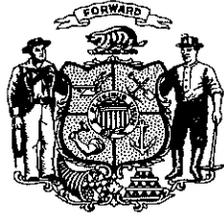


State of Wisconsin

SENATE CHAIR
Alberta Darling

317 East, State Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-5830



ASSEMBLY CHAIR
John Nygren

309 East, State Capitol
P.O. Box 8593
Madison, WI 53708-8953
Phone: (608) 266-2343

Joint Committee on Finance

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Alberta Darling
Representative John Nygren

Date: December 13, 2018

Re: s. 16.515/16.505(2), Stats. Request

Attached is a copy of a request from the Department of Administration, received December 13, 2018, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Dane County District Attorney's office.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Monday, January 7, 2019**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN:jm



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary

Date: December 13, 2018

To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance

The Honorable John Nygren, Co-Chair
Joint Committee on Finance

DEC 13 2018
J.F. Fiacco

From: Ellen E. Nowak, Secretary *EN*
Department of Administration

Subject: s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

AGENCY	DESCRIPTION	2017-18		2018-19	
		AMOUNT	FTE	AMOUNT	FTE
DA 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 9/30/2019.

As provided in s. 16.515, the request(s) will be approved on January 9, 2019, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

Date: December 5, 2018
To: Waylon Hurlburt
From: Maggie Hamer
Subject: Section 16.505(2) Request

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

DOA RECOMMENDATION:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 9/30/2019.

AGENCY REQUEST:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

* Project position ending 10/30/2019.

WRH APPROVAL WRH (FORWARD TO GAIL TAPPEN)



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
Waylon Hurlburt, Administrator

Date: December 5, 2018

To: Ellen Nowak, Secretary
Department of Administration

From: Maggie Hamer
Executive Policy and Budget Analyst

Subject: Request Under s. 16.505(2) from the Dane County District Attorney's Office to
Extend a 1.0 FTE Program Revenue Assistant District Attorney Project Position

Request:

The Department of Administration, on behalf of the Dane County District Attorney's Office, requests the extension of a 1.0 FTE program revenue assistant district attorney project position for a term extending from October 1, 2018, through October 30, 2019.

Revenue Sources for Appropriation(s):

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h) is a grant from the state Department of Justice, Office of Crime Victim Services to the Dane County District Attorney's Office. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request for an increase in expenditure authority. The Dane County District Attorney's Office would reimburse the salary and fringe benefit costs for the assistant district attorney prosecutor position from the grant award.

Background:

The Services, Training, Officers, and Prosecutors (STOP) Violence Against Women Act Specialized Prosecution Regional Resource Prosecutor program was part of a competitive grant process through the Department of Justice to seek funding for a full-time assistant district attorney position, which acts as a regional prosecutor specializing in cases of violence against women. The Dane County Regional Violence Against Women Act Prosecutor grant was a three-year grant, for which the first year was competitive, but the second and third years were noncompetitive. Position authority for the first year of the grant was approved by the Joint Committee on Finance via passive review for October 28, 2015, through October 31, 2016. The position was then extended for two years, with authority expiring September 30, 2018. This two-year extension reflected the two noncompetitive years of the grant. The Department of Justice has indicated that there will be an additional noncompetitive grant year that aligns with the federal fiscal year, from October 1, 2018, through September 30, 2019.

According to the Department of Justice, the goals of the program are "to ensure prosecution response to violence against women is effective, keeps victims safe, and holds perpetrators accountable." The Regional Violence Against Women Resource Prosecutors are to be established in four regions across the state "to provide technical assistance and training to their established region." Dane County is in Region 2.

Other program responsibilities for grant recipients include:

- Working with local, regional and state partners, including law enforcement, domestic violence and sexual assault victim service providers, court systems, domestic violence and sexual assault statewide coalitions, Department of Justice, and other identified partners to assess the need for, and develop and provide technical assistance for prosecutors and others;
- Providing legal research and technical assistance to prosecutors on issues of crimes of violence against women, including sexual assault, domestic violence and stalking;
- Providing technical assistance to trial prosecutors in the form of research and briefing assistance, trial strategy and victim/witness preparation;
- Identifying best practice policies for the prosecution of crimes of violence against women; and
- Serving on advisory councils, local community coordinated response and/or sexual assault response teams, committees and other related boards.

The prosecutor is required to maintain a 40 percent caseload in the county and perform outreach in the established region, which for the southwest region encompasses 18 counties. The remaining 60 percent of the position's activity is focused on the items listed above.

Analysis:

The Dane County Regional Violence Against Women Act Prosecutor has maintained a caseload of domestic violence and sexual assault cases in Dane County. From July 1, 2017, through July 1, 2018, the Dane County District Attorney's Office received 218 referrals for sexual assault or sexual assault of a child, 61 for stalking and 2,461 for domestic violence. This caseload volume presents a challenge for the county prosecutors who also must prosecute a significant number of other violent crimes and property crimes. The Violence Against Women Act Prosecutor position has provided the county with a dedicated individual to coordinate and handle the prosecution of sexual assault, stalking and domestic violence crimes.

In addition, the Regional Prosecutor has served as a resource for assistant district attorneys who have less experience prosecuting domestic violence and sexual assault cases. The Dane County District Attorney's Office holds monthly meetings with its Regional Prosecutor to address consistency in charging practices, to provide strategies for working with law enforcement, to improve communication with domestic violence and sexual assault victims, and to assess judicial behaviors on trying these cases.

