov

From: Werner, Phil W - DOA
Sent: Wednesday, July 29, 2015 9:24 AM
To: Lasee, David
Subject: RE: STOP VAWA Grant

Dave: I will begin the process to extend position authority. Could you please send a copy of the application and any other data you have regarding the number of cases your office has handled from July 1, 2014, to the present, etc. The State Budget Office and Joint Finance are interested in this type of information. Do you know whom at DOJ reviews the VAWA applications?

Thanks. Phil.

From: Lasee, David [<mailto:David.Lasee@da.wi.gov>]
Sent: Tuesday, July 28, 2015 5:46 PM
To: Werner, Phil W - DOA
Subject: RE: STOP VAWA Grant

Phil,

Thank you for the heads up. We have applied for the VAWA grant for the period beginning October 1, 2015, but I don't know when we will find out about the possible award. Are we able to seek an extension of position authority conditioned upon the receipt of funds from the grant? I would obviously prefer to keep that position authority in place in the event that we receive the funds, as I wouldn't want to lay someone off temporarily while we get the position authority sorted out.

Please advise. Thanks,
Dave

David L. Lasee
District Attorney
Brown County District Attorney's Office
300 East Walnut Street
Green Bay, WI 54301
(920)448-4190 (telephone)
(920)448-6203 (fax)
david.lasee@da.wi.gov

From: Werner, Phil W - DOA
Sent: Tuesday, July 28, 2015 10:55 AM
To: Lasee, David
Subject: STOP VAWA Grant

Hi Dave: I hope you are well.

Position authority for the STOP VAWA grant is effective through September 30, 2015. If you plan to seek an extension of the position authority, please send to me any information that identifies additional funding and the timeframe that is covered by the extension. As you know, it can take 6-8 weeks to complete the process and secure approval from Joint Finance.

Thanks much. Phil.

Philip W. Werner
Director, State Prosecutors Office
WI Department of Administration
101 E. Wilson St., 9th Floor
P.O. Box 7869
Madison, WI 53707
Phone: (608) 267-2700
Fax: (608) 264-9500

WISCONSIN DEPARTMENT OF JUSTICE

DOJ USE ONLY

Applicant Hereby Applies to the DOJ for Financial

Support for the Within-Described Project:

SUBGRANT #: 11420

Receipt Date	Award Date	Subgrant Number(s)
7/9/2015		-- 11420

SHORT TITLE: Brown County Regional VAWA Prosecutor

1. Type of Funds for which you are applying.	<input type="checkbox"/> VAWA STOP: Specialized Prosecution Regional Resource Prosecutor 2015		
2. Applicant	Name Of Applicant:		
	Brown County District Attorney		County: Brown
	Street Address Line 1: 300 East Walnut Street		
	Address Line 2:		Address Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
3. Recipient Agencies	Brown County District Attorney		
4. Signatory	Name:		Title: County Executive
	County Executive Troy Streckenbach		Agency: Brown County
	Address Line 1: 305 East Walnut Street		
	Address Line 2:		Addr Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
	Phone: 920-448-4001	Fax:	Email: streckenbach_tj@co.brown.wi.us
5. Financial Officer	Name:		Title: Assistant District Attorney
	Assistant District Attorney Sarah Belair		Agency: Brown County District Attorney
	Address Line 1: 300 East Walnut Street		
	Address Line 2:		Addr Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
	Phone: 920-448-4190	Fax:	Email: sarah.belair@da.wi.gov
6. Project Director	Name:		Title: District Attorney
	District Attorney David L-Lasee		Agency: Brown County District Attorney
	Address Line 1: 300 East Walnut Street		
	Address Line 2:		Addr Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
	Phone: 920-448-4190	Fax: 920-448-4189	Email: david.lasee@da.wi.gov
7. Brief Summary of Project (Do Not Exceed Space Provided)	<p>Short Title (may not exceed 50 characters) Brown County Regional VAWA Prosecutor</p> <p>Funds will be used by the Brown County District Attorney's office to hire a VAWA Prosecutor to: 1) streamline the investigation and prosecution of domestic violence, sexual assault, and stalking cases by implementing customized, best-practices-based policies and standardized litigation materials based on local needs assessment results; 2) provide technical assistance, such as legal research, case analysis and management, and litigation strategy, to Region 4 counties as requested; 3) continue to reduce Brown County's sensitive crimes backlog; and 4) continue collaboration with Brown County CCR partners and victim advocacy groups, and develop or strengthen CCR teams in Region 4 counties based on the local needs assessment.</p> <p>Overall, the Brown County Regional VAWA Prosecutor will work to improve prosecution outcomes in sensitive crimes cases by increasing the quality of case preparation without significantly increasing the time expended on case management and by increasing collaboration among local agencies.</p>		

