

State of Wisconsin

SENATE CHAIR
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ASSEMBLY CHAIR
John Nygren

309 East, State Capitol
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Joint Committee on Finance

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Alberta Darling
Representative John Nygren

Date: December 5, 2018

Re: s. 16.515/16.505(2), Stats. Request

Attached is a copy of a request from the Department of Administration, received December 5, 2018, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Brown County District Attorney's office.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Wednesday, December 26, 2018**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN;jm



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary

Date: December 5, 2018

To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance

The Honorable John Nygren, Co-Chair
Joint Committee on Finance

From: Ellen E. Nowak, Secretary
Department of Administration

DEC 05 2018
J. Finance

Subject: s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 9/30/2019.

As provided in s. 16.515, the request(s) will be approved on December 28, 2018, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

Date: November 30, 2018
To: Waylon Hurlburt
From: Maggie Hamer
Subject: Section 16.505(2) Request

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

DOA RECOMMENDATION:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 9/30/2019.

AGENCY REQUEST:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 9/30/2019.

WRH APPROVAL WRH (FORWARD TO GAIL TAPPEN)



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
Waylon Hurlburt, Administrator

Date: November 30, 2018

To: Ellen Nowak, Secretary
Department of Administration

From: Maggie Hamer
Executive Policy and Budget Analyst

Subject: Request Under 16.505(2) from the Brown County District Attorney to Extend a 1.0 FTE Program Revenue Assistant District Attorney Project Position.

Request:

The Department of Administration, on behalf of the Brown County District Attorney's Office, requests the extension of a 1.0 FTE program revenue assistant district attorney project position from October 1, 2018, to September 30, 2019.

Revenue Sources for Appropriation(s):

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h) is a grant from the state Department of Justice, Office of Crime Victim Services to the Brown County District Attorney's Office. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request for an increase in expenditure authority. The Brown County District Attorney's Office would reimburse the salary and fringe benefits expenses for the assistant district attorney prosecutor position from the grant award.

Background:

Since January 2014, Brown County has been awarded grant funding to support an assistant district attorney project position to address violence against women cases. Violence Against Women cases include sexual assault, domestic violence and stalking directed toward a female 11 years of age or older. The Violence Against Women assistant district attorney position is a component of Brown County's strategy to implement best practice-based domestic violence and sexual assault case prosecution policies, and to build relationships with the victims of domestic violence or sexual assault and the community organizations and advocacy groups that provide victim services.

The Services, Training, Officers, and Prosecutors (STOP) Violence Against Women Act Specialized Prosecution Regional Resource Prosecutor program was a part of a 2015 competitive grant process through the Wisconsin Department of Justice. In October 2015 the state Department of Justice awarded Brown County \$91,920 of federal money to fund a 1.0 FTE prosecutor position for one year. This grant was competitive for the initial award

year, but noncompetitive for the subsequent years. The October 2015 position was an extension of a position originally created in January 2014.

Following the initial one-year award of \$91,920, Brown County has been awarded additional funding in each fiscal year to continue the 1.0 FTE position, and the related extensions have been approved. The Department of Justice has indicated that the grant application will once again be noncompetitive. Brown County has requested \$100,000 of federal funds to support the further extension of this prosecutor position as a part of the Regional Violence Against Women Act Regional Prosecutor Program. Because the grant is noncompetitive, the county strongly anticipates receiving the funds for which it has applied. Brown County is also providing a one-third match to cover additional expenses. The grant and match amounts would cover the salary and fringe benefit costs for the attorney from October 1, 2018, through September 30, 2019. The match funds would also cover the costs of a legal assistant.

Analysis:

The STOP Violence Against Women Grant allows an assistant district attorney to specialize in domestic violence and sexual assault cases and build relationships with the victims of domestic violence and sexual assault and the community organizations that provide services to victims. The Violence Against Women assistant district attorney provides vertical prosecution, which means the same prosecutor works the case through the prosecution for most, if not all, sexual assault and domestic violence cases referred to the office. In addition, by following the case from the initial hearing through sentencing, the prosecutor provides the victim or victims with a consistent, specialized single point of contact throughout the process. Without the additional prosecutor position, the Brown County District Attorney's Office would be unable to dedicate the appropriate resources to these types of cases, as the existing staff is also required to prosecute violent and property crimes.

From October 1, 2014, through September 30, 2015, the Violence Against Women assistant district attorney participated in trainings focused on sexual assault prosecutions, prosecutions involving children and prosecutions of domestic violence cases, including training on trial and case strategy best practices. The assistant district attorney has also participated on various multidisciplinary teams in the community, working to build relationships and support systems for victims of sexual assault and domestic violence, as well as establish the framework for developing sexual assault and domestic violence prosecution policies.

Beginning October 1, 2015, the Wisconsin Department of Justice changed the structure of the Violence Against Women assistant district attorney grant positions. Rather than having a Violence Against Women assistant district attorney dedicated to only one county, the department provided grants for Regional Violence Against Women Resource Prosecutor positions to serve the four regions of Wisconsin. Consequently, only 40 percent of the Violence Against Women assistant district attorney's time is allocated for local caseloads, which includes issuing cases and case management. The regional Violence Against Women assistant district attorney also covers general court assignments throughout the week. The remaining 60 percent of the position includes training other attorneys to file and litigate their own Violence Against Women cases, providing research support to address legal issues

arising in Violence Against Women cases, and engaging in outreach to address local issues in the handling of these cases.

The Violence Against Women assistant district attorney project position would continue to develop and implement specific domestic violence and sexual assault case policies and procedure, create a comprehensive case review process, and work to address the backlog of domestic violence and sexual assault cases. The office has continued to experience a backlog of cases, even with the renewal of the current position.

The current position has made a significant difference in the neighboring counties. In the past 12 months, the prosecutor has reached out to every county in Region 4, has made personal contact with either a prosecutor or an advocate in 11 counties, has attended at least one multidisciplinary team meeting in six counties (and has two additional meetings scheduled), and has made in-person visits to meet with the elected District Attorney in two counties.

The assistant district attorney position furthers the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women and building relationships with collaborative partners in the criminal justice system and the advocacy groups that serve victims in Brown County and the surrounding region.

The funds for this position would be monitored closely and if a shortfall should occur the position would be vacated. Furthermore, at the end of the grant period, if the grant is not renewed and different funding source is not secured, the position would be vacated.

The current position was created in 2014, and therefore cannot be extended into 2019 as that would exceed the four-year statutory maximum on project position length. Creation of a new project position would be appropriate since the funding is awarded, and local match funds provided, for a one-year grant period.

Recommendation:

Modify the request to create a new 1.0 FTE project position, with a term expiring on September 30, 2019.