The Dane County Regional Prosecutor, in addition to working with prosecutors in Dane County, has an obligation to work with prosecutors in other counties in Region 2. The primary method of outreach to other counties in the region has been an e-mail forum where the Regional Prosecutor facilitates conversation on topics, concerns and trends relevant to domestic violence and sexual assault. In addition to the e-mail forum, the prosecutor has started a Webinar series to address some of the relevant topics and concerns.

The Violence Against Women Act Regional Prosecutor has worked to: (a) streamline the investigation and prosecution of domestic violence, sexual assault, and stalking cases using best-practices-based policies; (b) provide technical assistance to Region 2 counties as requested; and (c) continue to reduce any existing backlog of sensitive crime cases in Dane County.

Dane County has requested \$125,000 from the Department of Justice to support the requested 1.0 FTE position. Because the grant is noncompetitive for this year, the county strongly anticipates receiving the funding for which it has applied. This would be sufficient to support the position through September 30, 2019. In addition to the grant award, the county would supply a one-third cash match. The match funds would support a manager of the Domestic Violence Unit in the Dane County District Attorney's Office.

The assistant district attorney position furthers the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women and building relationships with collaborative partners in the criminal justice system and the advocacy groups that serve victims in Dane County and the southwest region of the state, and is part of a broad effort by the Department of Justice to provide statewide resources to domestic violence and violence against women prevention and planning.

The funds for this position would be monitored closely, and should a shortfall occur, the position would be vacated. In addition, at the end of the grant period the position would reach its four-year statutory limit. If additional funding were obtained, a new position would have to be created.

The State Budget Office received the request on October 3, 2018, prior to its original expiration date of October 30, 2018. There is precedent for approving an extension if the request was received prior to the project position expiration date, and the county has the funds available to support the position, even if the date through which the original position was approved has passed. Another alternative would be to create a new one-year project position, with an end date of September 30, 2019.

Recommendation:

Modify the request to extend position authority through September 30, 2019.



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
James M. Langdon, Administrator

DATE: October 3, 2018

TO: Waylon Hurlburt, Administrator
Division of Executive Budget and Finance

FROM: Kasey Deiss, Director
State Prosecutors Office

SUBJECT: REQUEST UNDER S. 16.505 FOR DEPARTMENT 475: DANE
COUNTY DISTRICT ATTORNEY'S OFFICE

On behalf of the Dane County District Attorney's Office, I am submitting the attached request for authorization to continue 1.0 FTE program revenue project position in Department 475, District Attorneys.

Thank you for your attention to this matter.

Attachment

October 3, 2018
Dane County –STOP Violence Against Women Act
s.16.505 Request

DEPARTMENT OF ADMINISTRATION REQUEST UNDER S. 16.505 FOR POSITION AUTHORIZATION

I. REQUEST

The Department of Administration requests, under s.16.505, the extension of a 1.0 FTE Program Revenue (PR) assistant district attorney (ADA) project position from October 1, 2018, to October 30, 2019. The position is in the Dane County District Attorney's (DA's) Office and will be funded via appropriation s.20.475(1)(h).

II. BACKGROUND

In August, 2015, the Wisconsin Department of Justice (DOJ) Office of Crime Victim Services awarded \$120,300 for a full-time ADA position in the Dane County District Attorney's Office for one year. The second and third year of the grant, the Dane County DA's office was awarded funding of approximately \$111,700 and 120,000, respectively for salary and fringe benefit costs of the Regional VAWA prosecutor. The funds were utilized by the Dane County DA's office to create a regional resource prosecutor position specializing in cases of violence against women. DOJ has determined that Dane will be awarded a 4th year of the grant, and as such, Dane County has requested federal funding in the amount of \$125,000 to cover salary, fringe and training costs.

This grant funded ADA is responsible for the management of a caseload within the Dane County DA's office, and works collaboratively with local, regional, and State partners, including law enforcement, domestic violence and sexual assault victim services providers, court systems, Statewide coalitions, Wisconsin DOJ, and other partners. The ADA also consults with other District Attorney offices within Region 2. The prosecutor identifies and utilizes best practice policies and research publications to enhance prosecution processes and outcomes. The ADA serves on a variety of advisory councils, local domestic violence community coordinated response or sexual assault response teams, committees, and other broad entities to work on issues of crimes of violence against women. The ADA is also a resource for other counties in Region 2, ensuring a prosecutorial response to violence against women that increases victim safety while holding perpetrators accountable.

From July 1, 2017, through July 1, 2018, the Dane County DA's Office received 9556 criminal referrals. Of those, 7843 were non-traffic referrals, 218 referrals for sexual assault or sexual assault of a child, 61 for stalking, and 2461 for domestic violence. This caseload volume presents an extraordinary challenge for primarily 24.85 prosecutors who also prosecute significant numbers of other violent crimes and property crimes.

October 3, 2018
Dane County – STOP Violence Against Women Act
s.16.505 Request

The VAWA prosecutor has worked to: streamline the investigation and prosecution of domestic violence, sexual assault, and stalking cases using best-practices-based policies; provide technical assistance to Region 2 counties as requested; and, continue to reduce any existing backlog of sensitive crimes cases in Dane County. Overall, the VAWA prosecutor will continue work to improve prosecution outcomes in sensitive crimes cases by increasing the quality of case preparation without increasing the time expended on case management.