8. SubGrant Budget

Sources

Categories	Federal	Cash Match (New Approp.)	In-Kind Match	Category Total
Personnel	53,600.00	0.00	20,193.00	73,793.00
Employee Benefits	33,500.00	0.00	10,338.00	43,838.00
Travel (Including Training)	4,000.00	0.00	0.00	4,000.00
Equipment	0.00	0.00	0.00	0.00
Supplies & Operating Expenses	190.00	0.00	0.00	190.00
Consultants/Contractual	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Source Total	91,290.00	0.00	30,531.00	121,821.00

9. Project Start Date: 10/1/2015 Project End Date: 9/30/2016

10. BUDGET DETAILS:

A. MASTER BUDGETS:

BY RECIPIENT AGENCY	YEAR 1	Total
Brown County District Attorney	121,821.00	121,821.00
Total:	121,821.00	121,821.00

Allocation/Recipient Agency: Brown County District Attorney

Category:	YEAR 1	Total
Personnel	73,793.00	73,793.00
Employee Benefits	43,838.00	43,838.00
Travel (Including Training)	4,000.00	4,000.00
Supplies & Operating Expenses	190.00	190.00
Total	121,821.00	121,821.00

11. BUDGET DETAILS:

A. MASTER BUDGETS:

Line Item Details for Brown County District Attorney

YEAR 1

PERSONNEL

Justification: Federal funds for salary for full-time VAWA Prosecutor from October 1, 2015, through September 30, 2016; this includes ADA salary with the pay progression increase, which would be effective July 2016, according to the Department of Administration. COST

Also includes in-kind assistance from the District Attorney and an existing Legal Assistant for this time period.

Detailed calculations can be found in each position line item.

Position: District Attorney (in-kind match assistance)
Name: David Lasee

Description of your computation: 2 hours of District Attorney time per week at \$58,145 (\$58,145 x 2 hours x 52 weeks)

Source: Federal	0.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	6,047.00

Position: Legal Assistant (in-kind match assistance)
Name: Jill Stenson

Description of your computation: 14.25 hours of Legal Assistant time per week at \$19.09/hour (\$19.09 x 14.25 hours x 52 weeks)

Source: Federal	0.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	14,146.00

Position: VAWA Prosecutor
Name: Sarah Belair

Description of your computation: \$53,600 estimated salary from October 1, 2015, through September 30, 2016, per DOA.

Source: Federal	53,600.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Personnel Year 1 Total: 73,793.00

EMPLOYEE BENEFITS

Justification: Fringe benefits for VAWA Prosecutor, including FICA, Health Insurance, Unemployment, and Workers' Compensation from October 1, 2015, through September 30, 2016. COST

Also includes in-kind assistance from the District Attorney and an existing Legal Assistant for this time period.

Position: District Attorney (in-kind match assistance)
Name: David Lasee

Description of your computation: 38.86% fringe rate (\$6,047 x .3886)

Source: Federal	0.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	2,350.00

Position: Legal Assistant (in-kind match assistance)
Name: Jill Stenson

Description of your computation: 56.47% fringe rate (\$14,146 x .5647)

Source: Federal	0.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	7,988.00

Position: VAWA Prosecutor
Name: Sarah Belair

Description of your computation: \$33,500 estimated fringe costs from October 1, 2015, through September 30, 2016, per DOA.

Source: Federal	33,500.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Employee Benefits Year 1 Total:

43,838.00

TRAVEL (INCLUDING TRAINING)

Justification: Travel and expenses for VAWA Prosecutor to make at least two trips to each Region 4 county from October 1, 2015, through September 30, 2016. Also includes travel and expenses for VAWA Prosecutor to attend at least one appropriate training or seminar related to CCR development and/or improvement. **COST**

Purpose of Travel To visit each Region 4 county at least two times during grant year.
Location Region 4 counties.
Item Lodging for overnight stays

Description of your computation: 10 total overnight stays to visit 9 of the Region 4 counties twice at state rate of \$70 (5 stays x 2 visits x \$70)

