

State of Wisconsin

SENATE CHAIR
Alberta Darling

317 East, State Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-5830



ASSEMBLY CHAIR
John Nygren

309 East, State Capitol
P.O. Box 8593
Madison, WI 53708-8953
Phone: (608) 266-2343

Joint Committee on Finance

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Alberta Darling
Representative John Nygren

Date: October 7, 2015

Re: s. 16.515/16.505(2), Stats. Request

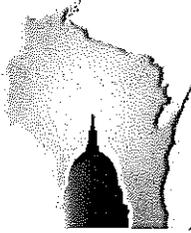
Attached is a copy of a request from the Department of Administration, received October 7, 2015, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Waukesha County District Attorney's Office.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Monday, October 26, 2015**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN;jm



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR
SCOTT A. NEITZEL
SECRETARY
Office of the Secretary
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1741
Fax (608) 267-3842

Date: October 7, 2015
To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance
The Honorable John Nygren, Co-Chair
Joint Committee on Finance
From: Scott A. Neitzel, Secretary
Department of Administration
Subject: s. 16.515/16.505(2) Request(s)

RECEIVED
OCT 07 2015

Scott A. Neitzel

SA

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2015-16</u>		<u>2016-17</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants		1.0*		1.0*

* Project position ending 10/31/2016.

As provided in s. 16.505(2), the request(s) will be approved on October 28, 2015, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

Date: October 1, 2015
To: Michael Heifetz
From: Caitlin Morgan Frederick
Subject: Section 16.505(2) Request

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

DOA RECOMMENDATION:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2015-16</u>		<u>2016-17</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants		1.0*		1.0*

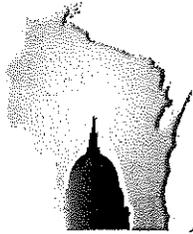
* Project position ending 10/31/2016.

AGENCY REQUEST:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2015-16</u>		<u>2016-17</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants		1.0*		1.0*

* Project position ending 10/31/2016.

MH APPROVAL 10-05-15 (FORWARD TO MARY HAMELE)



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Division of Executive Budget and Finance
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1736
Fax (608) 267-0372
TTY (608) 267-9629

Date: October 1, 2015

To: Scott A. Neitzel, Secretary
Department of Administration

From: Caitlin Morgan Frederick
Executive Policy and Budget Manager

Subject: Request Under s. 16.505 from the Waukesha County District Attorney to Create a 1.0 FTE Program Revenue Assistant District Attorney Project Position.

Request:

The Department of Administration, on behalf of the Waukesha County District Attorney's Office, requests the creation of a 1.0 FTE program revenue assistant district attorney project position for a term extending from the time of approval through October 31, 2016.

Revenue Sources for Appropriation(s):

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h) is a grant from the state Department of Justice, Office of Crime Victim Services to the Waukesha County District Attorney's Office. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request for an increase in expenditure authority. The Waukesha County District Attorney's Office will reimburse the salary and fringe benefit costs for the assistant district attorney prosecutor position from the grant award.

Background:

The STOP Violence Against Women Act Specialized Prosecution Regional Resource Prosecutor program is part of a competitive bid process through the Department of Justice in order to seek funding for a full-time assistant district attorney position, which acts as a regional prosecutor specializing in cases of violence against women. Waukesha County was awarded \$107,500 for the program, which may be renewed for an additional two years if the county reapplies for continued funding.

According to the Department of Justice Web site, the goals of the program are "to ensure prosecution response to violence against women is effective, keeps victims safe, and holds perpetrators accountable." The Regional Violence Against Women Resource

Prosecutors (Regional VAWRP) are to be established in four regions across the state "to provide technical assistance and training to their established region." Waukesha County is in Region 1.

Other program responsibilities for grant recipients include:

- Working with local, regional and state partners, including law enforcement, domestic violence and sexual assault victim service providers, court systems, domestic violence and sexual assault statewide coalitions, Department of Justice, and other identified partners to assess the need for, and develop and provide, technical assistance for prosecutors and others;
- Providing legal research and technical assistance to prosecutors on issues of crimes of violence against women, including sexual assault, domestic violence and stalking;
- Providing technical assistance to trial prosecutors in the form of research and briefing assistance, trial strategy and victim/witness preparation;
- Identifying best practice policies for the prosecution of crimes of violence against women; and
- Serving on advisory councils, local community coordinated response and/or sexual assault response teams, committees and other related boards.

The prosecutor will be required to maintain a 40 percent caseload in the county and perform outreach to each county in the established region, which for the southeast region encompasses 14 counties. The remaining 60 percent of the position's activity will be focused on the items above.

Analysis:

Currently, Waukesha County has a Domestic Violence Unit and a Sensitive Crimes Unit; however, any domestic abuse case may be assigned to an assistant district attorney position. The Sensitive Crimes Unit has 1.5 dedicated prosecutors for sexual assault and child abuse cases. From 2012 to 2014, the number of domestic violence referrals has increased from 1,015 annually to 1,072 annually. The Waukesha County District Attorney's Office also has 2.5 victim/witness counselors, who provide support to domestic abuse, sexual assault and child abuse cases, as well as attend training on sensitive crime prosecution; however, these positions are not assistant district attorneys.

The additional position, in addition to specializing in these types of cases, may act as an expert witness, and will assist other District Attorney offices in outreach efforts regarding the prosecution of violence against women cases. It is expected that the

Scott A. Neitzel, Secretary
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individual hired into the position will have at least five years of experience in prosecution.

The Dane County District Attorney's Office (Region 2) has also received an award, and the request for the creation of a new position has been received. The remaining two regions have yet to receive awards.

The Waukesha County District Attorney's Office, in its grant application, indicated that it has not be able to adequately provide training for prosecutors, law enforcement and sexual assault service providers to better address prevention and prosecution of these cases. In addition, the office indicated that the creation of this position will "enhance [the county's] multidisciplinary response to domestic violence and other crimes against women," and develop strong best practice protocols for the investigation of and prosecution of cases, train and make contact with at least 25 percent of community partners and law enforcement agencies, and create assessment tools for the effectiveness of domestic violence prevention and prosecution.

The assistant district attorney position furthers the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women and building relationships with collaborative partners in the criminal justice system and the advocacy groups that serve victims in Waukesha County and the southeast region of the state, and is part of a broad effort by the Department of Justice to provide statewide resources to domestic violence and violence against women prevention and planning.

Recommendation:

Approve the request.



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

**SCOTT WALKER
GOVERNOR**

**SCOTT A. NEITZEL
SECRETARY**

Division of Administrative Services
State Prosecutors Office
Post Office Box 7869
Madison, WI 53707-7869
Voice (608) 267-2700
Fax (608) 264-9500

DATE: September 8, 2015

TO: Michael Heifetz, Administrator
Division of Executive Budget and Finance

FROM: Philip W. Werner, Director
State Prosecutors Office

**SUBJECT: REQUEST UNDER S. 16.505 FOR DEPARTMENT 475: WAUKESHA
COUNTY DISTRICT ATTORNEY'S OFFICE**

On behalf of the Waukesha County District Attorney's Office, I am submitting the attached request to create a 1.0 FTE program revenue project position in Department 475, District Attorneys.