The DA's Office realizes that best practices call for a timely and in-depth victim consultation upon receipt of each referral, prior to a charging decision, or a decision not to prosecute. Ongoing contact with victims is needed, as is a victim-centered prosecution.

III. ANALYSIS

This position is in furtherance of the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women. The grant encourages collaboration between the primary players in the criminal justice system (prosecutors, law enforcement, and corrections) and the advocacy groups that serve victims in Dane County and Region 2 counties. The grant also is intended to encourage ongoing contact between the prosecutor and the victim. Victim safety and offender accountability are important aspects of the grant.

IV. FISCAL ANALYSIS

The \$125,000 will be awarded to Dane County, based on a discussion with Shira Phelps, VAWA Grants Administration in the Office of Crime Victim Services at the WI DOJ. The program revenue appropriation, s.20.475(1)(h), is continuing and will be re-estimated based on actual experience.

V. REVENUE SOURCE FOR APPROPRIATION

The source of the grant funds is a U.S. Department of Justice VAWA grant that is administered through the Wisconsin DOJ. The Dane County DA's office will reimburse the salary and fringe benefit costs for the State-paid ADA in the Department of District Attorneys.

VI. SPECIAL INFORMATION

The co-chairs of the Joint Committee on Finance, in a letter to the Department of Administration Secretary dated June 12, 1996, set forth four additional items of information that should be included in a s.16.505 request for additional positions in the DA program.

October 3, 2018
Dane County – STOP Violence Against Women Act
s.16.505 Request

- a. *An explanation of the effect of the position on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the LAB methodology's results using the modifications recommended by the Wisconsin District Attorneys Association and highlights the impact on the Dane DA Office. The table uses the most current court data available and the positions authorized as of August 9, 2018. It is important to note that the position need shown in the LAB methodology is a general need responding to all duties of a DA office and is not specific to a particular type of criminal activity or caseload.

- b. *An assessment of similar caseload problems in counties not addressed by the request.*

Data with which to make this assessment are not available.

- c. *An explanation of why the request has greater priority than similar needs existing in other counties.*

Other counties had the opportunity to apply for the funds to the extent permitted by law.

- d. *If the request is intended to address a specific type of caseload, an explanation of why this type of caseload has a greater priority than other types.*

This grant, funded by the DOJ Office of Crime Victim Services, is intended for the Dane County DA's Office to develop and strengthen effective responses to violence against women in Dane County and surrounding counties.

October 3, 2018
Dane County – STOP Violence Against Women Act
s.16.505 Request

FINAL 2015-2017 DISTRICT ATTORNEY OFFICE WORKLOAD ANALYSIS

DA Office	8/9/18 GPR- Funded FTE Positions*	8/9/18 Program Revenue- Funded FTE Positions*	8/9/18 Total FTE Positions*	Additional FTE Needed	Estimated Total FTE Needed	Additional FTE Needed as a % of 8/9/18 GPR- Funded FTE	Additional FTE Needed as a % of 8/9/18 Total FTE	GPR- Funded FTE as a % of Estimated Total FTE Needed	Total FTE as a % of Estimated Total FTE Needed
Adams	1.20		1.20	2.27	3.47	189%	189%	35%	35%
Ashland	2.00		2.00	1.29	3.29	65%	65%	61%	61%
Barron	3.00		3.00	2.90	5.90	97%	97%	51%	51%
Bayfield	1.00		1.00	0.89	1.89	89%	89%	53%	53%
Brown	12.00	1.00	13.00	12.76	25.76	106%	98%	47%	50%
Buffalo	1.00		1.00	0.85	1.85	85%	85%	54%	54%
Burnett	1.25		1.25	2.19	3.44	175%	175%	36%	36%
Calumet	2.00		2.00	1.28	3.28	64%	64%	61%	61%
Chippewa	5.00		5.00	2.41	7.41	48%	48%	67%	67%
Clark	2.00		2.00	0.21	2.21	11%	11%	90%	90%
Columbia	4.75		4.75	3.77	8.52	79%	79%	56%	56%
Crawford	1.00		1.00	0.02	1.02	2%	2%	98%	98%
Dane	26.85	2.00	28.85	4.93	33.78	18%	17%	79%	85%
Dodge	4.00		4.00	2.16	6.16	54%	54%	65%	65%
Door	2.00		2.00	0.16	2.16	8%	8%	93%	93%
Douglas	3.50		3.50	3.73	7.23	107%	107%	48%	48%
Dunn	3.00		3.00	3.14	6.14	105%	105%	49%	49%
Eau Claire	8.00	1.00	9.00	7.18	16.18	90%	80%	49%	56%
Florence	0.50		0.50	-0.11	0.39	-22%	-22%	128%	128%
Fond du Lac	5.00	2.00	7.00	4.56	11.56	91%	65%	43%	61%
Forest	1.00		1.00	1.07	2.07	107%	107%	48%	48%
Grant	2.00		2.00	1.29	3.29	65%	65%	61%	61%
Green	2.00		2.00	0.83	2.83	42%	42%	71%	71%
Green Lake	1.50		1.50	1.08	2.58	72%	72%	58%	58%
Iowa	1.75		1.75	1.59	3.34	91%	91%	52%	52%
Iron	1.00		1.00	-0.26	0.74	-26%	-26%	135%	135%
Jackson	2.00		2.00	1.58	3.58	79%	79%	56%	56%
Jefferson	5.30		5.30	2.41	7.71	45%	45%	69%	69%
Juneau	2.50		2.50	0.82	3.32	33%	33%	75%	75%
Kenosha	15.00	1.00	16.00	6.75	22.75	45%	42%	66%	70%
Kewaunee	1.50		1.50	-0.25	1.25	-17%	-17%	120%	120%
La Crosse	8.00		8.00	5.78	13.78	72%	72%	58%	58%
Lafayette	1.00		1.00	0.37	1.37	37%	37%	73%	73%
Langlade	1.50		1.50	2.16	3.66	144%	144%	41%	41%
Lincoln	2.00		2.00	1.61	3.61	81%	81%	55%	55%
Manitowoc	5.00		5.00	4.71	9.71	94%	94%	51%	51%
Marathon	8.50	2.50	11.00	6.73	17.73	79%	61%	48%	62%
Marquette	3.00		3.00	0.00	3.00	0%	0%	100%	100%
Marquette	1.00		1.00	0.46	1.46	46%	46%	68%	68%
Milwaukee	87.00	27.50	114.50	-15.24	99.26	-18%	-13%	88%	115%
Monroe	3.00		3.00	4.25	7.25	142%	142%	41%	41%
Oconto	2.00		2.00	0.59	2.59	30%	30%	77%	77%
Oneida	2.50		2.50	1.93	4.43	77%	77%	56%	56%