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
James M. Langdon, Administrator

DATE: September 20, 2018

TO: Waylon Hurlburt, Administrator
Division of Executive Budget and Finance

FROM: Kasey Deiss, Director
State Prosecutors Office

SUBJECT: REQUEST UNDER S. 16.505 FOR DEPARTMENT 475: BROWN
COUNTY DISTRICT ATTORNEY'S OFFICE

On behalf of the Brown County District Attorney's Office, I am submitting the attached request for authorization to continue 1.0 FTE program revenue project position in Department 475, District Attorneys.

Thank you for your attention to this matter.

Attachment

**DEPARTMENT OF ADMINISTRATION REQUEST UNDER S. 16.505 FOR
POSITION AUTHORIZATION**

I. REQUEST

The Department of Administration (DOA), on behalf of the Brown County District Attorney's Office, requests the continuation of a 1.0 FTE program revenue (PR) assistant district attorney (ADA) position from October 1, 2018 through September 30, 2019. The position is in the Brown County District Attorney's (DA's) Office.

II. BACKGROUND

The STOP Violence Against Women Act (VAWA) Specialized Prosecution Regional Resource Prosecutor program was part of a 2015 competitive bid process, through the WI DOJ, to seek funding for a 1.0 FTE ADA position, which acts as a regional prosecutor specializing in cases of violence against women. On October 5, 2015, the WI DOJ awarded Brown County \$91,920 of federal grant money to fund a 1.0 FTE prosecutor for one year. The grant was competitive for the initial award year, but non-competitive for the following years (2016-2017, 2017-2018, 2018-2019). Brown County was awarded \$95,800 on October 25, 2016 for the second year of the grant and \$117,181 on November 6, 2017 for the third year. Because the grant is non-competitive this year, Brown County anticipates receiving the funds for which it has applied. The application anticipates \$100,000 for payroll and additional employee benefits. This amount is sufficient to cover the cost of a 1.0 FTE prosecutor from October 1, 2018 through September 30, 2019.

The Regional Violence Against Women Resource Prosecutors (Regional VAWRP) model was developed to ensure a statewide prosecution response to cases involving sexual assault, domestic violence, dating violence, human trafficking and stalking that supports victims and holds offenders accountable. The Brown County Regional VAW Resource Prosecutor will work to continue to: 1) Streamline the investigation and prosecution of domestic violence, sexual assault, stalking, and human trafficking cases by implementing customized, best-practices-based policies and standardized litigation materials, based on local needs and assessment results; 2) Provide technical assistance including legal research, case analysis and management, and litigation strategy to prosecutors in Region 4 counties upon request; 3) Continue to reduce Brown County's sensitive crimes backlog; and 4) Continue collaboration with Brown County CCR/SART and AHTTF partners and victim advocacy groups, as well as develop or strengthen these same collaborative teams in Region 4 counties based upon local needs assessment. Overall, the Brown County Regional VAW Resource Prosecutor will work to improve prosecution outcomes in sensitive crimes cases by increasing the quality of training and case preparation without significantly increasing the time expended on case management and by increasing collaboration among local agencies.

Of particular note is the benefits the RVAWRP program has had in neighboring counties. In the past 12 month grant cycle the Brown County RVAWRP has reached out to every county in Region 4, has made personal contact with either a prosecutor or an advocate in 11 counties, has attended at least one multidisciplinary team meeting in 6 counties (and two others currently

scheduled), and has made in-person visits to meet with the elected DA in 2 counties. MDT meetings attended included the Waupaca SART, Portage DART, Lincoln CCR, Marinette CCR, Portage SART, and Door CCR. Site visits to the District Attorney's office included Langlade and Marathon counties, where the RVAWRP met with both the elected DA and victim/witness staff to discuss current prosecution of cases involving violence against women and challenges associated with that prosecution. This outreach was in addition to regular membership and attendance in the Brown County CCR, Human Trafficking and DV Protocol Subcommittees, SAKI Protocol team, and Oneida Tribal CCR at the local level. The RVAWRP facilitated a training about the criminal justice system and court procedures for advocates at Golden House, presented at 7 law enforcement in-service trainings for two different jurisdictions within Brown County, and also participated in facilitating each of the four Regional Domestic Violence trainings hosted by the RVAWRPs in July and August 2018. The RVAWRP also attended a number of trainings, including Fall SPET in Elkhart Lake and Spring SPET in Egg Harbor, a three-day Homicide Prevention Conference in Cleveland, WI focused on reducing homicide through effective domestic violence investigation and intervention, a Lethality Assessment Roundtable in Wausau, and Faculty Training focusing

III. ANALYSIS

This position is in furtherance of the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women. The grant encourages collaboration between the primary players in the criminal justice system (victim/witness counselors, prosecutors, and law enforcement) and the advocacy groups that serve Eau Claire County and surrounding counties. Victim safety and offender accountability are important aspects of the grant.

IV. FISCAL ANALYSIS

The \$100,000 will be awarded to Brown County, based on a discussion with Shira Phelps, VAWA Grants Administration in the Office of Crime Victim Services at the WI DOJ.

II. REVENUE SOURCE FOR APPROPRIATION

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h), Wis. Stats., WI Department of Justice (DOJ), Office of Crime Victim Services grant to the Brown County DA's Office. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request for an increase in expenditure authority. The Brown County District Attorney's Office will reimburse the State of Wisconsin District Attorney Department the salary and fringe benefit costs for the ADA position from the grant award.

VI. SPECIAL INFORMATION

The co-chairs of the Joint Committee on Finance, in a letter to Department of Administration Secretary dated June 12, 1996, set forth four additional items of information that should be included in a s.16.505 request for additional positions in the District Attorney program.

- 1) *An explanation of the effect of the positions on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the LAB methodology's results using the modifications recommended by the Wisconsin District Attorneys Association and highlights the impact on the Brown DA Office. The table uses the most current court data available and the positions authorized as of August 9, 2018. It is important to note that the position need shown in the LAB methodology is a general need responding to all duties of a DA office and is not specific to a particular type of criminal activity or caseload.

- 2) *An assessment of similar caseload problems in counties not addressed by the request.*

Data with which to make this assessment are not available.

- 3) *An explanation of why the request has greater priority than similar needs existing in other counties.*

The WI DOJ Office of Crime Victim Services awarded this grant to the Brown County DA's Office.

- 4) *If the request is intended to address a specific type of caseload, an explanation of why this type of caseload has a greater priority than other types.*
- 5) This grant, funded by the DOJ Office of Crime Victim Services, is intended for the Brown County DA's Office to develop and strengthen effective responses to violence against women in Eau Claire County and surrounding counties.