Thank you for your attention to this matter.

Attachment

September 8, 2015

Waukesha County VAWA Regional Resource Prosecutor - Southeastern Wisconsin
s.16.505 Request

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DEPARTMENT OF ADMINISTRATION REQUEST UNDER S. 16.505 FOR POSITION AUTHORIZATION

I. REQUEST

The Department of Administration (DOA) requests, under s.16.505, the creation of a 1.0 FTE program revenue (PR) assistant district attorney (ADA) project position from the date of approval by the Joint Committee on Finance, to October 31, 2016. The position will be in the Waukesha County District Attorney's (DA's) Office and will be funded via appropriation s.20.475(1)(h).

II. BACKGROUND

In August, 2015, the Wisconsin Department of Justice (DOJ) Office of Crime Victim Services awarded \$107,500 for a full-time ADA position in the Waukesha County District Attorney's Office for one year. The program is on a three-year cycle, the first year being a competitive bid; whereas, the second and third year will be non-competitive but the DA's office will need to apply for continued funding beyond the first year.

The funds will be utilized by the Waukesha County DA's office to create a regional resource prosecutor position specializing in cases of violence against women. The ADA will improve safety in Wisconsin by strengthening the prosecution response to domestic violence, sexual assault, and other violence against women within Waukesha County and the surrounding counties in southeastern Wisconsin.

Cases of violence against women are very prevalent in Waukesha County, with approximately 1,130 cases per year referred to the DA's office. The Waukesha DA's office plans to re-establish outreach and training for law enforcement, as well as collaborate with the DOJ VAWA Resource Prosecutor to develop and promote best practice protocols in the investigation and prosecution of domestic violence cases. In addition, the Regional Resources Prosecutor will coordinate with local law enforcement agencies to implement a lethality assessment tool.

The VAWA Regional Resource Prosecutor will coordinate with community response teams as well as victim/witness counselors and specialists working in the Waukesha County DA's office. The prosecutor will analyze current policies and procedures for the investigation and prosecution of violence against women, and update or develop new policies to reflect best practices as outlined in VAWA guidelines, the DOJ program oversight committee, and State and local victim service providers. The prosecutor also will meet with every county in the region, providing assistance and training regarding the prosecution of violence against women.

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Waukesha County VAWA Regional Resource Prosecutor - Southeastern Wisconsin
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Though the project period for the VAWA Regional Resource Prosecutor grant is one year beginning October 1, 2015, it is unlikely that the position will be created before that date. Consequently, DOA is requesting legislative authority for the position through October 31, 2016, due to vacancy and turnover, and the timeframe required for the legislature to create the position.

III. ANALYSIS

This position is in furtherance of the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women. The grant encourages collaboration between the primary players in the criminal justice system (victim/witness counselors, prosecutors, and law enforcement) and the advocacy groups that serve Waukesha County and surrounding counties. Victim safety and offender accountability are important aspects of the grant.

IV. FISCAL ANALYSIS

Funding of \$107,500 has been authorized by the DOJ Office of Crime Victim Services for a 1.0 FTE ADA position for one year. The program revenue appropriation, s.20.475(1)(h), is continuing and will be re-estimated based on actual experience.

V. REVENUE SOURCE FOR APPROPRIATION

The source of the grant funds is the DOJ Office of Crime Victim Services. Waukesha County will reimburse the salary and fringe benefit costs for the State-paid ADA position in the Department of District Attorneys.

VI. SPECIAL INFORMATION

The co-chairs of the Joint Committee on Finance, in a letter to the Department of Administration Secretary dated June 12, 1996, set forth four additional items of information that should be included in a s.16.505 request for additional positions in the District Attorney program.

- 1) *An explanation of the effect of the positions on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the LAB methodology's results using the modifications recommended by the Wisconsin District Attorneys Association and highlights the impact of creating the position requested on the Waukesha County DA's Office. The table uses the most current court data available (2011-2013) and the positions authorized as of February 13, 2015. It is important to note that the position need shown in the LAB methodology is a general need responding to all duties of a DA office and is not specific to a particular type of criminal activity or caseload.

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Waukesha County VAWA Regional Resource Prosecutor - Southeastern Wisconsin
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- 2) *An assessment of similar caseload problems in counties not addressed by the request.*

Data with which to make this assessment are not available.

- 3) *An explanation of why the request has greater priority than similar needs existing in other counties.*

The DOJ Office of Crime Victim Services awarded this grant to the Waukesha County DA's Office.

- 4) *If the request is intended to address a specific type of caseload, an explanation of why this type of caseload has a greater priority than other types.*

This grant, funded by the DOJ Office of Crime Victim Services, is intended for the Waukesha County DA's Office to develop and strengthen effective responses to violence against women in Waukesha County and surrounding counties.

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Waukesha County VAWA Regional Resource Prosecutor - Southeastern Wisconsin
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Table 1: DA Office Caseload Analysis, February 13, 2015

DA Office	2/13/15 Total FTE Positions *	FTE needed before positions approved	FTE needed after positions approved	DA Office	2/13/15 Total FTE Positions *	FTE needed before positions approved	FTE needed after positions approved
Adams	1.20	1.34	1.34	Marathon	11.00	3.27	3.27
Ashland	2.00	0.30	0.30	Marinette	2.60	0.40	0.40
Barron	3.00	2.67	2.67	Marquette	1.00	0.52	0.52
Bayfield	1.00	0.92	0.92	Milwaukee	120.50	-17.87	-17.87
Brown	13.00	11.62	11.62	Monroe	3.00	3.39	3.39
Buffalo	1.00	0.61	0.61	Oconto	2.00	0.93	0.93
Burnett	1.25	1.55	1.55	Oneida	2.50	1.66	1.66
Calumet	2.00	0.96	0.96	Outagamie	10.00	7.02	7.02
Chippewa	5.00	1.66	1.66	Ozaukee	3.00	1.53	1.53
Clark	2.00	0.37	0.37	Pepin	0.80	-0.26	-0.26
Columbia	4.75	3.01	3.01	Pierce	2.50	0.56	0.56
Crawford	1.00	-0.28	-0.28	Polk	3.00	2.48	2.48
Dane	27.85	6.45	6.45	Portage	4.00	3.90	3.90
Dodge	4.00	1.80	1.80	Price	1.00	0.10	0.10
Door	2.00	0.60	0.60	Racine	18.00	9.96	9.96
Douglas	3.50	2.24	2.24	Richland	1.80	-0.13	-0.13
Dunn	3.00	2.76	2.76	Rock	14.00	2.99	2.99
Eau Claire	8.00	4.75	4.75	Rusk	1.50	0.31	0.31
Florence	0.50	4.05	4.05	Saint Croix	6.00	0.71	0.71
Fond du Lac	8.00	3.30	3.30	Sauk	5.00	2.23	2.23
Forest	1.00	1.50	1.50	Sawyer	2.00	1.14	1.14
Grant	2.00	2.17	2.17	Shaw/Men	3.00	2.03	2.03
Green	2.00	0.87	0.87	Sheboygan	7.50	3.71	3.71
Green Lake	1.50	0.47	0.47	Taylor	1.00	0.45	0.45
Iowa	1.75	0.91	0.91	Trempealeau	2.00	0.07	0.07
Iron	1.00	-0.25	-0.25	Vernon	2.00	-0.04	-0.04
Jackson	2.00	1.74	1.74	Vilas	2.00	0.96	0.96
Jefferson	5.30	1.79	1.79	Walworth	5.00	3.10	3.10
Juneau	2.50	0.55	0.55	Washburn	1.25	0.73	0.73
Kenosha	16.00	6.05	6.05	Washington	5.00	3.86	3.86
Kewaunee	1.50	-0.13	-0.13	Waukesha	15.50	7.76	6.76
La Crosse	8.00	4.75	4.75	Waupaca	3.50	1.14	1.14
Lafayette	1.00	0.28	0.28	Wausara	2.00	1.13	1.13
Langlade	1.50	2.07	2.07	Winnebago	10.00	6.41	6.41
Lincoln	2.00	1.17	1.17	Wood	4.00	5.57	5.57
Manitowoc	5.00	2.41	2.41				