October 3, 2018
Dane County – STOP Violence Against Women Act
s.16.505 Request

Outagamie	9.00		9.00	8.10	17.10	90%	90%	53%	53%
Ozaukee	3.00		3.00	2.90	5.90	97%	97%	51%	51%
Pepin	0.80		0.80	-0.17	0.63	-21%	-21%	127%	127%
Pierce	2.50		2.50	1.80	4.30	72%	72%	58%	58%
Polk	3.00		3.00	2.07	5.07	69%	69%	59%	59%
Portage	4.00		4.00	2.80	6.80	70%	70%	59%	59%
Price	1.00		1.00	0.13	1.13	13%	13%	88%	88%
Racine	18.00		18.00	13.49	31.49	75%	75%	57%	57%
Richland	1.80		1.80	0.05	1.85	3%	3%	97%	97%
Rock	14.00		14.00	2.30	16.30	16%	16%	86%	86%
Rusk	1.50		1.50	0.82	2.32	55%	55%	65%	65%
Saint Croix	6.00		6.00	2.59	8.59	43%	43%	70%	70%
Sauk	5.00	1.00	6.00	0.96	6.96	19%	16%	72%	86%
Sawyer	2.00		2.00	2.34	4.34	117%	117%	46%	46%
Shaw/Men	3.00		3.00	1.83	4.83	61%	61%	62%	62%
Sheboygan	7.50		7.50	4.51	12.01	60%	60%	62%	62%
Taylor	1.00		1.00	0.55	1.55	55%	55%	65%	65%
Trempealeau	2.00		2.00	0.31	2.31	16%	16%	87%	87%
Vernon	2.00		2.00	0.09	2.09	5%	5%	96%	96%
Vilas	2.00		2.00	0.85	2.85	43%	43%	70%	70%
Waiworth	5.00		5.00	2.84	7.84	57%	57%	64%	64%
Washburn	1.25		1.25	1.07	2.32	86%	86%	54%	54%
Washington	5.00		5.00	3.81	8.81	76%	76%	57%	57%
Waukesha	14.50	2.00	16.50	8.76	25.26	60%	53%	57%	65%
Waupaca	3.50		3.50	1.98	5.48	57%	57%	64%	64%
Waushara	2.00		2.00	1.28	3.28	64%	64%	61%	61%
Winnebago	10.00		10.00	5.71	15.71	57%	57%	64%	64%
Wood	4.00		4.00	5.41	9.41	135%	135%	43%	43%
TOTALS	383.45	40.00	423.45	166.03	589.48				

*Modifications:

- 1) The 0.5 GPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 2) In Milwaukee, the total FTE used is 114.5 rather than higher due to the following factors:
 - a) the 1.0 FTE DNA position serves the entire state; so, showing it as a Milwaukee position distorts the data.
 - b) Various PR Positions have no federal funding and are vacant, thus not included in the analysis
- 3) In Brown the total FTE used is 13.00 rather than 14.00 due to the following factor:
 - a) the 1.0 ADA FTE sex predator position in Brown is excluded because it also serves approximately 20 other DA offices.
- 6) The weighted time estimate for CHIPS cases was changed from 2.61 hours to 6.0 hours effective in the 2004-06 study, based on a 7/04 WDAA Executive Board recommendation.
- 7) CHIPS extensions include permanency plan review petitions filed under s. 48.365 beginning with data for 2006.
- 8) Immunization cases filed by DA Offices under s. 48.13(13) are included with CHIPS cases beginning with data for 2006.
- 9) WDAA Executive Board authorized the following changes to the weighted time estimates beginning with the 2007-09 caseload study:
 - a) Increase the "reviewing case referrals that are not prosecuted" from 35 to 100 hours per year, thereby reducing hours available per prosecutor to handle individual cases to 1162 per year.
 - b) Weighted time estimate for Class A and First Degree Reckless homicides changed from 100 hours each to 160 hours each.
 - c) Weighted time estimate for "All other Homicides" changed from 50 to 80 hours each.
 - d) The weighted time estimate for misdemeanors changed from 2.17 hours each to 2.91 hours each.
 - e) The weighted time estimate for criminal traffic changed from 1.68 hours each to 2.91 hours each.
 - f) Weighted time estimate for juvenile delinquency changed from 3.32 hours each to 3.44 hours each.



