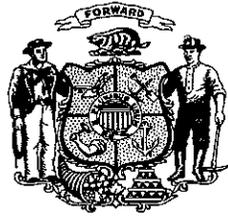


State of Wisconsin

SENATE CHAIR
Alberta Darling

317 East, State Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-5830



ASSEMBLY CHAIR
John Nygren

309 East, State Capitol
P.O. Box 8593
Madison, WI 53708-8953
Phone: (608) 266-2343

Joint Committee on Finance

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Alberta Darling
Representative John Nygren

Date: September 21, 2018

Re: s. 16.515/16.505(2), Stats. Request

Attached is a copy of a request from the Department of Administration, received September 21, 2018, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Milwaukee County District Attorney's office.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Wednesday, October 10, 2018**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN;jm



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary

Date: September 21, 2018

To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance

The Honorable John Nygren, Co-Chair
Joint Committee on Finance

SEP 21 2018
JI, Finance

From: Ellen E. Nowak, Secretary
Department of Administration *EEN*

Subject: s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 6/25/2019.

As provided in s. 16.515, the request(s) will be approved on October 12, 2018, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

Date: September 19, 2018
To: Waylon Hurlburt
From: Maggie Hamer
Subject: Section 16.505(2) Request

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

DOA RECOMMENDATION:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 6/25/2019.

AGENCY REQUEST:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 12/31/2019.

WRH APPROVAL WRH (FORWARD TO GAIL TAPPEN)



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
Waylon Hurlburt, Administrator

Date: September 19, 2018

To: Ellen Nowak, Secretary
Department of Administration

From: Maggie Hamer
Executive Policy and Budget Analyst

Subject: Request Under s. 16.505(2) from the Milwaukee County District Attorney for a One-Year Continuation of a 1.0 FTE Program Revenue Assistant District Attorney Project Position.

Request:

The Department of Administration, on behalf of the Milwaukee County District Attorney's Office, requests the extension of a 1.0 FTE program revenue assistant district attorney project position for a term extending from December 31, 2018, through December 31, 2019.

Revenue Sources for Appropriation(s):

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h) is a grant from the nonprofit community organization Near West Side Partners, Inc., to the Milwaukee County District Attorney's Office. The grant is a part of the Promoting Assets and Reducing Crime (PARC) initiative. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request to increase expenditure authority. The Milwaukee County District Attorney's Office will reimburse the salary and fringe benefit costs for the assistant district attorney prosecutor position from the grant award.

Background:

Near West Side Partners, Inc., is an organization founded in January 2015 to improve the near west side neighborhood of Milwaukee roughly bordered by I-43, I-94, I-41 and 27th Street. Marquette University, Harley Davidson, Aurora Health Care, MillerCoors and Potawatomi Business Development Corporation provide major support for the initiative.

In 2015, Near West Side Partners began funding an assistant district attorney project position which was authorized by the Joint Committee on Finance on June 26, 2015. The assistant district attorney position was funded through Near West Side Partner's PARC initiative which has the ultimate goal of revitalizing the community, promoting economic development, improving housing and providing greater safety for the residents of the neighborhood. The current position authority is set to expire on December 31, 2018, but the funding from the community partner will run out before that date. In early May of 2018, Near West Side Partners and the Milwaukee County District Attorney's Office entered into an agreement for

the community organization to provide an additional \$147,743 in funding for the assistant district attorney community prosecutor project position for an additional 18 months. This includes \$94,500 for salary at a rate of \$29.00 per hour and \$53,243 for fringe benefit costs which were calculated at a rate of 54.65 percent of salary. Due to the funding increase, and the discrepancy between prior position authority and funding amount, only an additional 12 months of position authority are being requested, even though 18 months of additional funding has been granted.

As a part of the PARC initiative the prosecutor would help to revitalize and sustain the near west side as a vibrant commercial and residential neighborhood through collaborative efforts. The two main goals of the initiative are: (1) promoting assets to transform the negative perception of the neighborhood, and (2) reducing crime to address the reality of the neighborhood's challenges.