September 8, 2015

Waukesha County VAWA Regional Resource Prosecutor - Southeastern Wisconsin
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*Modifications:

- 1) The 0.5 GPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 2) In Milwaukee, the total FTE used is 120.50 rather than 121.50 due to the following factor:
 - a) the 1.0 FTE DNA position serves the entire state; so, showing it as a Milwaukee position distorts the data.
- 3) In Brown the total FTE used is 13.00 rather than 14.00 due to the following factor:
 - a) the 1.0 ADA FTE sex predator position in Brown is excluded because it also serves approximately 20 other DA offices.
- 4) The weighted time estimate for CHIPS cases was changed from 2.61 hours to 6.0 hours effective in the 2004-06 study, based on a 7/04 WDAA Executive Board recommendation.
- 5) CHIPS extensions include permanency plan review petitions filed under s. 48.365 beginning with data for 2006.
- 6) Immunization cases filed by DA Offices under s. 48.13(13) are included with CHIPS cases beginning with data for 2006.
- 7) WDAA Executive Board authorized the following changes to the weighted time estimates beginning with the 2007-09 caseload study:
 - a) Increase the "reviewing case referrals that are not prosecuted" from 35 to 100 hours per year, thereby reducing hours available per prosecutor to handle individual cases to 1162 per year.
 - b) Weighted time estimate for Class A and First Degree Reckless homicides changed from 100 hours each to 160 hours each.
 - c) Weighted time estimate for "All other Homicides" changed from 50 to 80 hours each.
 - d) The weighted time estimate for misdemeanors changed from 2.17 hours each to 2.91 hours each.
 - e) The weighted time estimate for criminal traffic changed from 1.68 hours each to 2.91 hours each.
 - f) Weighted time estimate for juvenile delinquency changed from 3.32 hours each to 3.44 hours each.

From: Danielski, Dani <Dani.Danielski@da.wi.gov>
Sent: Thursday, September 03, 2015 10:35 AM
To: Werner, Phil W - DOA
Subject: RE: VAWA Specialized Prosecution Regional Resource Prosecutor program update
Attachments: 201509031018.pdf

Hi Phil – we are expecting more information from Shira Phelps, but I can get you started with the grant application we submitted. A copy is attached. For the application we used the estimate figures you provided for an ADA with 5 years of experience, for a Year 1 prosecutor cost of \$107,500 for the term October 1, 2015 – September 30, 2016. The program is on a 3-year grant cycle, competitive in Year 1 and non-competitive in Years 2 & 3, so we'll have to apply for continuation funding beyond Year 1.

Shira is out until next week, so I may have additional details then.

Thanks
Dani

Dani Danielski
Office Manager/
Office Services Coordinator
Waukesha County District Attorney
262-548-7088
dani.danielski@da.wi.gov

From: Werner, Phil W - DOA
Sent: Tuesday, September 01, 2015 2:58 PM
To: Danielski, Dani
Subject: RE: VAWA Specialized Prosecution Regional Resource Prosecutor program update

Hi Dani: Have you had a chance to get a copy of the VAWA grant paperwork that you could send to me?

Thanks much. Phil.

From: Opper, Sue [<mailto:Sue.Opper@da.wi.gov>]
Sent: Tuesday, August 25, 2015 9:24 AM
To: Werner, Phil W - DOA
Cc: Danielski, Dani
Subject: RE: VAWA Specialized Prosecution Regional Resource Prosecutor program update

Good morning, Phil

Please let this email serve as my formal request to you to apply for position authority from Joint Finance for the grant-funded ADA position.

Thank you for your assistance and if you need anything else from us, please don't hesitate to ask.

Have a good day, Sue

Susan L. Opper
District Attorney
Waukesha County
262.548.7076
sue.opper@da.wi.gov

From: Danielski, Dani
Sent: Monday, August 24, 2015 1:52 PM
To: Opper, Sue
Subject: FW: VAWA Specialized Prosecution Regional Resource Prosecutor program update

Hi Sue,

I'm working on getting Phil a copy of the grant paperwork. He would like a request from you to apply for the position authority – please see below.

Thanks
Dani

Dani Danielski
Office Manager/
Office Services Coordinator
Waukesha County District Attorney
262-548-7088
dani.danielski@da.wi.gov

From: Werner, Phil W - DOA
Sent: Monday, August 24, 2015 1:48 PM
To: Danielski, Dani
Subject: RE: VAWA Specialized Prosecution Regional Resource Prosecutor program update

Hi Dani: Congratulations on winning the grant award. I would appreciate it if you could send me a copy of the grant application and any supporting materials (amount awarded, timeframe of the grant, etc.), as well as a request from Sue that I apply for position authority for the grant-funded ADA position. Sending this information via e-mail is fine. The whole process to secure position authority from Joint Finance can take 6-8 weeks.

Thanks. Phil.

From: Danielski, Dani [<mailto:Dani.Danielski@da.wi.gov>]
Sent: Friday, August 21, 2015 2:25 PM
To: Werner, Phil W - DOA
Subject: FW: VAWA Specialized Prosecution Regional Resource Prosecutor program update

Good Afternoon, Phil – we have been notified that Waukesha Co DA will be the recipient of one of the VAWA grant awards for a DV prosecutor. I believe you indicated previously that the next step would be for you to request authorization for a new ADA position? Please let us know what is needed on our end.