**DANE COUNTY
DISTRICT ATTORNEY
ISMAEL R. OZANNE**



September 28, 2018

Kasey Deiss, Director
State Prosecutors Office
Post Office Box 7869
Madison, WI 53707

Dear Mr. Deiss:

On behalf of the Dane County District Attorney's Office, I am submitting the attached request for authorization to continue 2.0 FTE grant positions.

The DA's Office currently has two grant positions: the Violence Against Women Resource Prosecutor (VAWRP) will prosecute only domestic violence and sexual assault cases. This grant runs from 10-1-17 to 9-30-18. We received verbal notification that the Wisconsin Department of Justice will continue funding this position which starts 10-1-18. We will send the formal written authority when we receive it at the end of the month. In addition, this ADA will act as a resource within Dane County and 17 other counties in south central and southwestern Wisconsin for other prosecutors on legal issues related to domestic violence cases and sexual assault cases. This position will require some travel throughout the state.

The second grant is funded by the Dane County Narcotics Task Force (DCNTF) for one full-time dedicated drug prosecutor. This position will serve as a liaison to the DCNTF and local agencies on drug investigations and prosecution matters. In this position, the ADA will be assigned to DCNTF referrals to view major drug cases, warrants, and subpoenas for the DCNTF and other local agencies on reckless homicide investigations, all Len Bias cases, major non-DCNTF felony drug cases, and Drug Treatment Court. Attached please find a letter from Lt. Erik Fuhremann of the DCNTF in regards to the Steering Committee, which has fiscal oversight of the Task Force, who again voted to fund the dedicated DCNTF ADA prosecutor position for 2019. Further, all salary and benefits for this position will be reimbursed by the DCNTF.

We are requesting that you take the necessary steps to insure position authority to continue for next year. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Ismael R. Ozanne".

Ismael R. Ozanne
Dane County District Attorney

WISCONSIN DEPARTMENT OF JUSTICE

DOJ USE ONLY

Applicant Hereby Applies to the DOJ for Financial Support for the Within-Described Project:

Receipt Date	Award Date	Subgrant Number(s)
8/31/2018	9/28/2018	2017-VA-02B 14015

SUBGRANT #: 14015

SHORT TITLE: Dane County Specialized Regional Prosecutor 2018

1. Type of Funds for which you are applying.	<input type="checkbox"/> VAWA STOP: Specialized Prosecution Regional Resource Prosecutor Non-Competitive 2018		
2. Applicant	Name Of Applicant:		County: Dane
Dane County District Attorney's Office			
Street Address: 215 South Hamilton Street			
Address Line 2: Room 3000		Address Line 3:	
City: Madison		State: WI	Zip: 53703-3293
3. Recipient Agencies	Dane County District Attorney's Office		
4. Signatory	Name:		Title: County Executive
County Executive Joe Parisi		Agency: Dane County	
Street Address: 210 Martin Luther King Jr. Blvd.			
Address Line 2:		Addr Line 3:	
City: Madison		State: WI	Zip: 53709-3340
Phone: 608-267-8823		Fax: 608-266-2643	
Email: parisi@countyofdane.com			
5. Financial Officer	Name:		Title: Controller
Mr. Charles R. Hicklin		Agency: Dane County District Attorney's Office	
Street Address: 215 South Hamilton Street			
Address Line 2: Room 3000		Addr Line 3:	
City: Madison		State: WI	Zip: 53703-3293
Phone: 608-266-4109		Fax:	
Email: hicklin@co.dane.wi.us			
6. Project Director	Name:		Title: Domestic Violence Unit Manager
Ms. Marlys K Howe		Agency: Dane County District Attorney's Office	
Street Address: 215 South Hamilton Street			
Address Line 2: Room 3000		Addr Line 3:	
City: Madison		State: WI	Zip: 53703-3293
Phone: 608-284-6888		Fax: 608-267-2545	
Email: marlys.howe@da.wi.gov			
7. Brief Summary of Project (Do Not Exceed Space Provided)	Short Title (may not exceed 50 characters) Dane County Specialized Regional Prosecutor 2018		
The Specialized Regional Prosecutor will continue to provide technical assistance to 17 counties in Region in the areas of Domestic Violence, Sexual Assault, Stalking and Strangulation. The VAWARP will be a resource to the ADA's, law enforcement and victim witness in Dane County as well. The VAWRP will attend SART, DV/SA CCR meetings, as well as the commission on sensitive crimes commission. The VAWARP will coordinate and collaborate with members of the community advocacy programs to better serve victims of these sensitive crimes. The VAWRP will attend SPET and other relevant trainings and conferences that enhance her skill set and she will be sharing that information within the Region 2 area.			