Source: Federal	700.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Purpose of Travel To visit each Region 4 county at least two times during grant year.
Location Region 4 counties.
Item Mileage Reimbursement

Description of your computation: Approximately 3922 total round trip miles for two visits to each grant county (adjusted based on overnight stays) reimbursed at state rate of \$0.51/mile (3922 x \$0.51)

Source: Federal	2,000.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Purpose of Travel To visit each Region 4 county at least two times during grant year.
Location Region 4 counties.
Item Training/travel for VAWA Prosecutor

Description of your computation: Costs of travel and training for VAWA Prosecutor to attend CCR development training (\$350 registration fee based on similar trainings + \$250 mileage reimbursement and per diem)

Source: Federal	600.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Purpose of Travel To visit each Region 4 county at least two times during grant year.
Location Region 4 counties.
Item Per diem

Description of your computation: Meal per diem based on state rates: 4 overnight stays to visit 2 counties in one trip (breakfast, lunch, and dinner for each day = \$76/visit); 1 overnight stay to visit 1 county in one trip (breakfast, lunch, dinner, and breakfast for each visit = \$46/visit) ((4 visits @ \$76/visit x 2 visits/year) + (1 visit @ \$46/visit x 2 visits/year))

Source: Federal	700.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Travel (Including Training) Year 1 Total:

4,000.00

SUPPLIES & OPERATING EXPENSES

Justification: Supplies for creating resource materials for distribution to Region 4 counties. **COST**

Supply Item Resource Material Supplies - Paper and toner

Description of your computation: \$35 for carton of paper + \$155 for toner cartridge for printing

Source: Federal	190.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Supplies & Operating Expenses Year 1 Total:

190.00

YEAR 1 TOTAL: 121,821.00

12. SECTIONS:

A PROJECT DEVELOPMENT & IMPACT TO DATE

Please answer the following questions completely and in the order they appear.

1. Include a brief history of how your office has addressed violence against women, including:
 - a. What federal funds has your office received in the past 10 years to address violence against women?
 - b. How has prosecution of violence against women offenses evolved?
2. Does your office participate on community coordinated response or sexual assault response teams? Attach any written interagency agreements.
3. What emerging issues and problems require attention? How will your office respond to these problems?
4. Describe any technical assistance or training your agency has provided in relation to violence against women.

RESPONSE:

1. The Brown County District Attorney's office formerly assigned domestic violence cases to two specialty prosecutors; however, given that our office receives approximately 1,000 domestic violence referrals per year, our office restructured caseloads to provide a more equal distribution of these difficult and taxing cases. In approximately 2011, the domestic violence caseload was assigned to the six attorneys responsible for the general misdemeanor and felony caseload. The general misdemeanor/felony attorneys were also responsible for all sexual assault cases (both adult and children) and stalking cases.

a. In January 2014, after receiving a VAWA STOP Grant for 2014-2015, the Brown County District Attorney's office implemented a VAWA prosecutor whose caseload included felony domestic violence cases as well as sexual assaults of women (age eleven or older) and stalking cases. The primary purpose of the VAWA position was to reduce the backlog of sensitive crimes cases.

b. The VAWA prosecutor also enables our office to provide increased attention to significant cases or cases that require additional steps to remain viable cases. For example, in cases where there is a high risk of intimidation or recantation, our office requests Chapter 940 no contact orders in addition to our standard bond condition of no contact. This allows us to issue criminal contempt charges for violations where we would otherwise be unable to issue bailjumping charges. The ability to leverage these charges significantly increases our ability to resolve cases and hold offenders accountable under circumstances that would otherwise jeopardize the entire prosecution. Our prosecution has also evolved to include more evidence-based practices: we routinely request 911 recordings, medical records, and other documentation to corroborate victim testimony in sensitive crimes cases. Our office has invested heavily in training the nine law enforcement agencies in our community to ensure that there are thorough, evidence-based investigations.

2. The VAWA prosecutor has also regularly and consistently attended the local, community multi-disciplinary teams ("MDTs"). Formerly, Brown County had four different prosecutors attending the five MDTs: the Oneida DV CCR, the Brown County CCR (DV and SA), the DVIC domestic violence sub-committee, the Brown County SART, and the Child Advocacy Center Case Review. The VAWA prosecutor staffs each of the MDTs, in addition to participating in the newly-developed, multi-county Sex Trafficking CCR in Neenah facilitated by Olga Trujillo. This provides a single point of contact within our office to the community agencies.