Thanks!
Dani

Dani Danielski
Office Manager/

Office Services Coordinator
Waukesha County District Attorney
262-548-7088
dani.danielski@da.wi.gov

From: Phelps, Shira R - DOJ
Sent: Friday, August 21, 2015 10:45 AM
To: Opper, Sue
Cc: Dunn, Jen; Danielski, Dani; Karofsky, Jill J - DOJ; Grady, Cynthia A - DOJ
Subject: VAWA Specialized Prosecution Regional Resource Prosecutor program update

The Wisconsin Department of Justice Office of Crime Victim Services has completed the review, evaluation, and selection process for applications in the STOP VAWA Specialized Prosecution Regional Resource Prosecutor program for the southeast region 1 of the state. I am happy to announce that the Waukesha County District Attorney's Office will receive funding to create a Southeast Regional Violence Against Women Resource Prosecutor. The project period for the first year of funding will begin on October 1, 2015. Your office will receive a formal letter from the Attorney General with additional details.

After careful consideration, the VAWA grant program will be funding two Southeast Regional Violence Against Women Resource Prosecutors, the other located in Milwaukee County. Each position will be a fulltime Resource Prosecutor located in the District Attorney's Office, as detailed in the funding announcement. I will be in touch to discuss next steps, project and budget details, and to answer any immediate questions you might have. We will be scheduling an initial meeting with the Regional VAW Resource Prosecutors and DOJ staff later this fall.

Congratulations! I look forward to working with you on this exciting project.

Sincerely,

Shira Rosenthal Phelps
Violence Against Women Program and Policy Analyst
Office of Crime Victim Services
Wisconsin Department of Justice
608.267.5250
PhelpsSR@doj.state.wi.us

WISCONSIN DEPARTMENT OF JUSTICE

Applicant Hereby Applies to the DOJ for Financial

Support for the Within-Described Project:

SUBGRANT #: 11446

DOJ USE ONLY

Receipt Date	Award Date	Subgrant Number(s)
7/9/2015		-- 11446

SHORT TITLE: VAWA Regional Resource Prosecutor SE WI

1. Type of Funds for which you are applying.	() VAWA STOP: Specialized Prosecution Regional Resource Prosecutor 2015		
2. Applicant	Name Of Applicant: Waukesha County District Attorney's Office		County: Waukesha
	Street Address Line 1: 515 W Moreland Blvd		
	Address Line 2: Room G-72		Address Line 3:
	City: Waukesha	State: WI	Zip: 53188
	3. Recipient Agencies Waukesha County District Attorney's Office		
4. Signatory	Name: District Attorney Susan Opper		Title: District Attorney Agency: Waukesha County
	Address Line 1: 515 West Moreland Blvd		
	Address Line 2: Room 170		Addr Line 3:
	City: Waukesha	State: WI	Zip: 53188-2428
	Phone: 262-548-7076	Fax:	Email: suc.opper@da.wi.gov
5. Financial Officer	Name: Dani Danielski		Title: Agency: Waukesha County District Attorney's Office
	Address Line 1: 515 W. Moreland Blvd		
	Address Line 2: CG72		Addr Line 3:
	City: Waukesha	State: WI	Zip: 53188
	Phone: 262-548-7088	Fax:	Email: dani.danielski@da.wi.gov
6. Project Director	Name: District Attorney Susan Opper		Title: District Attorney Agency: Waukesha County District Attorney's Office
	Address Line 1: 515 W. Moreland Boulevard, Room CG-72		
	Address Line 2:		Addr Line 3:
	City: Waukesha	State: WI	Zip: 53188
	Phone: 262-548-7076	Fax:	Email: suc.opper@da.wi.gov
7. Brief Summary of Project (Do Not Exceed Space Provided)	<p>Short Title (may not exceed 50 characters) VAWA Regional Resource Prosecutor SE WI</p> <p>Funds will be used by the Waukesha County District Attorney's Office to create a regional resource prosecutor position specializing in cases of violence against women. The regional resource prosecutor will improve safety in Wisconsin by strengthening the prosecution response to domestic violence, sexual assault and other violence against women within Waukesha County and the surrounding counties in Southeastern Wisconsin.</p>		

8. SubGrant Budget

Sources

Categories	Federal	Cash Match (New Approp.)	In-Kind Match	Category Total
Personnel	70,100.00	12,587.00	0.00	82,687.00
Employee Benefits	37,400.00	7,491.00	0.00	44,891.00
Travel (Including Training)	3,810.00	0.00	0.00	3,810.00
Equipment	0.00	0.00	0.00	0.00
Supplies & Operating Expenses	3,690.00	0.00	18,255.00	21,945.00
Consultants/Cont ractual	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Source Total	115,000.00	20,078.00	18,255.00	153,333.00

9. Project Start Date: 10/1/2015 Project End Date: 9/30/2016

10. BUDGET DETAILS:

A. MASTER BUDGETS:

BY RECIPIENT AGENCY	YEAR 1	Total
Waukesha County District Attorney's Office	153,333.00	153,333.00
Total:	153,333.00	153,333.00

Allocation/Recipient Agency: Waukesha County District Attorney's Office

Category:	YEAR 1	Total
Personnel	82,687.00	82,687.00
Employee Benefits	44,891.00	44,891.00
Travel (Including Training)	3,810.00	3,810.00
Supplies & Operating Expenses	21,945.00	21,945.00
Total	153,333.00	153,333.00

11. BUDGET DETAILS:

A. MASTER BUDGETS:

Line Item Details for Waukesha County District Attorney's Office

YEAR 1
PERSONNEL

Justification: Personnel funds will be used to pay the salary of the prosecutor assigned to work on the grant project. The Assistant District Attorney position salary is based on comparable rates for a prosecutor with 5 years of experience, according to Phil Werner, Director of the State Prosecutor's Office. The personnel category also includes cash match from a portion of a Senior Administrative Specialist. The source of cash match is county funding of the position.

Position Name	Description of your computation:	<u>COST</u>
Assistant District Attorney	1.0 FTE, 100% VAWA, \$33,702/hour x 2080 hours/year	
	Source: Federal	70,100.00
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00
Senior Administrative Specialist	1.0 FTE, 30% VAWA, \$20,171/hour x 624 hours/year (12 hours per week)	
	Source: Federal	0.00
	Source: Cash Match (New Approp.)	12,587.00
	Source: In-Kind Match	0.00
Personnel Year 1 Total:		82,687.00

EMPLOYEE BENEFITS

Justification: Employee benefits include Social Security, retirement, health insurance, dental insurance, life insurance, vision insurance, disability insurance, Medicare, worker's compensation, and post-employment health plan costs. These funds will pay for the employee benefits of staff funded by the grant project. The Assistant District Attorney position benefits are based on comparable rates for a prosecutor with 5 years of experience, according to Phil Werner, Director of the State Prosecutor's Office. Also included are a portion of the benefits of a Senior Administrative Specialist, used as cash match. The source of cash match is county funding of the position.