Over the past three years in the position, the Near West Side Partners community prosecutor has achieved considerable success in reducing crime in the area. The community prosecutor has successfully prosecuted three specific long-time drug dealers in the community earning prison sentences which help keep the community safe. The incumbent has also targeted crime in particularly troublesome residential buildings as well as a liquor and tobacco store. Overall, between 2007 and 2017, near west side violent crime has decreased by 7 percent, property crime by 56 percent, and Part 1 crime by 46 percent. Part 1 crime data counts distinct incidents of rape, robbery, aggravated assault, burglary, theft, auto theft and arson.

In addition to the reduction in crime, the PARC initiative has also seen a 4 percent increase in home ownership, an increase in positive resident perception and 18 new businesses have moved into the near west side.

Analysis:

The PARC initiative was operating on a three-year timeline. As those three years have come to a close, the Near West Side Partners, Inc., has evaluated the project and determined that it would continue to benefit from an assistant district attorney designated for this project.

The specific activities of the position would remain the same as they have been. The prosecutor would review and charge criminal cases, work with police to identify and abate nuisances, provide resources for law enforcement, coordinate crime suppression and work with the Department of Corrections reentry program, among other responsibilities. The position would also continue to review and implement targeted interventions in the community. These interventions include: police interventions; place-based interventions, which are strategies to change the environment, behaviors and norms of the targeted community; environmental design interventions, which improve the physical structure of the neighborhood; community collective efficacy interventions, which connect neighbors with one another; and sexual violence interventions, both preventive and prescriptive.

Through community prosecutions, the assistant district attorney position furthers the State's policy to fight gang, drug, domestic violence, property and other crime and divert nonviolent offenders away from the criminal justice system and direct eligible offenders toward services and treatment in the community.

The grant money provided is slightly overbudgeted. There is approximately \$3,500 extra in salary budgeted for the prosecutor position. There is also more allocated to fringe benefits than would be expected. The fringe benefit rate typically used for positions in District Attorneys' offices is 40.84 percent. For this position, 54.65 percent was used. It is common for a higher fringe rate to be used for a grant-funded assistant district attorney project position because each grant has few prosecutors, making an average a less useful tool when determining the amount of money that will be spent. In addition, lower salaried attorneys are typically used to fill grant positions to stay within budget, which leads fringe benefits to be a higher percentage of salary than the agency average.

The requested authority for this position would extend it past the four-year term limit on project positions. The position was created on June 26, 2015, and therefore must expire by June 25, 2019. Because the position cannot continue for the entire time requested, and because the grant money provided already exceeded what was necessary, the amount of funding provided for salary and fringe benefits is well over what is needed to support the position through the recommended authority.

At the end of the grant, if funding is not renewed the position would be vacated. Furthermore, the funding levels for the position would be monitored throughout its tenure to ensure a shortfall does not occur, and if it does, the position would be vacated.

Recommendation:

Modify the request to extend position authority through June 25, 2019.



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
James M. Langdon, Administrator

DATE: August 13, 2018

TO: Waylon Hurlburt, Administrator
Division of Executive Budget and Finance

FROM: Kasey Deiss, Director
State Prosecutors Office

SUBJECT: REQUEST UNDER S. 16.505 FOR DEPARTMENT 475: MILWAUKEE
COUNTY DISTRICT ATTORNEY'S OFFICE

On behalf of the Milwaukee County District Attorney's Office, I am submitting the attached request for authorization to continue a 1.0 FTE program revenue project position in Department 475, District Attorneys.

Thank you for your attention to this matter.

Attachment

**DEPARTMENT OF ADMINISTRATION REQUEST UNDER S. 16.505 FOR
POSITION AUTHORIZATION**

I. REQUEST

The Department of Administration (DOA) on behalf of the Milwaukee County District Attorneys' Office, requests, under s.16.505, the continuation of a 1.0 FTE program revenue (PR) assistant district attorney (ADA) project position from December 31, 2018 to December 31, 2019. The position is located in the Milwaukee County District Attorney's (DA's) Office. If approved, the position will continue to be funded via appropriation s. 20.475(1)(h).

II. BACKGROUND

On June 26, 2015, the Joint Finance Committee authorized the creation of this position which was funded by Near West Side Partners, Inc. (NWSP), a nonprofit community organization supported by Aurora Health Care, Harley-Davidson, Marquette University, MillerCoors, and Potawatomi Business Development Corp.