The Brown County District Attorney's office and the VAWA prosecutor have very strong professional relationships with the local sexual assault victim advocacy and child advocacy agencies that provide invaluable insight into our cases. Because of the close relationship, advocates regularly provide information that allows prosecutors to assess the strength of the case, craft a way to hold offenders accountable while giving deference to victims' wishes, and provide continuity for victims as the case progresses through the criminal justice system. The advocates are invaluable – the expert information they provide early on regarding trauma or victim behaviors influences whether prosecutors will file charges, and the practical information they provide regarding victim attitudes and capabilities helps prosecutors determine how to best resolve cases.

In addition to serving Brown County, the Sexual Assault Center through Family Services also serves Marinette, Oconto, and Door. The close alliance between the Brown County District Attorney's office and

the Sexual Assault Center provides a model upon which to base collaborative relationships among the local agencies in Region 4 counties. Furthermore, given that the Sexual Assault Center currently serves three additional Region 4 counties, there is already a level of familiarity and understanding regarding the degree of agency collaboration in those areas.

Brown County also works closely with local law enforcement to share information and ideas to improve the investigation and prosecution of sensitive crimes cases. The comfort level between law enforcement and the District Attorney's office facilitates the implementation of practices that improve offender accountability. For example, one of the largest law enforcement agencies now designates a patrol officer who responds to domestic disturbances to be the case officer who is responsible for following up on attempts to locate the perpetrator, making subsequent victim contacts, and conducting any necessary follow up investigation. The case officer is also responsible for contacting the District Attorney's office when his or her attempts to locate the offender have been unsuccessful so that the VAWA prosecutor can expedite review of the referral. This case officer protocol also provides valuable information regarding the dynamics of the offender-victim relationship. For example, during the follow up contacts, officers document any observations indicating that the offender has returned to the home or that victims may be sheltering the offender. Documenting the follow up contact can also serve to corroborate victims' original statements to police – rather than fully recanting during this type of follow up contact, victims may confirm their initial account while attempting to minimize the incident. These observations assist the prosecutor in evaluating what difficulties a case may present and making strategic decisions to preserve the integrity of the case.

Attached Interagency Agreements:

- Oneida CCR MOU – 2010 MOU and 2014 MOU
- Child Advocacy Center MOU – January 2015
- Brown County CCR (DV and SA) Mission and MOU - 2013

3. The significant backlog of unissued referrals continues to be an ongoing problem; however, we have developed an elimination plan that focuses on eliminating referrals from both ends of the chronology. The VAWA prosecutor reviews and issues the newest referrals because those are the most viable and have the greatest chance of successfully holding perpetrators accountable, while other attorneys review the older cases.

From June 30, 2009, through June 30, 2015, we have approximately 180 sexual assault referrals, 9 stalking referrals, and 337 domestic violence referrals. Based on victim age and gender, however, not all are VAWA-related. (These data are conservative figures based on the Protect case type classification).

Furthermore, from January 2015 through June 2015, the Brown County District Attorney's office received an average of 78 new domestic violence referrals per month; however, the referrals ranged from a low of 56 to a high of 99. During the same time period, the office received 6 new sexual assault referrals per month, ranging from a low of 2 referrals to a high of 8 referrals. Based on victim age and gender, however, not all are VAWA-related. (These data are conservative figures based on the Protect case type classification).

Furthermore, once the backlog issue is manageably controlled, we can refocus our efforts to refining and implementing broader, more nuanced prosecution strategies in sensitive crimes cases to improve our ability to hold offenders accountable. It is common for prosecutors in child sexual assault cases to file other acts motions, and while prosecutors are increasing other acts use in domestic violence cases, we still do not use the motions to their full advantage. Similarly, we do not pursue forfeiture by wrongdoing motions when offenders intimidate their victims. This is due to the fact that our prosecutions are largely responsive rather than pro-active; our cases react to occurrences, rather than employing strategies at the outset to control the outcome. When we do employ these strategies, it is because we are aware from the outset that a case has certain dynamics that indicate a more aggressive, active prosecution will be required, or because something occurs during the course of the case while there is still the opportunity to take remedial action.

Overall, resolving the backlog issue will enable us to employ these strategies in a more diverse group of cases. Relieving the backlog would allow prosecutors to invest more time into the charging decision and identifying lethality factors indicating that they should employ more strategies at the outset of the case.