Position Name	Description of your computation:	<u>COST</u>
Assistant District Attorney	1.0 FTE, 100% VAWA: Social Security \$5380.00, Retirement \$8080.00, Health Insurance \$23,750.00, Life Insurance \$30.00, Disability Insurance \$60.00, Worker's Compensation \$100.00	
	Source: Federal	37,400.00
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00
Senior Administrative Specialist	1.0 FTE, 30% VAWA: Social Security \$780.00, Retirement \$843.00, Health Insurance \$5107.00, Dental Insurance \$336.00, Vision Insurance \$35.00, Life Insurance \$32.00, Medicare \$182.00, Disability \$26.00, Post Employment Health Plan \$150.00	
	Source: Federal	0.00
	Source: Cash Match (New Approp.)	7,491.00
	Source: In-Kind Match	0.00
Employee Benefits Year 1 Total:		44,891.00

TRAVEL (INCLUDING TRAINING)

Justification: Cost for VAWA prosecutor training and travel associated with requirements of the grant.

Purpose of Travel Location Item	Description of your computation:	<u>COST</u>
Prosecutor Development - Region 1 Prosecutors Outlying District Attorney's Offices - Calumet, Manitowoc, Sheboygan, Winnebago Hotel	2 Overnight Visits to Each Outlying DA's Office: 4 nights hotel x \$70.00=\$280.00 x 2 trips = \$560.00	
	Source: Federal	560.00

		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Purpose of Travel	Prosecutor Development - Region 1 Prosecutors		
Location	District Attorney's Offices - Region 1		
Item	Mileage		
Description of your computation:	2 Visits to Each County in Region 1: 3000 miles x \$0.51 = \$1530.00		
		Source: Federal	1,530.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Purpose of Travel	Quarterly Meetings with DOJ Program Oversight Group - VAWA Prosecutor		
Location	Madison, WI		
Item	Mileage		
Description of your computation:	4 trips x 130 miles roundtrip = 520 miles x \$0.51/mile = \$265.00		
		Source: Federal	265.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Purpose of Travel	Staff Development - VAWA Prosecutor		
Location	SPET Conferences (Fall 2015, Summer 2016) Elkhart Lake, WI and Green Lake, WI		
Item	Registration, Hotel, Mileage, Meals		
Description of your computation:	Registration Fees: 2 x \$135.00=\$270.00, Mileage: 344 miles x \$0.51=\$175.00, Hotel: 6 nights x \$70 = \$420.00, Meals: \$90.00		
		Source: Federal	955.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Purpose of Travel	Staff Development - VAWA Prosecutor		
Location	VAWA Training Locations TBD		
Item	Registration, Hotel and Mileage		
Description of your computation:	Registration Fees: 2 x \$75.00=\$150.00, Hotel: 2 nights x \$70.00=\$140.00, Mileage: 412 miles \$0.51/mile = \$210.00		
		Source: Federal	500.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Travel (including Training) Year 1 Total:			3,810.00

SUPPLIES & OPERATING EXPENSES

Justification: Estimated cost of supplies and equipment. This category also includes in-kind match for rental space. Rental space cost for Waukesha County provided by Shane Waeghe, Facilities Manager, Waukesha County Department of Public Works.

COST

Supply Item	Desk Chair		
Description of your computation:	Desk Chair: \$500.00		
		Source: Federal	500.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Supply Item	Digital Dictator		
Description of your computation:	Digital Dictator: \$490.00		
		Source: Federal	490.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Supply Item	Laptop and required MS Office software		
Description of your computation:	Prosecutor laptop: \$1252.00; MS Office Pro 2013 software: \$373.00		
		Source: Federal	1,625.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00
Supply Item	Rental space - Match		
Description of your computation:	In-kind match for rental space utilized by VAWA prosecutor: roughly 90 SF x \$16.91/SF=\$1521.22 x 12 months = \$18,255		
		Source: Federal	0.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	18,255.00

Supply Item	Set of Wisconsin Statutes		
	Description of your computation: 1 set of Wisconsin Statutes: \$75.00		
		Source: Federal	75.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00

Supply Item	Video Projector, Cables and Case for Training		
	Description of your computation: Video Projector: \$900.00, Cables: \$60.00, Case: \$40.00		
		Source: Federal	1,000.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00

Supplies & Operating Expenses Year 1 Total: 21,945.00

YEAR 1 TOTAL: 153,333.00

12. SECTIONS:

A PROJECT DEVELOPMENT & IMPACT TO DATE

Please answer the following questions completely and in the order they appear.

1. Include a brief history of how your office has addressed violence against women, including:
 - a. What federal funds has your office received in the past 10 years to address violence against women?
 - b. How has prosecution of violence against women offenses evolved?
2. Does your office participate on community coordinated response or sexual assault response teams? Attach any written interagency agreements.
3. What emerging issues and problems require attention? How will your office respond to these problems?
4. Describe any technical assistance or training your agency has provided in relation to violence against women.

RESPONSE:

5. Project Development and Impact to Date

The Waukesha County District Attorney's methods of addressing violence against women have evolved and changed drastically over the last several decades. Up until the late 1980's, cases of violence against women were handled in the same fashion as any other case in the office, and distributed to any prosecutor in the rotation. Victims were sometimes threatened with charges of obstruction if they recanted. There was not a great deal of understanding of the dynamics of abuse and sexual assault, and the Victim/Witness Assistance Program did not join the District Attorney's Office until the end of the 1980's.

As awareness of victims' rights and the dynamics of violence against women grew, the Waukesha District Attorney's Office recognized the need for additional services and resources. The Women's Center was given an office within the offices of the District Attorney to promote collaboration and immediate assistance to victims. The Women's Center still utilizes that office, and both they and the Victim/Witness Assistance Program assist victims of domestic abuse and sexual assault with restraining orders. In 2014, for example, 475 temporary restraining orders were filed with help from the District Attorney's Office. Of those restraining order petitions, 167 were for domestic violence.

The Waukesha District Attorney's Office then created specialized prosecution units more than 20 years ago to handle cases of violence against women in a more consistent and effective manner. The Domestic Violence Unit and the Sensitive Crimes Unit were established with a senior prosecutor directing the work of the unit. The units were also staffed by an additional prosecutor, and by Victim/Witness Specialists. These units were created in recognition of the special aspects and victim needs that accompany cases of domestic abuse and sexual assault.

During the 1990's, the Waukesha District Attorney's Office received a VAWA grant to create a "Fast-Track Domestic Violence" program. A social worker and legal clerk were hired to staff the grant project, increasing the number of victim service providers handling domestic abuse cases to 2 FTE. The Fast-Track Program was intended to handle cases of domestic abuse in an expedited fashion, so that victims and offenders were not subjected to the additional pressures of drawn-out criminal case proceedings, and based upon research that offenders and victims had more successful outcomes when receiving more immediate criminal justice system intervention. The social worker was hired to provide case management and specialized victim services, in recognition of the additional needs of domestic abuse victims. Waukesha police agencies submitted referrals within a day, and cases were reviewed within 48 hours. Pre-charging conferences were held as part of the program, as well. When the grant ended in the late 1990's, the District Attorney's Office successfully petitioned Waukesha County to create the social worker and legal clerk positions permanently.