FINAL 2015-2017 DISTRICT ATTORNEY OFFICE WORKLOAD ANALYSIS

DA Office	8/9/18 GPR- Funded FTE Positions*	8/9/18 Program Revenue- Funded FTE Positions*	8/9/18 Total FTE Positions*	Additional FTE Needed	Estimated Total FTE Needed	Additional FTE Needed as a % of 8/9/18 GPR- Funded FTE	Additional FTE Needed as a % of 8/9/18 Total FTE	GPR- Funded FTE as a % of Estimated Total FTE Needed	Total FTE as a % of Estimated Total FTE Needed
Adams	1.20		1.20	2.27	3.47	189%	189%	35%	35%
Ashland	2.00		2.00	1.29	3.29	65%	65%	61%	61%
Barron	3.00		3.00	2.90	5.90	97%	97%	51%	51%
Bayfield	1.00		1.00	0.89	1.89	89%	89%	53%	53%
Brown	12.00	1.00	13.00	12.76	25.76	106%	98%	47%	50%
Buffalo	1.00		1.00	0.85	1.85	85%	85%	54%	54%
Burnett	1.25		1.25	2.19	3.44	175%	175%	36%	36%
Calumet	2.00		2.00	1.28	3.28	64%	64%	61%	61%
Chippewa	5.00		5.00	2.41	7.41	48%	48%	67%	67%
Clark	2.00		2.00	0.21	2.21	11%	11%	90%	90%
Columbia	4.75		4.75	3.77	8.52	79%	79%	56%	56%
Crawford	1.00		1.00	0.02	1.02	2%	2%	98%	98%
Dane	26.85	2.00	28.85	4.93	33.78	18%	17%	79%	85%
Dodge	4.00		4.00	2.16	6.16	54%	54%	65%	65%
Door	2.00		2.00	0.16	2.16	8%	8%	93%	93%
Douglas	3.50		3.50	3.73	7.23	107%	107%	48%	48%
Dunn	3.00		3.00	3.14	6.14	105%	105%	49%	49%
Eau Claire	8.00	1.00	9.00	7.18	16.18	90%	80%	49%	56%
Florence	0.50		0.50	-0.11	0.39	-22%	-22%	128%	128%
Fond du Lac	5.00	2.00	7.00	4.56	11.56	91%	65%	43%	61%
Forest	1.00		1.00	1.07	2.07	107%	107%	48%	48%
Grant	2.00		2.00	1.29	3.29	65%	65%	61%	61%
Green	2.00		2.00	0.83	2.83	42%	42%	71%	71%
Green Lake	1.50		1.50	1.08	2.58	72%	72%	58%	58%
Iowa	1.75		1.75	1.59	3.34	91%	91%	52%	52%
Iron	1.00		1.00	-0.26	0.74	-26%	-26%	135%	135%
Jackson	2.00		2.00	1.58	3.58	79%	79%	56%	56%
Jefferson	5.30		5.30	2.41	7.71	45%	45%	69%	69%
Juneau	2.50		2.50	0.82	3.32	33%	33%	75%	75%
Kenosha	15.00	1.00	16.00	6.75	22.75	45%	42%	66%	70%
Kewaunee	1.50		1.50	-0.25	1.25	-17%	-17%	120%	120%
La Crosse	8.00		8.00	5.78	13.78	72%	72%	58%	58%
Lafayette	1.00		1.00	0.37	1.37	37%	37%	73%	73%
Langlade	1.50		1.50	2.16	3.66	144%	144%	41%	41%
Lincoln	2.00		2.00	1.61	3.61	81%	81%	55%	55%
Manitowoc	5.00		5.00	4.71	9.71	94%	94%	51%	51%
Marathon	8.50	2.50	11.00	6.73	17.73	79%	61%	48%	62%
Marinette	3.00		3.00	0.00	3.00	0%	0%	100%	100%
Marquette	1.00		1.00	0.46	1.46	46%	46%	68%	68%
Milwaukee	87.00	27.50	114.50	-15.24	99.26	-18%	-13%	88%	115%
Monroe	3.00		3.00	4.25	7.25	142%	142%	41%	41%
Oconto	2.00		2.00	0.59	2.59	30%	30%	77%	77%
Oneida	2.50		2.50	1.93	4.43	77%	77%	56%	56%
Outagamie	9.00		9.00	8.10	17.10	90%	90%	53%	53%

September 20, 2018

Brown County 1.0 FTE Regional Violence Against Women Act Resource Prosecutor
s.16.505 Request

Ozaukee	3.00		3.00	2.90	5.90	97%	97%	51%	51%
Pepin	0.80		0.80	-0.17	0.63	-21%	-21%	127%	127%
Pierce	2.50		2.50	1.80	4.30	72%	72%	58%	58%
Polk	3.00		3.00	2.07	5.07	69%	69%	59%	59%
Portage	4.00		4.00	2.80	6.80	70%	70%	59%	59%
Price	1.00		1.00	0.13	1.13	13%	13%	88%	88%
Racine	18.00		18.00	13.49	31.49	75%	75%	57%	57%
Richland	1.80		1.80	0.05	1.85	3%	3%	97%	97%
Rock	14.00		14.00	2.30	16.30	16%	16%	86%	86%
Rusk	1.50		1.50	0.82	2.32	55%	55%	65%	65%
Saint Croix	6.00		6.00	2.59	8.59	43%	43%	70%	70%
Sauk	5.00	1.00	6.00	0.96	6.96	19%	16%	72%	86%
Sawyer	2.00		2.00	2.34	4.34	117%	117%	46%	46%
Shaw/Men	3.00		3.00	1.83	4.83	61%	61%	62%	62%
Sheboygan	7.50		7.50	4.51	12.01	60%	60%	62%	62%
Taylor	1.00		1.00	0.55	1.55	55%	55%	65%	65%
Trempealeau	2.00		2.00	0.31	2.31	16%	16%	87%	87%
Vernon	2.00		2.00	0.09	2.09	5%	5%	96%	96%
Vilas	2.00		2.00	0.85	2.85	43%	43%	70%	70%
Walworth	5.00		5.00	2.84	7.84	57%	57%	64%	64%
Washburn	1.25		1.25	1.07	2.32	86%	86%	54%	54%
Washington	5.00		5.00	3.81	8.81	76%	76%	57%	57%
Waukesha	14.50	2.00	16.50	8.76	25.26	60%	53%	57%	65%
Waupaca	3.50		3.50	1.98	5.48	57%	57%	64%	64%
Waushara	2.00		2.00	1.28	3.28	64%	64%	61%	61%
Winnebago	10.00		10.00	5.71	15.71	57%	57%	64%	64%
Wood	4.00		4.00	5.41	9.41	135%	135%	43%	43%
TOTALS	383.45	40.00	423.45	166.03	589.48				

*Modifications:

- 1) The 0.5 GPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 2) In Milwaukee, the total FTE used is 114.5 rather than higher due to the following factors:
 - a) the 1.0 FTE DNA position serves the entire state, so, showing it as a Milwaukee position distorts the data.
 - b) Various PR Positions have no federal funding and are vacant, thus not included in the analysis.
- 3) In Brown the total FTE used is 13.00 rather than 14.00 due to the following factor:
 - a) the 1.0 ADA FTE sex predator position in Brown is excluded because it also serves approximately 20 other DA offices.
- 6) The weighted time estimate for CHIPS cases was changed from 2.61 hours to 6.0 hours effective in the 2004-06 study, based on a 7/04 WDAA Executive Board recommendation.
- 7) CHIPS extensions include permanency plan review petitions filed under s. 48.365 beginning with data for 2006.
- 8) Immunization cases filed by DA Offices under s. 48.13(13) are included with CHIPS cases beginning with data for 2006.
- 9) WDAA Executive Board authorized the following changes to the weighted time estimates beginning with the 2007-09 caseload study:
 - a) Increase the "reviewing case referrals that are not prosecuted" from 35 to 100 hours per year, thereby reducing hours available per prosecutor to handle individual cases to 1162 per year.
 - b) Weighted time estimate for Class A and First Degree Reckless homicides changed from 100 hours each to 160 hours each.
 - c) Weighted time estimate for "All other Homicides" changed from 50 to 80 hours each.
 - d) The weighted time estimate for misdemeanors changed from 2.17 hours each to 2.91 hours each.
 - e) The weighted time estimate for criminal traffic changed from 1.68 hours each to 2.91 hours each.
 - f) Weighted time estimate for juvenile delinquency changed from 3.32 hours each to 3.44 hours each.

OFFICE OF THE DISTRICT ATTORNEY BROWN COUNTY

300 E. WALNUT STREET, P.O. BOX 23600
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PHONE (920) 448-4190, FAX (920) 448-4189

VICTIM WITNESS COORDINATOR

Kim Pansier
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SPECIAL PROSECUTORS

Caleb J. Saunders
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DAVID L. LASEE
DISTRICT ATTORNEY

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Bryant M. Dorsey
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Kimberly A. Hardtke

August 15, 2018

Kasey Deiss, Director
State Prosecutor's Office
Wisconsin Department of Administration

RE: Position Authority for Brown County VAWA Resource Prosecutor

Dear Kasey:

I am writing to request that you seek legislative approval to add a 1.0 FTE prosecutor to the staff of the Brown County District Attorney's Office for the period of October 1, 2018 through September 30, 2019. This position will be filled by the Regional Violence Against Women Act Resource Prosecutor, a position that has been assigned to the Brown County District Attorney's Office since October of 2015.

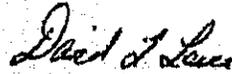
On October 5, 2015, the Wisconsin Department of Justice awarded Brown County \$91,290 of federal grant money for the purpose of funding a 1.0 FTE prosecutor who would serve in the role of the Regional Violence Against Women Act Resource Prosecutor (RVAWARP). The grant was intended to be competitive for the initial award, but non-competitive for the following two years. Brown County was awarded \$95,800 on October 25, 2016 for the second year of the RVAWARP grant, and on November 6, 2017, Brown County was awarded \$117,181 for the third year of the grant. The Wisconsin Department of Justice has indicated that for the federal fiscal year beginning October 1, 2018 through September 30, 2019, the grant application will once again be non-competitive. Brown County has once again applied for federal funding for the RVAWARP position for the fourth year of the program.

Brown County has requested \$100,000 of federal funds to support the requested 1.0 FTE prosecutor position as part of the RVAWARP program. Because the grant is non-competitive for this year, Brown County strongly anticipates receiving the funds for which it has applied. The application anticipates that \$100,000 for employee payroll and employee benefits are sufficient to cover the cost of a 1.0 FTE prosecutor from October 1, 2018 through September 30, 2019.

Therefore, we are requesting that the legislature grant position approval for the 1.0 FTE prosecutor position necessary to fill the RVAWARP position. The deadline for submitting the grant is August 31, 2018, and therefore Brown County is still finalizing specific details in the application. A copy of the grant application and other supporting documents will be provided to the State Prosecutor's Office via email as soon as it is completed; and our office is willing to provide whatever documentation is needed to support this request.

Thank you for your attention in this matter. If you have any questions or concerns, please contact me at your earliest convenience.

Sincerely,



David L. Lasee
District Attorney

DLL

WISCONSIN DEPARTMENT OF JUSTICE

Applicant Hereby Applies to the DOJ for Financial

DOJ USE ONLY

Receipt Date	Award Date	Subgrant Number(s)
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SUBGRANT #: 14012

SHORT TITLE: Brown County Regional VAW Resource Prosecutor

1. Type of Funds for which you are applying.	() VAWA STOP: Specialized Prosecution Regional Resource Prosecutor Non-Competitive 2018		
2. Applicant	Name Of Applicant:		County: Brown
	Brown County District Attorney		
	Street Address: 300 East Walnut Street		
	Address Line 2:		Address Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
3. Recipient Agencies	Brown County District Attorney		
4. Signatory	Name:		Title: County Executive
	County Executive Troy Streckenbach		Agency: Brown County
	Street Address: 305 East Walnut Street		
	Address Line 2:		Addr Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
	Phone: 920-448-4001	Fax:	Email: streckenbach_tj@co.brown.wi.us
5. Financial Officer	Name:		Title: District Attorney
	Mr. David L Lasee		Agency: Brown County District Attorney
	Street Address: 300 East Walnut Street		
	Address Line 2:		Addr Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
	Phone: 920-448-4190	Fax: 920-448-4189	Email: david.lasee@da.wi.gov
6. Project Director	Name:		Title: Assistant District Attorney
	Ms. Kimberly A Hardtke		Agency: Brown County District Attorney
	Street Address: 300 East Walnut Street		
	Address Line 2:		Addr Line 3:
	City: Green Bay	State: WI	Zip: 54301-5008
	Phone: 920-448-6316	Fax:	Email: kimberly.hardtke@da.wi.gov
7. Brief Summary of Project (Do Not Exceed Space Provided)	Short Title (may not exceed 50 characters) Brown County Regional VAW Resource Prosecutor		
	<p>The Brown County District Attorney's Office will use the funds to employ a Regional VAW Resource Prosecutor to: 1) Streamline the investigation and prosecution of domestic violence, sexual assault, stalking, and human trafficking cases by implementing customized, best-practices-based policies and standardized litigation materials, based on local needs and assessment results; 2) Provide technical assistance including legal research, case analysis and management, and litigation strategy to prosecutors in Region 4 counties upon request; 3) Continue to reduce Brown County's sensitive crimes backlog; and 4) Continue collaboration with Brown County CCR/SART and AHTTF partners and victim advocacy groups, as well as develop or strengthen these same collaborative teams in Region 4 counties based upon local needs assessment.</p> <p>Overall, the Brown County Regional VAW Resource Prosecutor will work to improve prosecution outcomes in sensitive crimes cases by increasing the quality of training and case preparation without significantly increasing the time expended on case management and by increasing collaboration among local agencies.</p>		

8. SubGrant Budget

Sources

Categories	Federal	Cash Match (New Approp.)	In-Kind Match	Category Total
Personnel	61,068.80	23,424.70	0.00	84,493.50
Employee Benefits	38,931.20	12,705.67	0.00	51,636.87
Travel (Including Training)	6,621.92	0.00	0.00	6,621.92
Equipment	0.00	0.00	0.00	0.00
Supplies & Operating Expenses	785.29	0.00	0.00	785.29
Consultants/Contractual	0.00	0.00	0.00	0.00
Indirect	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Source Total	107,407.21	36,130.37	0.00	143,537.58