Nonetheless, the prosecution challenges that Brown County has faced make it uniquely-situated to service the needs of the counties in Region 4. Despite its urban demographics and significant caseload of serious, violent crimes, it aggressively, effectively, and efficiently prosecutes sensitive crimes cases while working within its limited resources. Moreover, many of the challenges Brown County faces are adaptable to other counties with different demographics and caseloads. One of Brown County's most significant assets is its ability to successfully and skillfully manage the widely-varying impediments to prosecuting sensitive crimes cases, while remaining cognizant of the practical realities and challenges presented in the Region 4 counties.

Consequently, our prosecutors routinely overcome impediments to holding offenders accountable.

4. The Brown County VAWA prosecutor has provided technical assistance to prosecutors and training to law enforcement and SANE nurses. The VAWA prosecutor assisted prosecutors from Brown County and responded to inquiries from prosecutors in other counties on domestic violence, stalking, and sexual assault issues. Brown County prosecutors frequently consult the VAWA prosecutor for assistance with charging decisions, strategic case management decisions, and various laws or legal applications. The VAWA prosecutor also provided research and technical assistance to a local judge who was reviewing the DV injunction firearms surrender protocols in Brown County. The VAWA prosecutor provided training assistance to law enforcement on an individual basis as issues arose and also provided current domestic violence training topics for prosecutors providing a general law enforcement training (the VAWA prosecutor was unable to present due to court conflicts). The VAWA prosecutor also presented on report writing, courtroom basics, testifying, and Daubert hearings for a SANE conference.

PROJECT DEVELOPMENT & IMPACT TO DATE - RELATED ATTACHMENTS:

File Name	File Description
2010 Oneida-BCDA MOU with letterhead.doc	2010 Oneida CCR MOU
Brown County CCR Mission & MOU.pdf	Brown County CCR MOU
Brown_County_Child_Advocacy_Center_protocol 1-1-2015.doc	Child Advocacy Center MOU
Oneida CCR for DV SA MOU 2014 (Part 1).pdf	2014 Oneida CCR MOU (Part 1)
Oneida CCR for DV SA MOU 2014 (Part 2).pdf	2014 Oneida CCR MOU (Part 2)

B GOALS AND OBJECTIVES

The purpose of this section is to: (1) describe the broad goals for your project, (2) present clear objectives designed to achieve those goals, and (3) outline a plan to evaluate or assess success in achieving your proposed outcomes.

Choose the most critical expectations to develop into three to five objectives for this project.

Goals are defined as:

Functional or behavioral outcomes that you believe will address the problem you describe above. Be as specific as possible about the behavioral and functional outcomes needed. Your proposal should include 1-2 broad goals that guide your project.

Objectives are defined as:

List the behavioral outcomes and attitudinal changes that need to be achieved as steps toward achieving the project goals. Objectives are the focus of project activities and should identify outcomes you believe are achievable by your project. Objectives should be measurable. List 2-4 specific objectives for each broad goal.

RESPONSE:

Goal #1: Develop and implement investigation and prosecution protocols based on best practices as well as strategic litigation practices; provide resource and technical assistance as requested and/or identified.

Objectives:

a) Establish policies and protocols for law enforcement investigations of domestic violence, sexual assault, and stalking complaints to standardize the investigative process and ensure that time-sensitive physical evidence and witness statements are obtained, including developing any guides or written protocols to assist law enforcement.

b) Establish victim-centered, offender-focused law enforcement and prosecution protocols to avoid alienating vulnerable victims and for maintaining contact throughout the criminal process and develop any litigation template materials to assist in prosecution.

c) Create a prioritized referral system where law enforcement notifies prosecutors of active attempts to

locate perpetrators in sensitive crimes cases to expedite the filing of charges and warrants.

d) Maintain regular contact with each county; visit each county twice during grant cycle to collaborate with local agencies.

Expected Outcome #1 – VAWA Regional Resource Prosecutor will assist in identifying, developing, and implementing victim-centered, offender-focused law enforcement policies and protocols to standardize the investigative process and ensure that time-sensitive physical evidence and witness statements are obtained.

Measurement – Survey the applicable law enforcement agencies to determine their understanding of the local protocols and procedures and how often they are followed.

