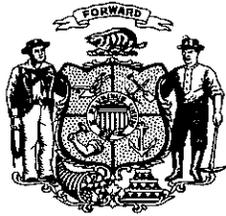


# State of Wisconsin

SENATE CHAIR  
**Alberta Darling**

317 East, State Capitol  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: (608) 266-5830



ASSEMBLY CHAIR  
**John Nygren**

309 East, State Capitol  
P.O. Box 8593  
Madison, WI 53708-8953  
Phone: (608) 266-2343

## Joint Committee on Finance

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Alberta Darling  
Representative John Nygren

Date: December 13, 2018

Re: s. 16.515/16.505(2), Stats. Request

Attached is a copy of a request from the Department of Administration, received December 13, 2018, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Waukesha County District Attorney's office.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Monday, January 7, 2019**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN;jm



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary

Date: December 13, 2018

To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance

The Honorable John Nygren, Co-Chair
Joint Committee on Finance

From: Ellen E. Nowak, Secretary
Department of Administration

DEC 13 2018
J. FINANCE

Subject: s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

Table with 6 columns: AGENCY, DESCRIPTION, 2017-18 AMOUNT, 2017-18 FTE, 2018-19 AMOUNT, 2018-19 FTE. Row 1: DA 20.475(1)(h), Gifts and grants, 1.0\*

\* Project position ending 9/30/2019.

As provided in s. 16.515, the request(s) will be approved on January 9, 2019 unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

**Date:** December 5, 2018  
**To:** Waylon Hurlburt  
**From:** Maggie Hamer  
**Subject:** Section 16.505(2) Request

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

**DOA RECOMMENDATION:**

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

\* Project position ending 9/30/2019.

**AGENCY REQUEST:**

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				1.0*

\* Project position ending 9/30/2019.

WRH APPROVAL WRH (FORWARD TO GAIL TAPPEN)



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor  
Ellen Nowak, Secretary  
Waylon Hurlburt, Administrator

**Date:** December 5, 2018

**To:** Ellen Nowak, Secretary  
Department of Administration

**From:** Maggie Hamer  
Executive Policy and Budget Analyst

**Subject:** Request Under s. 16.505(2) from the Waukesha County District Attorney's Office to Extend a 1.0 FTE Program Revenue Assistant District Attorney Project Position

**Request:**

The Department of Administration, on behalf of the Waukesha County District Attorney's Office, requests the extension of a 1.0 FTE program revenue assistant district attorney project position for a term extending from October 1, 2018, to September 30, 2019.

**Revenue Sources for Appropriation(s):**

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h) is a grant from the state Department of Justice, Office of Crime Victim Services to the Waukesha County District Attorney's Office. As the grant is funded from a program revenue continuing appropriation, there is no accompanying request for an increase in expenditure authority. The Waukesha County District Attorney's Office would reimburse the salary and fringe benefit costs for the assistant district attorney prosecutor position from the grant award.

**Background:**

The Services, Training, Officers, and Prosecutors (STOP) Violence Against Women Act Specialized Prosecution Regional Resource Prosecutor program is part of a competitive grant process through the Department of Justice to seek funding for a full-time assistant district attorney position, which acts as a regional prosecutor specializing in cases of violence against women. The Waukesha County Regional Violence Against Women Act Prosecutor grant was a three-year grant, for which the first year was competitive but the second and third years were noncompetitive. Position authority for the first year of the grant was approved by the Joint Committee on Finance via passive review for October 28, 2015, through October 31, 2016. The position was then extended for an additional year through October 31, 2017, for the second year of the three-year grant period. The third year of the grant was approved on February 6, 2017, through September 30, 2018. The Department of Justice has indicated that the grant application will be noncompetitive for a fourth year.

According to the Department of Justice, the goals of the program are "to ensure prosecution response to violence against women is effective, keeps victims safe, and holds perpetrators accountable." The Regional Violence Against Women Resource Prosecutors are to be established in four regions across the state "to provide technical assistance and training to their established region." Waukesha County is in Region 1.