The grant was initially awarded for a duration of three-years in the amount of \$500,250 to the Safe & Sound community organization and the Milwaukee County District Attorney's Office as part of the Promoting Assets and Reducing Crime (PARC) initiative. From this larger amount, \$286,632 was set aside for a Milwaukee County ADA to serve as the community prosecutor for the PARC initiative. In early May of 2018, NWSP and the Milwaukee County District Attorney's office entered into an agreement for NWSP to provide an additional \$147,743 in funding from July 1, 2018 to December 31, 2019 for the services of the NWSP community prosecutor. The ADA serves under the direction of District Attorney John Chisholm.

The intent of the PARC initiative is to revitalize and sustain the Near West Side as a vibrant commercial and residential neighborhood, through a collaborative effort to promote economic development, improve housing, unify neighborhood identity and branding, and provide greater safety for residents and businesses. The two main goals of the initiative are: 1) promoting assets to transform the negative perception of the neighborhood; and, (2) reducing crime to address the reality of the neighborhood's challenges.

The NWSP community prosecutor has achieved demonstrable success since its formation. Between 2007 and 2017 Near West Side violent crime decreased by 7%, property crime by 56%, and overall *Part 1* crime decrease by 46%. *Part 1* crime data counts distinct incidents of rape, robbery, aggravated assault, burglary, theft, auto theft and arson. The community prosecutor has also achieved success prosecuting 3 specific long-time drug dealers in the community earning prison sentences and geographical restrictions keeping the community safe. Other successes include targeting crime and drug use at particularly troublesome multi-unit buildings and a liquor tobacco store in the community.

III. ANALYSIS

This position is in furtherance of the State's policy to reduce violent crimes and property crimes. The grant encourages collaboration between the District Attorney's Office, a nonprofit community organization, and its supporters to promote economic development, improve housing, unify neighborhood identity, and provide greater safety for residents and businesses.

IV. FISCAL ANALYSIS

The \$147,743 in funding has been awarded through December 31, 2019. Available funding will be closely monitored, and the position will be vacated if a funding shortfall occurs.

V. REVENUE SOURCE FOR APPROPRIATION

The source of the grant funds is the Near West Side Partners, Inc. Milwaukee County will reimburse the salary and fringe benefit costs for the State-paid ADA position in the Department of District Attorneys.

VI. SPECIAL INFORMATION

The co-chairs of the Joint Committee on Finance, in a letter to Department of Administration Secretary dated June 12, 1996, set forth four additional items of information that should be included in a s.16.505 request for additional positions in the District Attorney program.

- 1) *An explanation of the effect of the positions on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the LAB methodology's results using the modifications recommended by the Wisconsin District Attorneys Association and highlights the impact on the Milwaukee DA Office. The table uses the most current court data available and the positions authorized as of February 13, 2015. It is important to note that the position need shown in the LAB methodology is a general need responding to all duties of a DA office and is not specific to a particular type of criminal activity or caseload.

- 2) *An assessment of similar caseload problems in counties not addressed by the request.*

Data with which to make this assessment are not available.

- 3) *An explanation of why the request has greater priority than similar needs existing in other counties.*

The Near West Side Partners, Inc., a Milwaukee based community organization, awarded this grant to the Milwaukee County DA's Office.

- 4) *If the request is intended to address a specific type of caseload, an explanation of why*

this type of caseload has a greater priority than other types.

This grant, funded by the Near West Side Partners, Inc., was granted to the Milwaukee County DA's Office to develop and strengthen effective strategies to reduce crime in the Near West Side neighborhood.