Goal – 50% improvement in law enforcement awareness of policies, and 50% improvement in compliance with policies.

Expected Outcome #2 – VAWA Regional Resource Prosecutor will develop investigation aids to assist law enforcement investigation DV/SA/Stalking cases using a victim-centered, offender-focused.

Measurement – Track the number of materials provided to law enforcement agencies in Region 4.

Goal – Develop at least two law enforcement investigation guides.

Expected Outcome #3 – VAWA Regional Resource Prosecutor will develop litigation materials to streamline the prosecution of DV/SA/Stalking cases in Region 4 counties.

Measurement – Track the number of materials provided to Region 4 counties.

Goal – Develop at least three litigation materials.

Expected Outcome #4 – VAWA Regional Prosecutor will provide research and technical assistance to Region 4 counties as needed.

Measurement – Track number and nature of requests for research and technical assistance.

Goal – 100% responsiveness to all requests.

Goal #2: Provide consistent and valuable liaisons with collaborative partners in the criminal justice system and the advocacy groups that serve our victims.

Objectives:

a) Assist in developing and implementing or strengthening CCR/SART teams and protocols in Region 4 counties.

b) Have 100% attendance at all Brown County multi-disciplinary team meetings regarding sexual assault and domestic violence.

c) Develop or improve relationships between law enforcement, prosecutors, and advocacy agencies by implementing local practices that emphasize consultation and sharing information.

Expected Outcome #1 – Increased understanding of communication levels between law enforcement, prosecutors, and advocacy agencies involved in DV/SA/Stalking cases in Region 4 counties.

Measurement – Survey agencies within Region 4 to assess current levels of communication and any local practices for consulting and sharing information.

Goal – Have information and understanding of communication levels and dynamics in at least 12 of the 18 Region 4 counties (67%).

Expected Outcome #2 – Increased participation by the VAWA Regional Prosecutor at all Brown County CCR and MDT meetings involving DV/SA.

Measurement – VAWA Regional Prosecutor to track the Brown County DA’s participation in CCR and MDT meetings.

Goal – 100% attendance by the VAWA Regional Prosecutor (or designee if unavailable) at all CCR and MDT meetings.

Goal #3: Prevent all incoming sensitive crime referrals from becoming backlog and continue to eliminate older backlog.

Objectives:

a) Review and make charging decisions on all incoming domestic violence, sexual assault, and stalking cases within 30 days of receipt.

b) Review a minimum of 20 Brown County referrals per month.

Expected Outcome #1 – Brown County will review and make charging decisions on 100% of incoming domestic violence, sexual assault, and stalking referrals within 30 days of receipt.

Measurement – Use case management system to determine percentage of unissued sensitive crimes cases in system within the relevant time periods.

Goal – 100% of sensitive crimes referrals received will be reviewed and a charging decision made within 30 days of receipt.

Expected Outcome #2 – Brown County will reduce its older sensitive crimes backlog (all DV/SA/Stalking referrals received from June 30, 2009 through June 30, 2015).

Measurement – Use case management system to calculate the change in the number of unissued DV/SA/Stalking cases from June 30, 2009 through June 30, 2015.

Goal – To reduce the number of older sensitive crimes backlog by at least 40% by the end of the project’s first year.

GOALS AND OBJECTIVES - RELATED ATTACHMENTS:

File Name	File Description
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C IMPLEMENTATION PLAN

Describe the steps needed to implement this plan to address the problem or issue.

- Outline the project operations and tasks intended to accomplish the objectives you describe in program goals and objectives.
- Include a timeline for implementation steps.
- Describe coordination efforts with other relevant community programs

RESPONSE:

October/November/December 2015

- Contact representatives from law enforcement, the District Attorney's office, local victim advocacy agencies, and any local MDTs to conduct a needs assessment for each Region 4 county to identify the county's strengths and deficiencies in:
 - o Law enforcement investigations
 - o Prosecution policies
 - o Victim contact/consultation
 - o Collaboration between criminal justice agencies and local advocacy agencies
- Review and evaluate counties' current policies and protocols for investigating and prosecuting domestic violence, sexual assault, and stalking cases.
- Identify and develop resource materials to assist in investigating domestic violence, sexual assault, and stalking cases (e.g. question guides, investigation checklists, protocols for engaging other agencies).
- Continue working on backlog elimination strategy.