In 1995, the Waukesha Victim/Witness Assistance Program successfully applied for a VOCA grant to establish a crisis response program, Mobile Victim Assistance. Counselors and volunteers respond to the scene of crimes to assist victims and provide information and support. During the pilot of this program, Mobile Victim Assistance responded only to domestic abuse cases. In 1998, the program was expanded to

assist with all types of crime, but cases of domestic abuse and sexual assault still remain the majority, making up 63% of the cases in the past 5 years. The Waukesha Victim/Witness Program has successfully maintained this program for 20 years without a reduction in the VOCA funding. Waukesha has received around \$100,000 each year through the grant.

In 2003, the Waukesha District Attorney's Office lost 3 prosecutor positions. Due to the shortage, the Fast Track Program was discontinued, and the specialized Domestic Violence Unit was restructured. The Domestic Violence Unit no longer utilizes specialized prosecutors who only handle domestic abuse cases. The Victim/Witness Counselor (social worker) reviews every domestic abuse referral the office receives. She then makes a recommendation regarding charges, based on office guidelines, input from the victim, safety considerations, and more. A Deputy District Attorney reviews each of the referrals and the Counselor's recommendations. The Deputy District Attorney then assigns the case to one of many Assistant District Attorneys to manage. Vertical prosecution is employed for consistency so that prosecutors receive multiple referrals from a defendant and understand the totality of the defendant's behavior. Finally, prosecutors making treatment recommendations utilize a list of batterers' treatment programs that meet the criteria recommended by End Abuse Wisconsin.

The Sensitive Crimes Unit has retained its structure over the years, with 1.5 dedicated prosecutors handling all cases of sexual assault and child abuse. The Sensitive Crimes Unit has added a Victim/Witness Counselor in the last few years, bringing the number of victim service providers in that unit to 1.5 FTE. Members of the Sensitive Crimes Unit were instrumental in the planning and ultimate implementation in 2006 of The Care Center, so that sexual assault exams and investigations could happen in one location and within Waukesha.

Victim/Witness Counselors and Specialists working in the Domestic Violence and Sensitive Crimes units, and prosecutors working in the Sensitive Crimes Unit, are subject matter experts in areas of violence against women. They attend training on these subjects throughout the year, and participate on coordinated community response teams. The prosecutors and Victim/Witness professionals in these units work closely with The Women's Center, The Care Center, and the law enforcement officers and social workers that investigate cases of violence against women in Waukesha. Victims of violence against women are provided better services and treated with more understanding due to this specialization, consistency and additional training. The prosecution of violence against women is more consistent and informed, as well.

2. Does your office participate on community coordinated response or sexual assault response teams. Attach any interagency agreements.

Prosecutors and Victim/Witness staff participate on coordinated community response teams in Waukesha. The Victim/Witness Counselor and Specialist from the Domestic Violence Unit attend the Waukesha Intervention Project. The Waukesha Intervention Project is a coordinated community response to domestic abuse that meets every other month. The Deputy District Attorney that reviews all domestic abuse recommendations and the Victim/Witness Coordinator also attend the Waukesha Intervention Project meetings.

Prosecutors and the Victim/Witness Counselor and Specialist from the Sensitive Crimes Unit participate on the Waukesha County Sexual Assault Response Team, which meets quarterly. They also attend Care Center case review meetings once a month, and attend any sex offender release meetings in the community.

Interagency agreements for the Waukesha Intervention Project and the Sexual Assault Response Team are attached.

3. What emerging issues and problems require attention? How will your office respond to these problems?

Cases of violence against women continue to be very prevalent in Waukesha County. In 2012, the Waukesha District Attorney's Office received 1,015 domestic violence referrals, and 217 referrals to the Sensitive Crimes Unit. In 2013, there were 1,051 referrals to the Domestic Violence Unit, and 173 referrals to Sensitive Crimes. In 2014, there were 1,072 domestic violence cases and 160 sensitive crimes referred to

the District Attorney. In addition, there were 55 domestic violence-related homicides in Wisconsin in 2013, according to End Abuse Wisconsin.

These numbers demonstrate the continuous nature of violence against women in our state, and also the deadly potential outcomes of these crimes. There are other complications emerging in these cases, as well. More and more frequently, victims of violence experience additional problems – financial reliance on the offender, mental health challenges, drug abuse and beyond. Having a dedicated Victim/Witness Counselor in each of the units that address violence against women has helped in responding to these trends. The Victim/Witness Counselors act as case managers, addressing many of the victims' needs beyond court notification and criminal justice system advocacy – facilitating victims' receipt of goods, services, restitution and compensation, treatment, interactions with other agencies, and much more.

In Waukesha, the District Attorney's Office has not done as much training in the last few years as it did when the Domestic Violence Unit had dedicated, specialized prosecutors. That gap is beginning to show in law enforcement officers' frustration with victims. Prosecutors are noticing that law enforcement officers are not doing the extra follow-up or creative thinking that used to be more prevalent in cases of violence against women. Officers are not going back a few days after an incident to take additional pictures of victims when their bruises have darkened. Officers are not utilizing the Mobile Victim Assistance Program as often to aid victims at crime scenes. In some cases, officers are not interviewing additional witnesses or documenting supportive evidence. Prosecutors note that some law enforcement officers don't seem to be as invested in or aware of the dynamics of violence against women cases. As a result, referrals are sometimes missing important information.

The lack of specialization in the Domestic Violence Unit has contributed to emerging challenges, as well. Since prosecutors in general rotation get domestic violence cases, they lack the targeted training that previously existed in the unit. It is not possible to send all of the prosecutors who currently handle domestic abuse cases to trainings with any regularity.

The Waukesha District Attorney's Office hopes to address these concerns through the proposed grant project. With the addition of the Regional Resource Prosecutor working in the Domestic Violence Unit, law enforcement training and outreach can be re-established. The Resource Prosecutor can also research and collaborate with the Department of Justice VAWA Resource Prosecutor to develop and promote best practice protocols in the investigation and prosecution of cases of domestic violence. The Regional Resource Prosecutor can coordinate with local law enforcement agencies to implement a lethality assessment tool. The Regional Resource Prosecutor funded through this proposal can also collaborate with the Sensitive Crimes Unit to ensure the provision of best practice protocols in that unit, as well.

4. Describe any technical assistance or training your office has provided in relation to violence against women.

The Waukesha District Attorney's Office has historically provided a great deal of training to local law enforcement on issues of violence against women, as well as to schools, businesses, Victim/Witness staff, other prosecutors and judges, Probation and Parole, and the general public.