9. Project Start Date: 10/1/2018

Project End Date: 9/30/2019

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Brown County District Attorney	143,537.58	143,537.58
Total:	143,537.58	143,537.58

Allocation/Recipient Agency: Brown County District Attorney

Category:	Year 1	Total

Personnel	84,493.50	84,493.50
Employee Benefits	51,636.87	51,636.87
Travel (Including Training)	6,621.92	6,621.92
Supplies & Operating Expenses	785.29	785.29
Total:	143,537.58	143,537.58

11. Budget Details:

Master Budgets:

Line Item Details for Brown County District Attorney

YEAR 1

PERSONNEL

Justification: Federal funds for a full-time Regional Violence Against Women Resource Prosecutor's (RVAWRP) salary for the grant period of October 1, 2018 to September 30, 2019. The RVAWRP salary includes a potential Pay Progression rate of 10% (\$2.67/hr) if pay progression is funded/approved. **COST**

The total amount includes match assistance from the District Attorney and an existing Legal Assistant for the same time period.

Detailed calculations can be found in each position line item.

Position	District Attorney		
Name	David Lasee		
Description of your computation:	Estimated 2.25 hrs/wk * \$59.54/hr (Current hourly wage rate per WI Dept of Admin for grant period 10/1/18 to 9/31/19) * 52 wks/yr = \$6,966.18		
	Source: Federal		0.00
	Source: Cash Match (New Approp.)		6,966.18
	Source: In-Kind Match		0.00

Position	Legal Assistant to RVAWRP/Assistant District Attorney		
Name	Jill Stenson		
Description of your computation:	Estimated 15.5 hrs/wk * \$20.42/hr [Current hourly wage rate per Brown County Finance Dept (BCFD) for grant period 10/1/18 to 9/30/19] = \$316.51/wk * 52 wks/yr = \$16,458.52		
	Source: Federal		0.00
	Source: Cash Match (New Approp.)		16,458.52
	Source: In-Kind Match		0.00

Position	RVAWRP (Assistant District Attorney)	
Name	Kimberly A Hardtke	
Description of your computation:	2080 hrs (40 hrs/wk * 52 wks/yr) * \$29.36/hr (WI DOA quoted salary including pay progression) = \$61,068.80 estimated salary for 10/1/18 to 9/30/19	
	Source: Federal	61,068.80
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00
		84,493.50
	Personnel	Year 1 Total:

EMPLOYEE BENEFITS

Justification: Federal funds for payment of RVAWRP's fringe benefits, including FICA, Health, Unemployment and Worker's Compensation Insurance for the grant period of October 1, 2018 to September 30, 2019. **COST**

This amount includes match assistance from the District Attorney and an existing Legal Assistant.

Position	District Attorney	
Name	David Lasee	
Description of your computation:	\$6966.18 (salary match) * .4084 (WI DOA quoted fringe rate) = \$2,845.37 fringe amount match for grant period 10/1/18 to 9/30/19	
	Source: Federal	0.00
	Source: Cash Match (New Approp.)	2,845.37
	Source: In-Kind Match	0.00

Position	Legal Assistant to RVAWRP/Assistant District Attorney	
Name	Jill Stenson	
Description of your computation:	\$16,458.52 (salary match) * .5991 (current quarter's fringe rate per BCDF) = \$9,860.30 fringe amount match for grant period 10/1/18 to 9/30/19	
	Source: Federal	0.00
	Source: Cash Match (New Approp.)	9,860.30
	Source: In-Kind Match	0.00

Position	RVAWRP/Assistant District Attorney	
Name	Kimberly A Hardtke	
Description of your computation:	\$61,068.80 (projected full-time salary) * .6374 (WI DOA projected actual fringe rate) = \$38,931.20 estimated fringe benefit costs from 10/1/18 to 9/30/19	
	Source: Federal	38,931.20

Source: Cash Match (New Approp.) 0.00

Source: In-Kind Match 0.00

Employee Benefits

Year 1 Total:

51,636.87

TRAVEL (INCLUDING TRAINING)

Justification: Travel and expenses for RVAWRP to make at least two trips to each Region 4 county between 10/1/18 and 9/30/19; pay for registration fee associated with attending the fall and summer Statewide Prosecutor Education and Training conferences, mileage and per diem to attend conferences and trainings related to the topics of domestic abuse, human trafficking, and sexual assault; mileage and per diem to facilitate/present at various trainings including SANE courses and other topical trainings as needed in Region 4; mileage to attend quarterly RVAWRP meetings and AG SART meetings. **COST**

Purpose of Travel Attend Quarterly AG SART Meetings
Location Madison, WI
Item Mileage
Description of your computation: (137 miles * 2) (4)=1096 miles * .51/mile = \$558.96

Source: Federal 558.96
Source: Cash Match (New Approp.) 0.00
Source: In-Kind Match 0.00

Purpose of Travel Attend Quarterly VAWRP Meetings
Location Madison, WI
Item Mileage and Per Diem
Description of your computation: (137 miles * 2) (4)=1096 miles * .51/mile = \$558.96 + (\$10/day for lunch * 4 = \$40) = \$598.96

Source: Federal 598.96
Source: Cash Match (New Approp.) 0.00
Source: In-Kind Match 0.00

Purpose of Travel Fall SPET Conference
Location Sheboygan, WI
Item Registration fee
Description of your computation: Registration fee = \$130

Source: Federal 130.00
Source: Cash Match (New Approp.) 0.00
Source: In-Kind Match 0.00

Purpose of Travel Summer SPET Conference Registration Fee

Location Green Bay, WI

Item Registration fee

Description of your computation: Registration fee = \$130

	Source: Federal	130.00
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00

Purpose of Travel To Facilitate SANE Training Segments at St. Clare's Hospital

Location Weston, WI

Item Mileage

Description of your computation: .51/mile * (88 miles * 2 = 176 miles R/T) = \$89.76 * 4 scheduled trainings at this site = \$359.04

	Source: Federal	359.04
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00

Purpose of Travel To Facilitate SANE Training Segments at ThedaCare Regional Medical Center

Location Appleton, WI

Item Mileage

Description of your computation: .51/mile * (28 miles * 2 = 56 miles R/T) = \$28.56 * 2 scheduled trainings at this site = \$57.12

	Source: Federal	57.12
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00

Purpose of Travel To Facilitate SANE Training Segments in LaCrosse

Location LaCrosse, WI

Item Mileage

Description of your computation: .51/mile * (202 miles * 2 = 404 miles R/T) = \$206.04

	Source: Federal	206.04
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00

Purpose of Travel	To Facilitate SANE Training Segments in Racine		
Location	Racine, WI		
Item	Mileage		
Description of your computation:	.51/mile * (145 miles * 2 = 1290 miles R/T) = \$147.90 * 2 scheduled trainings at this site = \$295.8		
	Source: Federal		295.80
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00