TABLE 1: DISTRICT ATTORNEY OFFICE WORKLOAD ANALYSIS AS OF JULY 2016

DA Office	7/20/16 GPR- Funded FTE Positions*	7/20/16 Program Revenue- Funded FTE Positions*	7/20/16 Total FTE Positions*	Additional FTE Needed	Estimated Total FTE Needed	Additional FTE Needed as a % of 7/20/16 GPR- Funded FTE	Additional FTE Needed as a % of 7/20/16 Total FTE	GPR- Funded FTE as a % of Estimated Total FTE Needed	Total FTE as a % of Estimated Total FTE Needed
Adams	1.20		1.20	1.36	2.56	113.33%	113.33%	46.88%	46.88%
Ashland	2.00		2.00	0.87	2.87	43.50%	43.50%	69.69%	69.69%
Barron	3.00		3.00	3.22	6.22	107.33%	107.33%	48.23%	48.23%
Bayfield	1.00		1.00	0.90	1.90	90.00%	90.00%	52.63%	52.63%
Brown	12.00	1.00	13.00	11.46	24.46	95.50%	88.15%	49.06%	53.15%
Buffalo	1.00		1.00	0.61	1.61	61.00%	61.00%	62.11%	62.11%
Burnett	1.25		1.25	1.95	3.20	156.00%	156.00%	39.06%	39.06%
Calumet	2.00		2.00	1.01	3.01	50.50%	50.50%	66.45%	66.45%
Chippewa	5.00		5.00	1.49	6.49	29.80%	29.80%	77.04%	77.04%
Clark	2.00		2.00	0.56	2.56	28.00%	28.00%	78.13%	78.13%
Columbia	4.75		4.75	3.32	8.07	69.89%	69.89%	58.86%	58.86%
Crawford	1.00		1.00	-0.25	0.75	-25.00%	-25.00%	133.33%	133.33%
Dana	26.85	3.00	29.85	3.21	33.06	11.96%	10.75%	81.22%	90.29%
Dodge	4.00		4.00	2.12	6.12	53.00%	53.00%	65.36%	65.36%
Door	2.00		2.00	0.71	2.71	35.50%	35.50%	73.80%	73.80%
Douglas	3.50		3.50	3.07	6.57	87.71%	87.71%	53.27%	53.27%
Dunn	3.00		3.00	2.93	5.93	97.67%	97.67%	50.59%	50.59%
Eau Claire	8.00	1.00	9.00	4.46	13.46	55.75%	49.56%	59.44%	66.86%
Florence	0.50		0.50	0.39	0.89	78.00%	78.00%	56.18%	56.18%
Fond du Lac	5.00	2.00	7.00	5.44	12.44	108.80%	77.71%	40.19%	56.27%
Forest	1.00		1.00	1.91	2.91	191.00%	191.00%	34.36%	34.36%
Grant	2.00		2.00	2.09	4.09	104.50%	104.50%	48.90%	48.90%
Green	2.00		2.00	0.99	2.99	49.50%	49.50%	66.89%	66.89%
Green Lake	1.50		1.50	0.67	2.17	44.67%	44.67%	69.12%	69.12%
Iowa	1.75		1.75	0.98	2.73	56.00%	56.00%	64.10%	64.10%
Iron	1.00		1.00	-0.27	0.73	-27.00%	-27.00%	136.99%	136.99%
Jackson	2.00		2.00	1.62	3.62	81.00%	81.00%	55.25%	55.25%
Jefferson	5.30		5.30	1.83	7.13	34.53%	34.53%	74.33%	74.33%
Juneau	2.50		2.50	0.67	3.17	26.80%	26.80%	78.86%	78.86%
Kenosha	15.00	1.00	16.00	7.16	23.16	47.73%	44.75%	64.77%	69.08%
Kewaunee	1.50		1.50	-0.14	1.36	-9.33%	-9.33%	110.29%	110.29%
La Crosse	8.00		8.00	4.95	12.95	61.88%	61.88%	61.78%	61.78%
Lafayette	1.00		1.00	0.26	1.26	26.00%	26.00%	79.37%	79.37%
Langlade	1.50		1.50	1.99	3.49	132.67%	132.67%	42.98%	42.98%
Lincoln	2.00		2.00	1.44	3.44	72.00%	72.00%	58.14%	58.14%
Manitowoc	5.00		5.00	2.73	7.73	54.60%	54.60%	64.68%	64.68%
Marathon	8.50	2.50	11.00	3.60	14.60	42.35%	32.73%	58.22%	75.34%
Marquette	2.50	0.10	2.60	0.49	3.09	19.60%	18.85%	80.91%	84.14%
Marquette	1.00		1.00	0.49	1.49	49.00%	49.00%	67.11%	67.11%