Some of the trainings presented by Waukesha prosecutors include training on domestic violence, sexual assault, elder abuse and stalking at annual law enforcement in-services. The Victim/Witness Coordinator has also presented about domestic violence and sexual assault at in-services and roll call for officers, judicial trainings, Victim/Witness conferences, schools, and the community.

Waukesha prosecutors and the Victim/Witness Coordinator present about violence against women and victimization to Waukesha Technical College Police Recruit Academy classes. In addition, several Waukesha prosecutors have presented at SPET trainings about sexual assault cases and on one occasion a presentation regarding a domestic homicide.

The Victim/Witness Coordinator has presented about the Azana Spa domestic homicide/mass shooting at a Wisconsin Serving Victims of Crime Conference, as well as 3 state-wide law enforcement trainings on critical incidents.

Deputy District Attorney Lesli Boese created a Domestic Violence Case Checklist for law enforcement in Waukesha and trains officers in its use at in-services.

The Waukesha County District Attorney, Deputy District Attorneys and some Assistant District Attorneys have assisted colleagues from other counties with technical assistance about sexual assault cases. The Victim/Witness Coordinator is contacted regularly by email and phone by other Victim/Witness staff with questions about working with victims of these crimes.

PROJECT DEVELOPMENT & IMPACT TO DATE - RELATED ATTACHMENTS:

File Name	File Description
Project Development and Impact to Date.docx	Project Development and Impact
SART agreement.docx	SART Cooperative Agreement
WIP Cooperative Agreement.pdf	Waukesha Intervention Project Agreement

B GOALS AND OBJECTIVES

The purpose of this section is to: (1) describe the broad goals for your project, (2) present clear objectives designed to achieve those goals, and (3) outline a plan to evaluate or assess success in achieving your proposed outcomes.

Choose the most critical expectations to develop into three to five objectives for this project.

Goals are defined as:

Functional or behavioral outcomes that you believe will address the problem you describe above. Be as specific as possible about the behavioral and functional outcomes needed. Your proposal should include 1-2 broad goals that guide your project.

Objectives are defined as:

List the behavioral outcomes and attitudinal changes that need to be achieved as steps toward achieving the project goals. Objectives are the focus of project activities and should identify outcomes you believe are achievable by your project. Objectives should be measurable. List 2-4 specific objectives for each broad goal.

RESPONSE:

GOAL #1: Improve safety by strengthening the prosecution response to domestic violence and other violence against women within Waukesha County.

Objectives for Program
Indicators to Measure Objectives
Evaluation Plan

Objective #1A:

Identify, develop and/or promote more effective policies and procedures for the investigation and prosecution of domestic violence and other violent crimes against women in Waukesha County.

Objective #1B:

Enhance Waukesha County's multidisciplinary response to domestic violence and other crimes against women.

Objective #1C:

Reduce the risk of domestic violence-related homicide in Waukesha County.

Measure #1A:

By the end of Year 1 of the grant, 25% of law enforcement agencies, prosecutors and other community partners in Waukesha County will understand and utilize new and/or improved policies or procedures for the investigation and prosecution of domestic violence and other crimes against women.

Measure #1B:

By the end of Year 1 of the grant, 25% of community partners will report an increase in collaboration with the District Attorney's Office regarding domestic violence or other crimes against women.

Measure #1C:

By the end of Year 1 of the grant, the number of law enforcement agencies in Waukesha County utilizing an evidence-based lethality assessment tool during domestic violence investigations will increase by 25%.

Evaluation #1A:

Conduct pre and post analysis of policies and procedures for cases of violence against women utilized by law enforcement, the District Attorney's Office, and other community partners, 1st and 4th quarters.

Evaluation #1B:

Conduct pre and post assessment/survey tool with community partners in 1st and 4th quarter, including The Women's Center, The Care Center, law enforcement and Victim/Witness.

Evaluation #1C:

Analyze number of law enforcement agencies utilizing lethality assessment tool, 1st and 4th quarters.

GOAL #2: Improve safety by strengthening the prosecution response to violence against women within the counties surrounding Waukesha in Southeast Wisconsin.

Objectives for Program
Indicators to Measure Objectives
Evaluation Plan

Objective #2A:

Identify, develop and/or promote more effective policies and procedures for the investigation and prosecution of domestic violence and other violent crimes against women throughout the Southeast Wisconsin region.

Objective #2B:

Enhance the Southeast Wisconsin region's prosecution response to violence against women through training and technical assistance.

Objective #2C:

Reduce the risk of domestic violence-related homicide in Southeast Wisconsin.

Measure #2A:

By the end of Year 1 of the grant, all prosecutor offices in Southeast Wisconsin will be informed of more effective policies and/or procedures for the investigation and prosecution of domestic violence and other crimes against women.

Measure #2B(a):

By the end of Year 1 of the grant, 25% of prosecutors that handle cases of violence against women in the Southeast Wisconsin region will report increased ability to effectively respond to cases of domestic violence or other violence against women.

Measure #2B(b):

By the end of Year 1 of the grant, all prosecutor offices in the Southeast Wisconsin region will have been offered training or technical assistance by the VAWA Regional Resource Prosecutor, and 25% will have utilized that training or technical assistance.

Measure #2C:

By the end of Year 1 of the grant, 25% of prosecutor offices in the Southeast Wisconsin region will report awareness of the benefit of utilizing evidence-based lethality assessment tools during domestic violence investigations.

Evaluation #2A:

Document provision of model policies to prosecutor offices. Review progress, 2nd and 4th quarters.

Evaluation #2B(a):

Conduct post-training, post-technical assistance assessment/survey tool, all quarters.

Evaluation #2B(b):

Provide and document contact with all prosecutor offices in Southeast Wisconsin region, 1st quarter.
Document all technical assistance provision and trainings, all quarters. Review progress of training and technical assistance, 2nd and 4th quarters.

Evaluation #2C

Conduct post assessment/survey tool, 4th quarter.

GOALS AND OBJECTIVES - RELATED ATTACHMENTS:

File Name	File Description
goals and objectives.doc	Goals and Objectives

C IMPLEMENTATION PLAN

Describe the steps needed to implement this plan to address the problem or issue.

- Outline the project operations and tasks intended to accomplish the objectives you describe in program goals and objectives.
- Include a timeline for implementation steps.
- Describe coordination efforts with other relevant community programs

RESPONSE:

7. Implementation Plan

Upon notification of the grant award, the Waukesha District Attorney's Office will begin the hiring process to select an attorney with approximately 5 years of experience, and experience with cases involving violence against women. The attorney chosen for the position will assume a 40% caseload of the most serious domestic abuse referrals received by the District Attorney's Office.

The VAWA Regional Resource Prosecutor will coordinate extensively with The Women's Center, The Care Center, and the two Waukesha coordinated community response teams (Waukesha Intervention Project and the Sexual Abuse Response Team). The VAWA Regional Resource Prosecutor will meet immediately and regularly with all of these entities, as well as the Victim/Witness Counselors and Specialists working in Domestic Violence and Sensitive Crimes within the Waukesha District Attorney's Office. The VAWA Regional Resource Prosecutor will collaborate with The Women's Center and the Waukesha Intervention Project to implement the use of an evidence-based lethality assessment tool in police investigations of domestic violence in Waukesha County. The use of the lethality assessment will then be modeled to other counties in the Southeast Wisconsin region.