Purpose of Travel	To visit each Region 4 county at least two times during the grant year		
Location	Region 4 Counties		
Item	Mileage reimbursement		
Description of your computation:	Approximately 3922 total round trip miles for two visits to each Region 4 county (adjusted based on overnight stays) reimbursed at the state rate of \$.51/mile (3922*\$.51)=		
	Source: Federal		2,000.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00

Purpose of Travel	To visit each Region 4 county at least two times during the grant year		
Location	Region 4 Counties		
Item	Costs of travel/training for RVAWRP		
Description of your computation:	Costs of travel and training for RVAWRP to attend CCR, SART, and/or Anti-Human Trafficking Task Force development trainings (\$450 registration fee based on similar trainings + \$300 mileage reimbursement + (22 days * \$38 per diem = 836) = \$1586		
	Source: Federal		1,586.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00

Purpose of Travel	To visit each Region 4 county at least two times during the grant year		
Location	Region 4 Counties		
Item	Per diem		
Description of your computation:	Meal per diem based on State rates: 4 overnight stays to visit 2 counties in one trip (breakfast, lunch, dinner, and breakfast for each visit = \$46/visit); ((4 visits @ \$76/visit * 2 visits/yr) + (1 visit @\$46/visit * 2 visits/yr))		
	Source: Federal		700.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00

Travel (Including Training)

Year 1 Total:

6,621.92

SUPPLIES & OPERATING EXPENSES

Justification: Supplies for creating and transporting resource materials for use and distribution to Region 4 counties; supplies for day-to-day office and prep work; bar membership dues for the RVAWRP

COST

Supply Item (1) box of 12 fine point pens

Description of your computation: (1) box of 12 fine point pens

Source: Federal	16.57
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Supply Item (1) box of staples

Description of your computation: (1) box of staples to attach documents for distribution during Region 4 meetings, trainings, etc.

Source: Federal	4.15
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Supply Item Criminal Code and Selected Traffic Statutes - 2018

Description of your computation: Wisbar Member price = \$69

Source: Federal	69.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Supply Item Kimberly Hardtke - WI State Bar Dues

Description of your computation: Annual State Bar Dues = \$494

Source: Federal	494.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Supply Item Legal pads

Description of your computation: (2) packs of legal pads at 7.29 each = 14.58

Source: Federal	14.58
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

Supply Item	Photocopy/printer paper		
Description of your computation:	(1) box containing (10) reams of photocopy/printer paper		
		Source: Federal	27.99
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00

Supply Item	Wisconsin Benchbook Vol 1 - Criminal and Traffic Books Unbound Subscription		
Description of your computation:	Wisbar Member price = \$159		
		Source: Federal	159.00
		Source: Cash Match (New Approp.)	0.00
		Source: In-Kind Match	0.00

Supplies & Operating Expenses	Year 1 Total:	785.29
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YEAR 1 TOTAL: 143,537.58

12. Sections:

A PROJECT DEVELOPMENT & IMPACT TO DATE

Project Development and Impact to Date

1. Discuss any challenges or obstacles you have encountered during the first three years of this grant project. How do you plan to address these issues moving forward?

2. Discuss your progress in working with the other counties in your region. Include your outreach to multidisciplinary teams throughout your region; types of technical assistance provided; trainings attended and provided; and any additional relevant collaboration.

3. How has this grant program benefitted your region?

4. Please include any additional relevant information about any aspect of this grant program.

RESPONSE:

1. Discuss any challenges or obstacles you have encountered during the first three years of this grant project. How do you plan to address these issues moving forward?

The biggest challenge for the RVAWRP position in Brown County during the past three years has been turnover in the position. With each new prosecutor, there has been a transition period which included getting up to speed on the grant and its requirements, as well gaining familiarity with the prosecutor's pending caseload. There was certainly a transition period and a learning curve for this prosecutor upon entering the

position in November of 2017. This transition period was eased by ongoing support from management, and access to documentation left by both previous RVAWRPs. Having acted as the RVAWRP for approximately 10 months, this prosecutor is now able to focus more on outreach to Region 4 counties where contact has been established, growing existing relationships with the multi-disciplinary partners in Brown County, and focusing on prosecuting cases using best practices.

Resources for meetings with victims also continue to pose a challenge – the small number of victim/witness staff and the lack of an in-office investigator means that the RVAWRP is somewhat limited in when and how often she can meet with victims to discuss pending matters. Currently, the RVAWRP makes every effort to meet and/or speak with any victim who reaches out, to always contact a victim if a case will not be prosecuted, and to meet with the victim leading up to a potential or likely trial. However, better proactive efforts could be made to engage with victims earlier in the process to create and maintain a more meaningful relationship between the victim and the prosecutor from the outset. In cases where early meetings or discussions have been possible, there has been a notable difference in the victim's involvement in the case overall. Because the prosecutor must have a third party present at these meetings to avoid becoming a witness, the biggest challenge is finding other individuals (usually victim/witness staff and/or a law enforcement officer) to attend the meeting as well. During the next year of the grant, the RVAWRP intends to assist in applying for funding to add much-needed staff in these areas. Additionally, in the coming grant year the RVAWRP intends to use the Lethality Assessment and other tools to identify high risk cases at the time of charging, and to request meetings with those victims identified as early as possible in the process. Finally, the RVAWRP has begun and will continue tracking when contact is made with the victim in a case and the victim's overall engagement with the process to better understand the impact of early contact on pending cases.

Finally, outreach and engagement with prosecutors in the other Region 4 counties continues to be a challenge, although the RVAWRP's presence in statewide regional trainings and greater awareness of the program over the course of the last 3 years has helped with this somewhat. Slowly but surely, other prosecutors are now beginning to reach out to the RVAWRP when questions in VAWA cases arise. There has been increased communication from individuals who attended the summer 2018 trainings (specifically, requests for additional materials or sample briefs have become common, particularly in the topics that I presented on). The RVAWRP intends to continue to foster these relationships to best serve the Region 4 counties by continuing regional outreach from multiple angles: general contact through emails announcing relevant trainings and other topics; attendance at regional multi-disciplinary team meetings; participating in trainings throughout the region; and by responding individually to prosecutors who pose VAWA-related questions to the general listserv.

2. Discuss your progress in working with the other counties in your region. Include your outreach to multidisciplinary teams throughout your region; types of technical assistance provided; trainings attended and provided; and any additional relevant collaboration.

Since taking on the position 10 months ago, the RVAWRP has reached out to every county in Region 4, has made personal contact with either a prosecutor or an advocate in 11 counties, has attended at least one multi-disciplinary team meeting in 6 counties (and two others currently scheduled), and has made in-person visits to meet with the elected DA in 2 counties. MDT meetings attended included the Waupaca SART, Portage DART, Lincoln CCR, Marinette CCR, Portage SART, and Door CCR. Site visits to the District Attorney's office included Langlade and Marathon counties, where the RVAWRP met with both the elected DA and victim/witness staff to discuss current prosecution of cases involving violence against women and challenges associated with that prosecution. This outreach was in addition to regular membership and attendance in the Brown County CCR, Human Trafficking and DV Protocol Subcommittees, SAKI Protocol team, and Oneida Tribal CCR at the local level.