August 13, 2018
 Milwaukee Community Prosecutor for the Near West Side (PARC Initiative)
 s.16.505 Request

Milwaukee	87.00	33.50	120.50	-21.80	98.70	-25.06%	-18.09%	88.15%	122.09%
Monroe	3.00		3.00	3.15	6.15	105.00%	105.00%	48.78%	48.78%
Oconto	2.00		2.00	0.94	2.94	47.00%	47.00%	68.03%	68.03%
Oneida	2.50		2.50	1.55	4.05	62.00%	62.00%	61.73%	61.73%
Outagamie	9.00		9.00	8.83	17.83	98.11%	98.11%	50.48%	50.48%
Ozaukee	3.00		3.00	1.66	4.66	55.33%	55.33%	64.38%	64.38%
Pepin	0.80		0.80	-0.18	0.62	-22.50%	-22.50%	129.03%	129.03%
Pierce	2.50		2.50	0.67	3.17	26.80%	26.80%	78.86%	78.86%
Polk	3.00		3.00	2.84	5.84	94.67%	94.67%	51.37%	51.37%
Portage	4.00		4.00	3.93	7.93	98.25%	98.25%	50.44%	50.44%
Price	1.00		1.00	0.09	1.09	9.00%	9.00%	91.74%	91.74%
Racine	18.00		18.00	11.23	29.23	62.39%	62.39%	61.58%	61.58%
Richland	1.80		1.80	-0.10	1.70	-5.56%	-5.56%	105.88%	105.88%
Rock	14.00		14.00	2.57	16.57	18.36%	18.36%	84.49%	84.49%
Rusk	1.50		1.50	0.52	2.02	34.67%	34.67%	74.26%	74.26%
Saint Croix	6.00		6.00	1.05	7.05	17.50%	17.50%	85.11%	85.11%
Sauk	5.00	0.8	5.80	1.36	7.16	27.20%	23.45%	69.83%	81.01%
Sawyer	2.00		2.00	1.10	3.10	55.00%	55.00%	64.52%	64.52%
Shaw/Men	3.00		3.00	2.19	5.19	73.00%	73.00%	57.80%	57.80%
Sheboygan	7.50		7.50	4.08	11.58	54.40%	54.40%	64.77%	64.77%
Taylor	1.00		1.00	0.41	1.41	41.00%	41.00%	70.92%	70.92%
Trempealeau	2.00		2.00	1.13	3.13	56.50%	56.50%	63.90%	63.90%
Vernon	2.00		2.00	-0.09	1.91	-4.50%	-4.50%	104.71%	104.71%
Vilas	2.00		2.00	1.17	3.17	58.50%	58.50%	63.09%	63.09%
Walworth	5.00		5.00	2.46	7.46	49.20%	49.20%	67.02%	67.02%
Washburn	1.25		1.25	0.96	2.21	76.80%	76.80%	56.56%	56.56%
Washington	5.00		5.00	4.08	9.08	81.60%	81.60%	55.07%	55.07%
Waukesha	14.50	2.00	16.50	7.68	24.18	52.97%	46.55%	59.97%	68.24%
Waupaca	3.50		3.50	1.36	4.86	38.86%	38.86%	72.02%	72.02%
Waushara	2.00		2.00	1.16	3.16	58.00%	58.00%	63.29%	63.29%
Winnebago	10.00		10.00	5.97	15.97	59.70%	59.70%	62.62%	62.62%
Wood	4.00		4.00	5.40	9.40	135.00%	135.00%	42.55%	42.55%
TOTALS	382.95	46.90	429.85	139.66	569.51				

*Modifications:

- 1) The 0.5 QPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 2) In Milwaukee, the total FTE used is 120.50 rather than 121.50 due to the following factor:
 - a) The 1.0 FTE DNA position serves the entire state; so, showing it as a Milwaukee position distorts the data.
- 3) In Brown the total FTE used is 13.00 rather than 14.00 due to the following factor:
 - a) The 1.0 ADA FTE sex predator position in Brown is excluded because it also serves approximately 20 other DA offices.
- 4) In Fond du Lac the total FTE used is 7.00 rather than 8.00 because the Title IV-E CHIPS/TPR position has no funding.
- 5) In Outagamie the total FTE used is 9.00 rather than 10.00 because the VAWA position has no funding.
- 6) The weighted time estimate for CHIPS cases was changed from 2.61 hours to 6.0 hours effective in the 2004-06 study, based on a 7/04 WDAA Executive Board recommendation.
- 7) CHIPS extensions include permanency plan review petitions filed under s. 48.365 beginning with data for 2006.
- 8) Immunization cases filed by DA Offices under s. 48.13(13) are included with CHIPS cases beginning with data for 2006.
- 9) WDAA Executive Board authorized the following changes to the weighted time estimates beginning with the 2007-09 caseload study:
 - a) Increase the "reviewing case referrals that are not prosecuted" from 35 to 100 hours per year, thereby reducing hours available per prosecutor to handle individual cases to 1162 per year.
 - b) Weighted time estimate for Class A and First Degree Reckless homicides changed from 100 hours each to 160 hours each.
 - c) Weighted time estimate for "All other Homicides" changed from 50 to 80 hours each.
 - d) The weighted time estimate for misdemeanors changed from 2.17 hours each to 2.91 hours each.
 - e) The weighted time estimate for criminal traffic changed from 1.68 hours each to 2.91 hours each.
 - f) Weighted time estimate for juvenile delinquency changed from 3.32 hours each to 3.44 hours each.



OFFICE OF THE DISTRICT ATTORNEY
Milwaukee County

JOHN T. CHISHOLM • District Attorney

Chief Deputy Kent L. Lovorn, Deputies James J. Martin, Lovell Johnson, Jr.,
 Jeffrey J. Altenburg, Karen A. Loebel, Elisabeth Mueller, Matthew J. Torbanson

- Gida G. Shalim
- Steven H. Glavin
- John M. Stalder
- Thomas L. Peltier
- Rayann Oberdorfer Brychinski
- Carole Manchester
- Brad Vespahl
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- Dax C. Odum
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- Nicole J. Helman
- Chad Wozniak
- Kristin M. Schrank
- Francesca G. Pisan
- Hanna R. Halberg
- Joshua M. Hally
- Nicole J. Sheldon
- Antonella Altmann
- Jessica A. Balke
- Matthew R. Westphal
- Caitlin A. Ringstrom
- Sara Volkes Schroeder
- Abbey H. DeStilo
- Hoby H. Schmidt
- Jay R. Puleck
- Danielle E. Chojecki
- Benjamin T. Lichten
- Nichole Schmeckel
- Thomas C. Gwynett
- Nicholas E. Anderson
- Sarah A.S. Waischenkot
- Ryan T. Sweeney
- Jeremy R. Ann
- Brandon A. Wigley
- Sara M. Kiele
- Zachary A. Winchow
- William T. Burson
- Patrick J. Anderson
- Alex Kuebler
- Owen Piotrowski
- Alyssa Schaefer
- Brittany S. Kachigwe
- Elizabeth A. Longo
- Katherine M. Halaska-Brey
- Benjamin Vachek
- Heather S. Luvord
- Kelly J. O'Neill
- Katherine Ann Seblev
- Stephanie M. Chiswell
- Jennifer L. Pickett
- Taylor L. Kross
- Jessica Bellera
- Lee F. Vance-Curran
- Daniel G. Murphy
- Joshua A. Dryak
- Angela O. Cunningham
- Jennifer Louise Telfe
- Charles D. Kieger
- Edward P. O'Brien
- John Flynn
- Christine M. Quinn
- William G. Davidson
- Gilbert F. Urfer
- Michael D. Phipps
- Kathryn Glasberg
- Alisa H. Kott
- Patrick W. O'Connell
- Kristina R. Kuebler

May 18, 2018

Kasey Deiss, Director
 State Prosecutors Office
 Post Office Box 7869
 Madison, WI 53707-7869

Dear Mr. Deiss:

We are requesting that you take the steps necessary to seek legislative approval to extend the position authority, from December 31, 2018, to December 31, 2019, for the program code 00011 Milwaukee County assistant district attorney that serves as a community prosecutor for the near west side of Milwaukee.