Other program responsibilities for grant recipients include:

- Working with local, regional and state partners, including law enforcement, domestic violence and sexual assault victim service providers, court systems, domestic violence and sexual assault statewide coalitions, Department of Justice, and other identified partners to assess the need for, and develop and provide technical assistance for prosecutors and others;
- Providing legal research and technical assistance to prosecutors on issues of crimes of violence against women, including sexual assault, domestic violence and stalking;
- Providing technical assistance to trial prosecutors in the form of research and briefing assistance, trial strategy and victim/witness preparation;
- Identifying best practice policies for the prosecution of crimes of violence against women; and
- Serving on advisory councils, local community coordinated response and/or sexual assault response teams, committees and other related boards.

The prosecutor is required to maintain a 40 percent caseload in the county and perform outreach to each county in the established region, which for the southeast region encompasses 14 counties. The remaining 60 percent of the position's activity is focused on the items listed above.

**Analysis:**

The STOP Violence Against Women Grant allows an assistant district attorney to specialize in domestic violence and sexual assault cases and build relationships with the victims of domestic violence and sexual assault and the community organizations that provide services to victims. The Violence Against Women assistant district attorney provides vertical prosecution, which means the same prosecutor works the case through the prosecution for most, if not all, sexual assault and domestic violence cases referred to the office. In addition, by following the case from the initial hearing through sentencing, the prosecutor provides the victim or victims with a consistent, specialized single point of contact throughout the process. Without the additional prosecutor position, the District Attorney's Office would be unable to dedicate the appropriate resources to these types of cases, as the existing staff is also required to prosecute violent and property crimes.

The Waukesha County Regional Violence Against Women Act Prosecutor, in addition to specializing in domestic violence and violence against women cases, acts as an expert witness

and assists other District Attorney offices in outreach efforts regarding the prosecution of violence against women cases.

During the next year of the grant cycle, if approved, the Waukesha County prosecutor plans to provide expert witness training in five counties in the southeast region. This training would be practical and encompass when and how to present expert witness testimony related to sexual assault, medical, recantation, domestic violence dynamics and strangulation. The prosecutor would also continue to build and develop the multidisciplinary, interagency response to domestic violence in the 14-state region. Finally, the prosecutor would continue to make the prevention of domestic violence homicides a priority. This would include a focus on addressing the issue of strangulation and how it relates to domestic violence, domestic violence homicide and sexual assault.

Waukesha County has requested \$120,989 in funding from the Department of Justice to support the requested 1.0 FTE position. Because the grant is noncompetitive for this year, the county strongly anticipates receiving the funding for which it has applied. This would be sufficient to support the position through September 30, 2019. In addition to the grant award, the county would supply a one-third match of funding. The county match is used to support a victim/witness counselor to help the prosecutor provide comprehensive services.

This position is in furtherance of the state's policy to fight domestic violence by developing and strengthening effective responses to violence against women. The grant encourages collaboration between the primary players in the criminal justice system and the advocacy groups that serve Waukesha and surrounding counties.

The funds for this position would be monitored closely, and should a shortfall occur, the position would be vacated. In addition, at the end of the grant period the position would reach its four-year statutory limit. If additional funding were obtained, a new position would be requested to continue this work.

The State Budget Office received the request on September 20, 2018, prior to its original expiration date of September 30, 2018. There is precedent for approving an extension if the request was received prior to the project position expiration date, and the county has the funds available to support the position, even if the date through which the original position was approved has passed. Another alternative would be to create a new one-year project position, with an end date of September 30, 2019.

**Recommendation:**

Approve the request.



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor  
Ellen Nowak, Secretary  
James M. Langdon, Administrator

---

DATE: September 20, 2018

TO: Waylon Hurlburt, Administrator  
Division of Executive Budget and Finance

FROM: Kasey Deiss, Director  
State Prosecutors Office

SUBJECT: REQUEST UNDER S. 16.505 FOR DEPARTMENT 475: WAUKESHA  
COUNTY DISTRICT ATTORNEY'S OFFICE

On behalf of the Waukesha County District Attorney's Office, I am submitting the attached request for authorization to continue 1.0 FTE program revenue project position in Department 475, District Attorneys.

Thank you for your attention to this matter.