8. SubGrant Budget

Sources

Categories	Federal	Cash Match (New Approp.)	In-Kind Match	Category Total
Personnel	84,000.00	42,000.00	0.00	126,000.00
Employee Benefits	36,000.00	0.00	0.00	36,000.00
Travel (Including Training)	5,000.00	0.00	0.00	5,000.00
Equipment	0.00	0.00	0.00	0.00
Supplies & Operating Expenses	0.00	0.00	0.00	0.00
Consultants/Contractual	0.00	0.00	0.00	0.00
Indirect	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Source Total	125,000.00	42,000.00	0.00	167,000.00

9. Project Start Date: 10/1/2018 Project End Date: 9/30/2019

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Dane County District Attorney's Office	167,000.00	167,000.00
Total:	167,000.00	167,000.00

Allocation/Recipient Agency: Dane County District Attorney's Office

Category:	Year 1	Total

Personnel	126,000.00	126,000.00
Employee Benefits	36,000.00	36,000.00
Travel (Including Training)	5,000.00	5,000.00
Total:	167,000.00	167,000.00

11. Budget Details:

Master Budgets:

Line Item Details for Dane County District Attorney's Office

YEAR 1

PERSONNEL

Justification: This budget will cover the cost of 1.0 FTE VAWRP Allison Cogbill, the 25% match, Marlys Howe-Manager of the DV unit, who does administrative work on the grant, but also coordinates with VAWRP regularly on cases, training opportunities and technical assistance. The training money, to cover costs of VAWRP travel, conferences, training, SPET etc. **COST**

Position Manager of Domestic Violence Unit-Dane DA office

Name Marlys Howe

Description of your computation: 25 % Match to 1.0 FTE VAWRP

Source: Federal 0.00
Source: Cash Match (New Approp.) 42,000.00
Source: In-Kind Match 0.00

Position Regional Prosecutor

Name Allison Cogbill

Description of your computation: Salary for VAWRP 100% 1. FTE (calculating for recent pay increase & one on July 1, 2019)

Source: Federal 84,000.00
Source: Cash Match (New Approp.) 0.00
Source: In-Kind Match 0.00

Personnel

Year 1 Total:

126,000.00

EMPLOYEE BENEFITS

Justification: This part of the budget covers the VAWRP benefits. This information was provided by the WI Department of Administration. **COST**

Position	Regional Prosecutor		
Name	Allison Cogbill		
Description of your computation:	Benefits for VAWRP (calculating for recent pay increase & one on July 1, 2019)		
	Source: Federal		36,000.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00
			<hr/>
	Employee Benefits	Year 1 Total:	36,000.00

TRAVEL (INCLUDING TRAINING)

Justification: The travel/training budget covers the cost of travel to other counties when VAWRP is doing TA. It also covers costs related to SPET annually. This budget will also allow VAWRP go to different DOJ related/required training/conferences. Lastly, this budget allows the VAWRP to attend conferences/trainings related to DV, SA, Stalking and other related topics within the state as they come up. All following state rates. **COST**

Purpose of Travel	Trainings (SPET, required Grant meetings and other regional trainings)		
Location	Statewide-regional included		
Item	Travel expenses (mileage, hotel, conference/training fees)		
Description of your computation:	Training money will be used for SPET, Conferences and Trainings, Mileage \$.51/mile. lodging\$82/night and meals \$38/day for VAWRP		
	Source: Federal		5,000.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00
			<hr/>
	Travel (Including Training)	Year 1 Total:	5,000.00

YEAR 1 TOTAL: 167,000.00

12. Sections:

A PROJECT DEVELOPMENT & IMPACT TO DATE

Project Development and Impact to Date

1. Discuss any challenges or obstacles you have encountered during the first three years of this grant project. How do you plan to address these issues moving forward?

2. Discuss your progress in working with the other counties in your region. Include your outreach to multidisciplinary teams throughout your region; types of technical assistance provided; trainings attended and provided; and any additional relevant collaboration.

3. How has this grant program benefitted your region?

4. Please include any additional relevant information about any aspect of this grant program.

RESPONSE:

Project Development and Impact to Date: Regional Prosecutor grant # 140151.

One of the biggest challenge we faced in the first three years of the grant, was maintaining an ADA in the position. There have been 3 ADA's in 3 years. Not having that stability in the position, made it hard to establish relationships and created a lack of consistent follow through related to this position. The current VAWRP has now been in the position for almost a year and will be remaining in the position throughout the pendency of this next grant cycle. One of her biggest challenges has been balancing her trial calendar while maintaining the other responsibilities of the grant. She has been able to establish list serves, foster relationships with the other counties in our region, meet face to face with other ADA/DA's and has been able to provide technical assistance when requested. She has been sharing, not only information, but forms, templates and other supportive documentation when requested. She has been attending community groups, DV/S CCR's , SART and Commission meetings, when her court calendar allows her to do so. She has been providing guidance and technical assistance within the Dane County District Attorney also. She has been able to assist with charging decisions and has been assigned complex cases that fall within the language of the grant. She is mentoring numerous ADA's on the victim issues that come along with these cases. Moving forward, she will continue to reach out and share information to the other counties as well as statewide when the opportunity arises. She will continue to attend community meetings, to hear what victim programs concerns are and work to address them. She has a commitment to holding DV meetings within the Dane DA office and providing feedback to ADA's who request her expertise. Another issue that the VAWRP noted, was that no matter how hard she works to engage other counties, they dont either reach out for assistance or particpate in the trainings offered. She cannot determine if that is related to smaller counties have less coverage when it comes to trainings, so they are unable to attend. She will continue to work on that.

2. The VAWRP attended and has assisted with the DOJ regional trainings. She was able to go to Prairie Du Chien and also meet with family advocates and DA/ADA's in other Counties. She provide documents and updates via email, as requested or when she is aware of something that she feels she should share with Region. She continues to provide information within the Dane County DA office and hold DV meetings when applicable.