January/February/March 2016

- Research training opportunities addressing current best-practices or current prosecution trends in sensitive crimes cases.
- Prepare and distribute a semi-regular newsletter featuring a sensitive crime prosecution tip, a case study, or local accomplishment.
- Develop training protocol with input and involvement from Brown County MDT members (Sexual Assault Center Director, Child Advocacy Center Director, SANE nurse).
- Identify and develop resource materials to assist in prosecuting domestic violence, sexual assault, and stalking cases (e.g. testimony outlines, motion/brief templates, subpoena templates to obtain corroborating evidence).
- Identify and develop strategies to improve communication and to foster relationships between district attorney's offices, law enforcements agencies, and advocacy agencies based on any deficiencies identified.
- Continue working on backlog elimination strategy.

April/May/June 2016

- Investigate ability to increase use of experts/professionals in Region 4 counties.
- VAWA prosecutor to attend a training regarding CCR development.
- Research ability to increase use of SANE nurses in DV cases in Brown County.
- Continue working on improving collaboration between local agencies; begin to identify and develop procedures to increase reliance on victim advocates.
- Participate in at least one training for purpose of presenting to Region 4 counties.
- Continue working on backlog elimination strategy.

July/August/September 2016

- Conduct at least one webinar or general training.
- Develop strategies for implementing the procedures to increase reliance on victim advocates.
- Evaluate progress and effectiveness of policies and protocols implemented.
- Identify community education or outreach opportunities to assist in overcoming barriers to prosecuting domestic violence, sexual assault, or stalking cases.
- Continue working on backlog elimination strategy.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

File Name

File Description

D REQUIRED ATTACHMENTS

Please attach the following documents to your application in this section:

- Position Descriptions for each funded or partially funded position
- Resumes for any STOP VAWA funded positions
- Certification of Consultation

RESPONSE:

Per the application requirements, the attached documents include the position description for the funded position, the resume for the prospective VAWA Regional Prosecutor, a signed Certification of Consultation letter, and Brown County's Equal Opportunity Employment statement.

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

File Name	File Description
2015 Resume - VAWA Grant Application.pdf	Resume for prospective Regional Prosecutor
EEO AA Statement 02-2015.pdf	EEOP Statement
Signed Certification of Consultation Letter - 2015 Regional Pros (#11420).pdf	Certification of Consultation Letter
VAWA Regional Resource Prosecutor Job Description.docx	VAWA Regional Prosecutor Position Description

14. Approval Checklist:

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years? (federal BEOP required response)
- Yes
 No
- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Justice, Attn: BEOP, 17 West Main Street, PO Box 7857, Madison, WI 53707-7857 (federal BEOP required response)
- Yes
 No
 N/A
- C. Have you utilized the DOJ Administrative Guide located on the DOJ website? (grants-admin-guide-2012.pdf)
- Yes
 No
- D. Would you like someone from DOJ to contact you?
- Yes
 No
- E. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEO) or Certification form (if applicable). A copy of your EEO federal approval letter must be submitted to DOJ. (More information may be found at <http://www.doj.state.wi.us/grants/grantee-civil-rights-information>) (federal BEOP required response)
- Yes
 No
 N/A
- F. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? (required by The Federal Funding Accountability and Transparency Act)
- Yes
 No
 N/A
- G. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act.
- Yes
 No
 N/A

15. Attachments:

List of Attachments required for submission of this Application for funding:

Section: Project Development & Impact to Date

<u>File Name</u>	<u>File Description</u>
2010 Oneida-BCDA MOU with letterhead.doc	2010 Oneida CCR MOU
Brown County CCR Mission & MOU.pdf	Brown County CCR MOU
Brown County Child Advocacy Center protocol 1-1-2015.doc	Child Advocacy Center MOU
Oneida CCR for DV SA MOU 2014 (Part 1).pdf	2014 Oneida CCR MOU (Part 1)
Oneida CCR for DV SA MOU 2014 (Part 2).pdf	2014 Oneida CCR MOU (Part 2)

Section: Required Attachments

<u>File Name</u>	<u>File Description</u>
2015 Resume - VAWA Grant Application.pdf	Resume for prospective Regional Prosecutor
EEO AA Statement 02-2015.pdf	EEO Statement
Signed Certification of Consultation Letter - 2015 Regional Pros (#11420).pdf	Certification of Consultation Letter
VAWA Regional Resource Prosecutor Job Description.docx	VAWA Regional Prosecutor Position Description