The RVAWRP facilitated a training about the criminal justice system and court procedures for advocates at Golden House, presented at 7 law enforcement in-service trainings for two different jurisdictions within Brown County, and also participated in facilitating each of the four Regional Domestic Violence trainings hosted by the RVAWRPs in July and August 2018. The RVAWRP also attended a number of trainings, including Fall SPET in Elkhart Lake and Spring SPET in Egg Harbor, a three-day Homicide Prevention Conference in Cleveland, WI focused on reducing homicide through effective domestic violence investigation and intervention, a Lethality Assessment Roundtable in Wausau, and Faculty Training focusing

on adult learning and effective presentation techniques hosted by DOJ and NAGTRI. Throughout the year, the RVAWRP has also attended several topical webinars hosted by the DOJ, Battered Women's Justice Project, and Justice Clearinghouse.

To date, the RVAWRP has received over 35 assistance requests, most of which have come from other prosecutors in Brown County (9 from Region 4 prosecutors and 1 from another RVAWRP). Assistance requests have included both sexual assault and domestic violence cases, with common topics including: requests for sample briefs (other acts and forfeiture by wrongdoing); application of the greater latitude rule to other acts in domestic violence cases; expert witness questions including identifying/locating an expert for a particular case, preparation/sample questions for Daubert hearings, and responses to Daubert challenges; sample questions for technical witnesses and sample voir dire questions in both domestic violence and sexual assault trials; the application of rape shield law in various scenarios; questions for a victim who previously recanted; and questions related to mandatory arrest, the statutory definition of a domestic relationship, and the 72-hour no contact provision.

Other collaboration has included participating in several trials with other attorneys in the Brown County DA's office, including a human trafficking trial and two felony domestic violence trials (one as a second chair, and one as a replacement for an attorney who was unavailable).

3. How has this grant program benefitted your region?

According to community partners, the program has benefitted the region by fostering better working relationships among victim advocacy organizations, law enforcement, and prosecutors. In particular, the CCR/SART meetings offer a forum to bring and discuss concerns among these groups, as well as form partnerships for the betterment of the community. The RVAWRP's active participation in these multi-disciplinary teams has helped to increase communication and understanding between these community stakeholders. As a whole, the region is becoming more accepting of the program and open to contacting the RVAWRP when questions arise, particularly after the four regional trainings conducted in summer 2018. The RVAWRP continues outreach to Region 4 counties to act as a resource to stakeholders in those communities as well, which is fostered by attendance at regional multi-disciplinary teams, attendance at trainings throughout the region, and by making herself available when Region 4 county prosecutors seek out assistance in VAWA cases.

4. Please include any additional relevant information about any aspect of this grant program.

No additional information at this time.

PROJECT DEVELOPMENT & IMPACT TO DATE - RELATED ATTACHMENTS:

File Name

File Description

B IMPLEMENTATION PLAN

Applicants must submit a plan for the implementation this program for the 10/1/2018-9/30/2019 grant cycle. The Implementation Plan must include:

1. At least two broad goals for your project

2. Clear objectives designed to achieve those goals. Detailed steps involved in implementing the project, including project operations and tasks intended to accomplish the objectives for each program Goal. Clearly articulate what staff will be involved in each step. Describe coordination efforts with other relevant community programs.

3. An Evaluation Plan. What does success look like for your project? How will this be tracked? How will feedback be gathered and incorporated into program development?

Your Implementation Plan must address both sexual assault and domestic violence.

Applicants must use the **STOP Subgrantee Implementation Plan** document. The form can be found in the [VAWA Document Library](#) on the WI DOJ website. Please complete your plan using this form and attach it to the Implementation Plan section of your application in Egrants.

RESPONSE:

October/November/December 2018

- Continue evaluating Brown County prosecution referrals and managing existing caseload.
- Attend the Brown County CCR meeting. Present on the topic of expert witnesses and put out a call for any individuals who may be interested in becoming an expert witness for VAWA cases.
- Attend Brown County SAC and CAC case reviews.
- Attend the Oneida Tribal CCR meeting.
- Attend the AG SART meeting in Madison and workgroup meeting in Wausau.
- Attend the Fall 2018 SPET Conference to receive additional training, engage in outreach with Region 4 elected District Attorneys and ADAs in attendance.
- Attend the RVAWRP Human Trafficking Train the Trainers in Madison.
- Present at regional SANE Trainings in Appleton, Weston, LaCrosse, and Waukesha on the topic of SANE and expert witnesses.
- Contact all Region 4 prosecutors to obtain a list of currently-active or previously used expert witnesses in the areas of domestic violence, sexual assault, human trafficking, and stalking; their area of expertise; contact information; and any litigation materials.
 - Identify areas of most immediate need in identifying new expert witnesses.
- Contact all Region 4 prosecutors to promote evidence-based prosecution methods and elicit responses as to prior successes/difficulties with this approach in their counties.
 - Follow up with any responses to determine whether additional resources are needed.
 - If additional resources are needed, offer an in-county training for prosecutors and/or law enforcement.
- Use the DA's Office case management system to begin to develop a database of DV, SA, and HT cases referred to the District Attorney's office and:

- On a quarterly basis:
 - Calculate the number of new referrals from law enforcement, the number of referrals that were charged, the number that were declined for prosecution, and the number that remain uncharged.
 - Calculate the total number of pending uncharged cases.
 - Calculate the number of cases closed due to trial, guilty plea, dismissal, or DJA.
 - Note whether there was a reduction in charge as part of the plea agreement (i.e., felony to misdemeanor or misdemeanor to ordinance).
 - Note any sentencing outcome.
- Consult CCAP to determine how many defendants whose information was captured during this quarter or the previous quarter were re-arrested post-disposition for new DVO or SA cases.
- Report significant findings to the District Attorney.
- Develop a method for identifying high-risk victims in domestic violence and stalking cases. Implement a policy of early outreach to high-risk domestic violence and stalking victims and all sexual assault and human trafficking victims in all cases handled by the RVAWRP.
 - Maintain a database tracking contact with victims, victim engagement notes, and ultimately the outcome of the case.