3. The VAWRP reports that having this position has opened the door for communication within the Region. The smaller counties with less resources can reach out to DOJ or her when they need assistance. Information sharing has been the greatest impact. She has been able to visit some of the other counties and make connections and explain to them what she can offer. She is frequently contacted for technical assistance, whether to assist with basic questions or to provide a template for documents that often come up in these complex cases. It has also offered her the opportunity to be a leader within the Dane County District Attorney's office. Becoming more of an expert on sensitive crimes, allows her to share her experiences and knowledge with the ADA's in the office.

PROJECT DEVELOPMENT & IMPACT TO DATE - RELATED ATTACHMENTS:

File Name

File Description

B IMPLEMENTATION PLAN

Applicants must submit a plan for the implementation this program for the 10/1/2018-9/30/2019 grant cycle. The Implementation Plan must include:

1. At least two broad goals for your project
2. Clear objectives designed to achieve those goals. Detailed steps involved in implementing the project, including project operations and tasks intended to accomplish the objectives for each program Goal. Clearly articulate what staff will be involved in each step. Describe coordination efforts with other relevant community programs.
3. An Evaluation Plan. What does success look like for your project? How will this be tracked? How will feedback be gathered and incorporated into program development?

Your Implementation Plan must address both sexual assault and domestic violence.

Applicants must use the **STOP Subgrantee Implementation Plan** document. The form can be found in the [VAWA Document Library](#) on the WI DOJ website. Please complete your plan using this form and attach it to the Implementation Plan section of your application in Egrants.

RESPONSE:

We are attaching two documents that outlines what VAWARP implementation plan.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
VAWARP 18Subgrantee Implementation Plan (1).docx	Implementation1819
VAWARP1819implementation.docx	VAWARP implementation

14. Approval Checklist:

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years? (federal EEOP required response)
- Yes
- No

VAWARP Dane County Grant # 14015

IMPLEMETATION TASK	IMPLEMENTATION TIMELINE	IMPLEMENTATION COORDINATION/ACTION
VAWARP monitors list serve for Region 2	Ongoing	VAWRP will have ongoing contact with other counties, update list as needed.
VAWARP maintains database to track caseload	Ongoing	VAWARP and Database Coordinator to will work together on quarterly reporting.
VAWARP maintains reduced specialized caseload-working towards a vertical prosecution.	Ongoing	Assigned by Deputy District Attorney (DDA) in collaboration with DV Specialists and other VW Staff.
VAWARP to create plan for reaching out to community programs and beginning committee work.	Ongoing	Work with DV Manager and community advocacy groups to determine participation needs. Continued outreach.
VAWARP field calls from Regional DA Offices to triage, consult, offer technical assistance.	Ongoing	Document all activities. Consult with DOJ Staff as needed. Meet with staff from other DA offices as needed. Consult with DDA's as needed.
VAWARP emails updates on research, legislative,best practice ideas and upcoming trainings.	Ongoing	Document all activities.
Attend SART, Commission on Sensitive Crime and DV/SA CCR meetings.	Monthly	Attend meetings with DV and VW staff
Attend SPET	Annually	Attend with other ADA's from the DA office.
Document all activities, to include on-going caseload issues, on-going office issues.	Ongoing and reported in quarterly reports.	VAWARP ,DV Manager and Database Coordinator coordinate to complete quarterly report.

STOP Subgrantee Implementation Plan

Program & Application #: 14015

1st Quarter

Goal #1: To ensure a prosecutorial response to violence against women that increases victim safety while holding perpetrators accountable in Region #2.

Objectives for Program	Project Operations / Steps / Tasks to accomplish: Objectives	Staff involved	Evaluation Plan
<p>Objective #1A:</p> <ul style="list-style-type: none"> Provide resources to regional prosecutors to provide a consistent response to domestic violence, sexual assault and stalking criminal cases that also maintain victim centered outcomes. 	<ol style="list-style-type: none"> Send legislative updates, current research related to specialized caseload. Provide ongoing technical assistance to prosecutors in region to include how to prepare briefs, case and trial preparation tips, assistance with best practice for working with victims on sensitive cases, researching criminal histories, preparing other acts motions, preparing witnesses and utilizing expert witnesses for trial. Coordinate with other VAWRP to create/maintain frequently asked question response list. 	<ul style="list-style-type: none"> VAWRP DV Manager DV unit staff/victim witness 	<p>VAWRP will document all activities and provide that information in in quarterly reports to evaluate whether there are increased contacts with regional prosecutors and what kinds of topics are being discussed to determine where gaps may be occurring. Work with DOJ staff to determine if training is needed locally or on a statewide level to address issues.</p> <p>Have ongoing discussions related to outcomes on cases in region, to determine if by using tools, such as other acts or expert witnesses, is there an impact on outcomes. Have each county utilize the DOJ</p>