On June 26, 2015, the Joint Finance Committee authorized the creation of this position, which was funded by a three-year grant from the nonprofit community organization Near West Side Partners, Inc. (NWSP). Although the position was funded for three years, the legislature authorized the position until December 31, 2018, with the understanding that the position would be vacated at no cost to the state if grant funding ended before that date.

Earlier this month, NWSP and the district attorney's office entered into an agreement, copy enclosed, for NWSP to provide an additional \$147,743 in funding, from July 1, 2018, to December 31, 2019, for the services of the NWSP community prosecutor. Therefore, we are requesting legislative approval to extend the position authority for the position to December 31, 2019.

Thank you for your consideration.

Sincerely,

James J. Martin
 Deputy District Attorney

**MEMORANDUM OF UNDERSTANDING
BETWEEN
NEAR WEST SIDE PARTNERS, INC.
AND
THE MILWAUKEE COUNTY DISTRICT ATTORNEY'S OFFICE**

A. PARTIES

This Memorandum of Understanding ("MOU") is hereby made and entered into by and between the Near West Side Partners, Inc. ("NWSP"), a 501(c)(3) organization, and the Milwaukee County District Attorney's Office (the "DA").

B. PURPOSE

The purpose of this MOU is to outline the partnership between the NWSP and the DA to operate the Near West Side Community Prosecution Unit ("NWS CPU") as well as to have the NWSP to serve as the fiscal agent for the Assistant District Attorney position who will serve as the Near West Side Community Prosecutor ("NWS CP"). The Community Prosecution Unit ("CPU") is a collaborative crime prevention program aimed at increasing public safety and public confidence in the Criminal Justice System within Milwaukee County. The long-term goal of the CPU is to help improve property values and reduce crime, thereby enhancing the quality of life for all citizens within a targeted area, all of which are consistent with the long term goals of the NWSP and their Promoting Assets and Reducing Crime ("PARC Initiative").

C. MUTUAL INTEREST OF THE PARTIES

Both NWSP and the DA have a mutual interest in reducing crime and improving property values within the Near West Side PARC Initiative area located within Milwaukee Police Department District Three. NWSP is a non-profit organization with a mission to revitalize and sustain the Near West Side as a thriving business and residential corridor, through collaborative efforts to promote commercial corridor development, improved housing, unified neighborhood identity and branding, and greater safety for residents and businesses. The DA benefits by participating in the CPU by helping abate possible criminal activity (before it culminates with the judicial process). The program is designed to reduce crime, engage citizens, and involve every resource to make our neighborhoods safer. The NWS CPU will represent the interest of both the DA and NWSP in serving as a liaison between residents, law enforcement, other Community Based Organizations, and Government Agencies.

D. AUTHORITY

The attached award letter dated May 4, 2018 from Near West Side Partners, Inc. and The Near West Side PARC Initiative Budget Modified June 16, 2015, awards PARC Initiative funds to the DA for community prosecution activities for the Near West Side CPU, which includes funding of \$147,743 for the period of July 1, 2018 to December 31, 2019. (See attached budget).

E. DISTRICT ATTORNEY'S OFFICE RESPONSIBILITIES

With the signing of this MOU, the DA, through the Near West Side CP assigned to the PARC Initiative, agrees to the following responsibilities in carrying out the activities of the CPU:

- Coordinate nuisance abatement activities in the PARC Initiative area as described in the attached documents and hereby incorporated by reference (NWS CP Job Description, PARC Summary)
- Present invoices to NWSP after receipt from the State of Wisconsin in a timely manner.
- Assist with the implementation and management of the NWS CPU Team within the PARC Initiative.

The DA reserves the sole right, for any reason, to reassign the ADA serving as the PARC Initiative community prosecutor. The DA will provide adequate notification to Near West Side Partners, Inc. when such situations arise. The activities of the NWS CP are under the direction and supervision of the DA.