The attorney hired as the Southeast Wisconsin Regional Resource Prosecutor will analyze current policies and procedures for the investigation and prosecution of violence against women, and update those policies or

develop new ones to reflect the best practices as outlined by Violence Against Women Act guidelines, the Department of Justice program oversight committee, and state and local victim service providers. These model policies will be introduced to Waukesha law enforcement and prosecutors, and also modeled to other counties in the region.

The Southeast Wisconsin Regional Resource Prosecutor will meet with every county in the region, providing assistance and training regarding the prosecution of violence against women. Meetings will occur initially to establish a relationship and assess training needs. Subsequently, the Regional Resource Prosecutor will provide informational training sessions at counties throughout the region. Informal, informational training sessions may involve prosecutors from 1-4 counties gathering for a joint session in a central county District Attorney's Office. The Regional Resource Prosecutor will also offer assistance with pleadings and briefs, and technical questions regarding the prosecution of violence against women.

A timeline of implementation steps follows.

1st Quarter -- October to December, 2015

- Analyze existing domestic abuse and sexual assault policies of Waukesha County District Attorney's Office and Waukesha law enforcement agencies; analyze Waukesha Intervention Project and Sexual Assault Response Team cooperative agreements.
- Meet with The Women's Center and The Care Center to discuss collaboration.
- Meet with the Waukesha Domestic Violence Unit and Sensitive Crimes Unit to discuss grant project and collaboration.
- Conduct pre-assessment of existing collaboration with community partners in Waukesha.
- Analyze number of Waukesha law enforcement agencies utilizing lethality assessment tool.
- Assume 40% caseload of most serious domestic abuse cases in Waukesha District Attorney's Office.
- Contact each prosecutor's office in Southeast Wisconsin region to establish relationship, assess training needs and analyze existing policies on violence against women.
- Establish record-keeping systems and tracking for grant requirements, and completion of goals and objectives.
- Develop assessment tools and surveys for analysis of goals and objectives.
- Attend SPET.
- Attend Waukesha Sexual Assault Response Team meetings (quarterly).
- Attend Waukesha Intervention Meetings (every other month).
- Identify and attend available state training on violence against women.
- Attend DOJ program oversight group (quarterly).

2nd Quarter -- January to March, 2016

- Utilize research, Violence Against Women Act guidelines, and collaboration with Department of Justice program oversight committee to improve and/or develop evidence-based model policies and procedures for the prosecution of violence against women.
- Train Waukesha prosecutors and law enforcement regarding improved policies and procedures.
- Provide model policies to all prosecutor offices in Southeast Wisconsin region and offer training and technical assistance regarding the practices.
- Offer training and technical assistance to all prosecutor offices in Southeast Wisconsin -- establish informational training sessions for 2-4 counties per training session.
- Conduct post-training, post-technical assistance assessments.
- Collaborate with Waukesha Intervention Project and The Women's Center to identify, plan and implement use of lethality assessment tool with Waukesha law enforcement agencies.
- Evaluate utilization of training and technical assistance by prosecutors handling violence against women in Southeast Wisconsin; provide outreach to offices that have not utilized services.
- Ongoing record -- keeping, documentation and reporting of grant progress.

- Ongoing 40% domestic abuse caseload.
- Attend Waukesha Sexual Assault Response Team meetings (quarterly).
- Attend Waukesha Intervention Meetings (every other month).
- Identify and attend available state training on violence against women.
- Attend DOJ program oversight group (quarterly).

3rd Quarter – April to June, 2016

- Attend SPET conference.
- Provide information and model example of lethality assessment tool to prosecutor's offices in Southeast Wisconsin.
- Offer training and technical assistance to all prosecutor offices in Southeast Wisconsin -- establish informational training sessions for 2-4 counties per training session.
- Ongoing evaluation of utilization of training and technical assistance by prosecutors handling violence against women; additional outreach to offices that have not utilized services.
- Conduct post-training, post-technical assistance assessments.
- Ongoing record -- keeping, documentation and reporting of grant progress.
- Ongoing 40% domestic abuse caseload.
- Attend Waukesha Sexual Assault Response Team meetings (quarterly).
- Attend Waukesha Intervention Meetings (every other month).
- Identify and attend available state training on violence against women.
- Attend DOJ program oversight group (quarterly).

4th Quarter – July to September, 2016

- Meet with The Women's Center and The Care Center to evaluate progress of collaboration.
- Conduct post analysis of improved policies and procedures for the investigation and prosecution of violence against women in Waukesha.
- Conduct post assessment of collaboration with community partners in Waukesha County.
- Analyze number of law enforcement agencies utilizing lethality assessment tool in Waukesha County.
- Conduct post assessment of prosecutor offices' awareness of benefit of lethality assessment tool.
- Offer training and technical assistance to all prosecutor offices in Southeast Wisconsin -- establish informational training sessions for 2-4 counties per training session.
- Ongoing evaluation of utilization of training and technical assistance by prosecutors handling violence against women; additional outreach to offices that have not utilized services.
- Conduct post-training, post-technical assistance assessments.
- Ongoing record -- keeping, documentation and reporting of grant progress.
- Ongoing 40% domestic abuse caseload.
- Attend Waukesha Sexual Assault Response Team meetings (quarterly).
- Attend Waukesha Intervention Meetings (every other month).
- Identify and attend available state training on violence against women.
- Attend DOJ program oversight group (quarterly).

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

File Name	File Description
implementation and timeline.docx	Implementation Plan

D REQUIRED ATTACHMENTS

Please attach the following documents to your application in this section:

- Position Descriptions for each funded or partially funded position
- Resumes for any STOP VAWA funded positions
- Certification of Consultation

RESPONSE:

Responses are attached as required.

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

File Name	File Description
ADA position description.doc	ADA Position Description
EEOP certification.pdf	EEOP certification form
vawa certification letter.docx	Certification Letter

15. Attachments:

List of Attachments required for submission of this Application for funding:

Section: Goals and Objectives

<u>File Name</u>	<u>File Description</u>
goals and objectives.doc	Goals and Objectives

Section: Implementation Plan

<u>File Name</u>	<u>File Description</u>
implementation and timeline.docx	Implementation Plan

Section: Project Development & Impact to Date

<u>File Name</u>	<u>File Description</u>
Project Development and Impact to Date.docx	Project Development and Impact
SART agreement.docx	SART Cooperative Agreement
WIP Cooperative Agreement.pdf	Waukesha Intervention Project Agreement

Section: Required Attachments

<u>File Name</u>	<u>File Description</u>
ADA position description.doc	ADA Position Description
BEOP certification.pdf	BEOP certification form
yawa certification letter.docx	Certification Letter