	<p>4. Coordinate with regional DA's offices to provide information on any training that are occurring in the locally or statewide related to topics on DV/SA prosecution and related victims issues.</p> <p>5. Encourage collaboration with victim witness staff within each office and community advocates who work with victims.</p> <p>7. Coordinate with regional DA offices relating to trainings sponsored by statewide DV and SA Coalitions and other advocacy programs.</p> <p>8. Participate in SPET trainings and a meeting with other VAWARP's to share updates.</p> <p>9. Attend meetings required by the DOJ related to the grant.</p> <p>11. Report all of activities listed above in quarterly reports.</p>		<p>Dashboard to track their own progress annually. Create regional reports from the DARS report. Ongoing communication with Victim Witness staff to determine if victim's needs are being met and if not, make action plan for improved outcomes</p>
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<ul style="list-style-type: none"> • Objective #1B: To Increase the number of contacts and interactions with each county. 	<ol style="list-style-type: none"> 1. Document all of the contacts by category, via face to face or email. 2. Send semi-monthly emails with information to encourage engagement and participation amongst the list serve members. 3. Create a survey with questions to engage regional prosecutors to identify areas of needs/wants related to DV/SA cases. 4. Send legislative updates, current research related to specialized caseload. 5. Provide ongoing technical assistance to prosecutors in region to include how to prepare briefs, case and trial preparation tips, assistance with best practice for working with victims on sensitive cases, researching criminal histories, preparing other acts motions, preparing witnesses and utilizing expert witnesses for trial. 	<ul style="list-style-type: none"> • VAWARP 	<ul style="list-style-type: none"> • Documentation provided in quarterly reports to show activities and participation. Monitoring volume of contacts and documenting content of the contacts to predict gaps or areas of need. • Tabulate results of survey and create action plan to address needs and concerns. • Work with DOJ to fill in gaps related to the survey and report on those actions and outcomes. • Document types of contact, technical assistance, request for examples of briefs/motions etc or training inquiries.
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Goal #2:

To improve the Dane County District Attorney's office and over all Criminal Justice systems response to holding perpetrators accountable for their behaviors and crimes while meeting the needs and concerns of victims of sensitive crimes. To share this information with other counties in the region.

Objectives for Program	Project Operations / Steps / Tasks to accomplish Objectives	Staff involved	Evaluation Plan
<p>Objective #2A:</p> <ul style="list-style-type: none">Continue the SRP with a specialized caseload dedicated to Sexual Assault, Domestic Violence and Stalking.	<ol style="list-style-type: none">Prosecutor participates in conferences, trainings, and webinars and stays current in research to be updated with the dynamics/trends and current practices of maintaining a sensitive crimes specialized caseload.Maintain and update database to capture volume of cases assigned to specialized prosecution to include the type of crimes committed, demographics of the cases (both victim and perpetrator) and outcomes.Maintain vertical prosecution of all cases on specialized caseload, with possible exceptions of cases that are	<ul style="list-style-type: none">	Track caseload and statistics related to caseload and present in quarterly reports.

<p>• Objective #2B: Be available to other prosecutors in the Dane County District Attorney office to be able to provide technical assistance on any aspect of working complex sexual assault, domestic violence and stalking cases to strengthen prosecution of all of these kinds of cases in the office.</p>	<p>transferred due to complexity of case.</p>	<p>•</p>	
<p>1. Provide in house guidance and training on items such as brief writing, other act motions, obtaining expert witnesses, how to prepare Voir Dire, opening and closing arguments, preparing a witness for trial and other aspects of trial preparation.</p> <p>2. Document questions or areas of concern from prosecutors.</p> <p>3. Email updates to prosecutors in the Dane County District Attorney office relating to domestic violence, sexual assault or stalking cases to include but not limited: legislative updates, current research, trending topics related to these topics or upcoming training opportunities.</p> <p>4. Mentor and assist other ADA's with charging decisions, trial issues and any other relevant topic related to sensitive crime caseload.</p> <p>5. Plan and coordinate to have</p>			<p>1. Track contacts to determine if there is an increase in mentoring, coaching, or technical assistance being provided by SRP to Dane County office. Documenting types of information requested within office.</p> <p>2. Tracking of any training attended or presented within office or at outside setting. Report all activities in quarterly reports.</p> <p>3. Create a Frequently Asked Questions list for prosecutors to be shared within office.</p> <p>4. Report all activities in quarterly reports for review by DOJ.</p> <p>5. Review the DARS report and report on the trends seen from previous years and monitor if that changes from year to year.</p> <p>6. Track, monitor and report all contacts with other counties to work on uniformed process for handling DV/SA cases. Report to DOJ to track trends and work on gaps and</p>

	<p>DOJ staff provide ongoing training opportunities in the office.</p> <p>6. Attend monthly DV/SA CCR and SART meetings and any other related community meetings or committees that will improve processes within Dane County.</p> <p>7. Attend spring and fall SPET.</p> <p>8. Encourage collaboration with victim witness staff within each office and community advocates working with victims of sensitive crimes.</p> <p>9. Attend any and all required meetings with Department of Justice.</p> <p>10. Share any and all of the above information with the other counties in the region to promote the same response in all of these counties.</p>		<p>areas that need improvement and create action plans for the counties and state.</p>
Objective #2C:	•	•	•
Objective #2D:	•	•	•

2nd Quarter

B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Justice, Attn: EEOP, 17 West Main Street, PO Box 7857, Madison, WI 53707-7857 (federal EEOP required response)

Yes

No

N/A

C. Have you utilized the DOJ Administrative Guide located on the DOJ website? (grants-admin-guide-2018.pdf)

Yes

No

D. Would you like someone from DOJ to contact you?

Yes

No

E. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEOP) or Certification form (if applicable). A copy of your EEOP federal approval letter must be submitted to DOJ. (More information may be found at <http://www.doj.state.wi.us/grants/grantee-civil-rights-information>) (federal EEOP required response)

Yes

No

N/A

F. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? (required by The Federal Funding Accountability and Transparency Act)

Yes

No

N/A

G. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78e(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act.

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

Section: Implementation Plan

<u>File Name</u>	<u>File Description</u>
VAWARP 18Subgrantee Implementation Plan (1).docx	Implementation1819
VAWARP1819implementation.docx	VAWARP implementation