January/February/March 2019

- Continue evaluating Brown County prosecution referrals and managing existing caseload.
- Attend the Brown County CCR meeting.
- Attend Brown County SAC and CAC case reviews.
- Attend the Oneida Tribal CCR meeting.
- Attend the AG SART meeting in Madison and workgroup meeting in Wausau.
- Attend at least 2 MDT meetings in Region 4 counties. Offer to present on the topic of expert witnesses and put out a call for any individuals who may be interested in becoming an expert witness for VAWA cases.
 - Begin individual outreach to Region 4 partners who may be qualified/willing to receive the training to become expert witnesses in topics related to domestic violence, sexual assault, human trafficking, and stalking.
- Present at regional SANE Trainings in Appleton, Weston, LaCrosse, and Waukesha on the topic of SANE and expert witnesses.
- Continue engaging with Region 4 prosecutors interested in pursuing or continuing evidence-based prosecution in domestic violence cases. Elicit any training needs that may roadblock efforts.
 - If additional resources are needed, offer an in-county training for prosecutors and/or law enforcement.
 - Conduct any trainings requested. In counties where trainings are provided, follow up with prosecutors to learn outcomes and offer additional support as needed.
- Use the DA's Office case management system to update the existing database of DV, SA, and HT cases referred to the District Attorney's office and:
 - On a quarterly basis:
 - Calculate the number of new referrals from law enforcement, the number of referrals that were charged, the number that were declined for prosecution, and the number that remain uncharged.
 - Calculate the total number of pending uncharged cases.
 - Calculate the number of cases closed due to trial, guilty plea, dismissal, or DJA.
 - Note whether there was a reduction in charge as part of the plea agreement (i.e., felony to misdemeanor or misdemeanor to ordinance).
 - Note any sentencing outcome.
 - Consult CCAP to determine how many defendants whose information was captured during this quarter or the previous quarter were re-arrested post-disposition for new DVO or SA cases.
 - Pull relevant data from prior RVAWRP Grant years (2015-2018) and compare to current data.
 - Report significant findings to the District Attorney.
- Continue to use and refine method for identifying high-risk victims in domestic violence and stalking cases. Continue a policy of early outreach to high-risk domestic violence and stalking victims and all

sexual assault and human trafficking victims in all cases handled by the RVAWRP.

- Maintain a database tracking contact with victims, victim engagement notes, and ultimately the outcome of the case.

April/May/June 2019

- Continue evaluating Brown County prosecution referrals and managing existing caseload.
- Attend the Brown County CCR meeting.
- Attend Brown County SAC and CAC case reviews.
- Attend the Oneida Tribal CCR meeting.
- Attend the AG SART meeting in Madison and workgroup meeting in Wausau.
- Attend the Summer 2019 SPET Conference to receive additional training, engage in outreach with Region 4 elected District Attorneys and ADAs in attendance.
- Attend at least 2 MDT meetings in Region 4 counties. Offer to present on the topic of expert witnesses and put out a call for any individuals who may be interested in becoming an expert witness for VAWA cases.
 - Continue individual outreach to Region 4 partners who may be qualified/willing to receive the training to become expert witnesses in topics related to domestic violence, sexual assault, human trafficking, and stalking.
 - Begin to connect new/interested expert witnesses with prosecutors in need of expert testimony in their given topic; support both expert and prosecutor with Daubert/qualification materials as needed.
- Present at regional SANE Trainings in Appleton, Weston, LaCrosse, and Waukesha on the topic of SANE and expert witnesses.
- Continue engaging with Region 4 prosecutors interested in pursuing or continuing evidence-based prosecution in domestic violence cases. Elicit any training needs that may roadblock efforts.
 - If additional resources are needed, offer an in-county training for prosecutors and/or law enforcement.
 - Conduct any trainings requested. In counties where trainings are provided, follow up with prosecutors to learn outcomes and offer additional support as needed.
- Use the DA's Office case management system to update the existing database of DV, SA, and HT cases referred to the District Attorney's office and:
 - On a quarterly basis:
 - Calculate the number of new referrals from law enforcement, the number of referrals that were charged, the number that were declined for prosecution, and the number that remain uncharged.
 - Calculate the total number of pending uncharged cases.
 - Calculate the number of cases closed due to trial, guilty plea, dismissal, or DJA.
 - Note whether there was a reduction in charge as part of the plea agreement (i.e., felony to misdemeanor or misdemeanor to ordinance).
 - Note any sentencing outcome.
 - Consult CCAP to determine how many defendants whose information was captured during this quarter or the previous quarter were re-arrested post-disposition for new DVO or SA cases.
 - Pull relevant data from pre-RVAWRP grant years to the extent possible and compare to current data.
 - Report significant findings to the District Attorney.
- Continue to use and refine method for identifying high-risk victims in domestic violence and stalking cases. Continue a policy of early outreach to high-risk domestic violence and stalking victims and all sexual assault and human trafficking victims in all cases handled by the RVAWRP.
 - Maintain a database tracking contact with victims, victim engagement notes, and ultimately the outcome of the case.

July/August/September 2019

- Continue evaluating Brown County prosecution referrals and managing existing caseload.
- Attend the Brown County CCR meeting.
- Attend Brown County SAC and CAC case reviews.

- Attend the Oneida Tribal CCR meeting.
- Attend the AG SART meeting in Madison and workgroup meeting in Wausau.
- Attend at least 2 MDT meetings in Region 4 counties. Offer to present on the topic of expert witnesses and put out a call for any individuals who may be interested in becoming an expert witness for VAWA cases.
 - Continue individual outreach to Region 4 partners who may be qualified/willing to receive the training to become expert witnesses in topics related to domestic violence, sexual assault, human trafficking, and stalking.
 - Begin to connect new/interested expert witnesses with prosecutors in need of expert testimony in their given topic; support both expert and prosecutor with Daubert/qualification materials as needed.
- Present at regional SANE Trainings in Appleton, Weston, LaCrosse, and Waukesha on the topic of SANE and expert witnesses.
- Continue engaging with Region 4 prosecutors interested in pursuing or continuing evidence-based prosecution in domestic violence cases. Elicit any training needs that may roadblock efforts.
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 - Calculate the number of new referrals from law enforcement, the number of referrals that were charged, the number that were declined for prosecution, and the number that remain uncharged.
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 - Maintain a database tracking contact with victims, victim engagement notes, and ultimately the outcome of the case.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
STOP Subgrantee Implementation Plan[1].docx	STOP Implementation Plan Brown County

14. Approval Checklist:

- A.** Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years? (federal EEO required response)
- Yes

No

B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Justice, Attn: EEOP, 17 West Main Street, PO Box 7857, Madison, WI 53707-7857 (federal EEOP required response)

Yes

No

N/A

C. Have you utilized the DOJ Administrative Guide located on the DOJ website? ([grants-admin-guide-2018.pdf](#))

Yes

No

D. Would you like someone from DOJ to contact you?

Yes

No

E. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEOP) or Certification form (if applicable). A copy of your EEOP federal approval letter must be submitted to DOJ. (More information may be found at <http://www.doj.state.wi.us/grants/grantee-civil-rights-information>) (federal EEOP required response)

Yes

No

N/A

F. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? (required by The Federal Funding Accountability and Transparency Act)

Yes

No

N/A

G. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act.

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

Section: Implementation Plan

File Name

File Description

STOP Subgrantee Implementation Plan[1].docx

STOP Implementation Plan Brown County