F. NWSP RESPONSIBILITIES

With the signing of this MOU, NWSP agrees to the following responsibilities in carrying out the activities of the CPU:

- Include the NWS CP in the hiring process for any new NWSP personnel that will be assigned to work with the NWS CPU.
- Provide office space and supplies to the NWS CP.
- The NWSP will work with the NWS CP to assist in the coordination of various community based organizations, businesses, law enforcement, and other entities in relation to the activities of the NWS CPU.
- Coordinate and complete reporting requirements as defined by the District Attorney's Office, including, but not limited to all Near West Side PARC Initiative reporting in a timely manner that ensures that the DA and State of Wisconsin are promptly reimbursed for their activities.
- NWSP and its Board of Directors agrees to meet with the District Attorney's Office should the District Attorney become aware of issues that negatively affect the level of services in the CPU Program that the Executive Director does not appropriately address.

G. PAYMENT AND REIMBURSEMENT PROCEDURES

The State Prosecutors Office (SPO), which is a division of the state Department of Administration, will pay the grant-funded ADA bi-weekly through the state payroll system. Every three months or so, the SPO will prepare and mail to the DA an invoice that details the salary and fringe benefits paid to the prosecutor in the preceding three-month period. The DA will verify the accuracy of the invoice, attach payroll registers and other supporting documentation for the claim, and mail the invoice to Safe and Sound for payment.

NWSP, after receiving the quarterly invoice from the DA, will approve the invoice and subsequently issue a check, payable to the State of Wisconsin, for the grant-funded ADA's salary and fringe benefits. NWSP will mail the check, with the invoice and supporting documentation from the DA, to:

Department of Administration
Drawer #622
Milwaukee, WI 53293

NWSP will provide a copy of the check and supporting documentation and cover letter to:

Kasey Deiss, Director
State Prosecutors Office
P.O. Box 7869
Madison, WI 53707-7869
-and-

James J. Martin, Deputy District Attorney
Milwaukee County District Attorney's Office
Safety Building, Room 405
821 West State Street
Milwaukee, WI 53233-1485

H. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN NWSP AND DA THAT:

Modification. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.

Commencement/Expiration Date. This instrument is executed as of last signature and is effective through December 31, 2019, at which time it will expire unless extended by mutual consent of both parties.

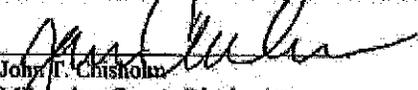
IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.



Keith Stanley
Executive Director, Near West Side Partners, Inc.

5/9/18

Date



John J. Chisholm
Milwaukee County District Attorney

5/10/2018

Date



May 4, 2018

District Attorney John T. Chisholm
Milwaukee County District Attorney's Office
821 W State Street
Milwaukee, WI 53233

Dear District Attorney Chisholm,

As an ongoing PARC partner, we would like to thank you for helping bring about substantial change in the community. Over the past three years, we have had some incredible wins: 4% increase in homeownership, decrease in crime, increase in positive resident perception, and 18 new businesses have moved into the near west side.

This letter declares the intent of Near West Side Partners, Inc. to collaborate with the Milwaukee County District Attorney's Office on the Promoting Assets Reducing Crime Initiative.

PARC will commit \$147,743 to the DA for community prosecution activities for the Near West Side CPU, for the period of July 1, 2018 to December 31, 2019. Details of the partnership are outlined in the Memo of Understanding.

Your commitment and contributions to this initiative have played an important role in the effort to make the near west side a great place to live, work and play.

Sincerely,

Keith Stanley,
Executive Director
Near West Side Partners, Inc.

2015 7/2018-12/19

Near West Side Partners Community Prosecutor
Office of the District Attorney Budget
July 1, 2018 to December 31, 2019

Personnel		
Community Prosecutor (Assistant DA - TBD) \$29.00 hr. X 2088 hours (subcontract to DA)	\$60,552.00 \$	94,500
Fringe		
Community Prosecutor (Assistant DA - TBD) \$60,552 X 54.65% approved fringe rate (subcontract to DA)	\$33,052.00 \$	53,243
Total	\$93,604.00 \$	147,743

Milwaukee County District Attorney's Office Budget Narrative:

Personnel: The Near West Side Community Prosecutor position will be funded for 18 months under the proposal. The ADA salary is based on the average hourly rate of an assistant district attorney with at least 3 years experience.

Fringe Benefits: are calculated at the approved rate of 54.65% which includes retirement 11.1%, FICA 7.65%, Health Ins., Life, Income Continuation and Unemployment totaling 35.90%.