Attachment

**DEPARTMENT OF ADMINISTRATION REQUEST UNDER S. 16.505 FOR  
POSITION AUTHORIZATION**

**I. REQUEST**

The Department of Administration requests, under s.16.505, the extension of a 1.0 FTE Program Revenue (PR) assistant district attorney (ADA) project position from October 1, 2018 and end September 30, 2019. The position is in the Waukesha County District Attorney's (DA's) Office and will be funded via appropriation s.20.475(1)(h).

**II. BACKGROUND**

In October, 2015, the Wisconsin Department of Justice (DOJ) Office of Crime Victim Services awarded \$115,000 for a full-time ADA position in the Waukesha County District Attorney's Office for one year. This position funds the Regional Violence against Women Act Resource Prosecutor ("RVAWRP") position for a 14-county region in Southeast Wisconsin. This program is designed to provide victim centered, offender focused guidance and assistance to prosecutors and other systems actors in the areas of domestic violence, sexual assault, and stalking and human trafficking while utilizing evidence based best practices. The program is now entering its fourth year of renewal. Waukesha expects to be awarded a total of \$120,989.00 in federal dollars for salary, fringe and other expenses.

Past funding under this grant was utilized by the Waukesha County DA's office to create a regional resource prosecutor position specializing in cases of violence against women. The ADA improved safety in Wisconsin by improving efficiency in case disposition time in Waukesha County and counties in the southeastern Wisconsin region; provided training and collaborated with law enforcement agencies in the county and region. and, provided training and collaborate with victim witness services.

During the next year of the grant cycle, the Waukesha RVAWRP plans to provide expert witness trainings in 5 counties. This training will be practical and encompass when and how to present expert witness testimony related to sexual assault, medical, recantation, DV dynamics, and strangulation. The RVAWRP also plans to continue to build and develop the multi-disciplinary, inter-agency response to domestic violence in the 14 state region. Lastly the RVAWRP plans to focus on preventing DV homicide in the SE region. Of consequence is addressing the issue of strangulation and how it relates to DV, DV homicide and sexual assault.

**III. ANALYSIS**

This position is in furtherance of the State's policy to fight domestic violence by developing and strengthening effective responses to violence against women. The grant encourages collaboration between the primary players in the criminal justice system (victim/witness counselors, prosecutors, and law enforcement) and the advocacy groups that serve Waukesha

County and surrounding counties. Victim safety and offender accountability are important aspects of the grant.

#### **IV. FISCAL ANALYSIS**

A fourth year of funding of \$\$120,989.00 will be authorized by the DOJ Office of Crime Victim Services for a 1.0 FTE ADA position for one additional year. The program revenue appropriation, s.20.475(1)(h), is continuing and will be re-estimated based on actual experience.

#### **V. REVENUE SOURCE FOR APPROPRIATION**

The revenue source for the position in the gifts and grants appropriation under s. 20.475(1)(h), Wis. Stats., WI Department of Justice (DOJ), Office of Crime Victim Services grant to the Waukesha County DA's Office. As the grant is funded from a program revenue continuing, all moneys received appropriation, there is no accompanying request for an increase in expenditure authority. The Brown County District Attorney's Office will reimburse the State of Wisconsin District Attorney Department the salary and fringe benefit costs for the ADA position from the grant award.

#### **VI. SPECIAL INFORMATION**

The co-chairs of the Joint Committee on Finance, in a letter to the Department of Administration Secretary dated June 12, 1996, set forth four additional items of information that should be included in a s.16.505 request for additional positions in the District Attorney program.

- 1) *An explanation of the effect of the positions on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the LAB methodology's results using the modifications recommended by the Wisconsin District Attorneys Association and highlights the impact on the Waukesha DA Office. The table uses the most current court data available and the positions authorized as of August 9, 2018. It is important to note that the position need shown in the LAB methodology is a general need responding to all duties of a DA office and is not specific to a particular type of criminal activity or caseload.

- 2) *An assessment of similar caseload problems in counties not addressed by the request.*

Data with which to make this assessment are not available.

- 3) *An explanation of why the request has greater priority than similar needs existing in other counties.*

September 20, 2018

Waukesha County VAWA Regional Resource Prosecutor - Northwestern Wisconsin  
s.16.505 Request

The WI DOJ Office of Crime Victim Services awarded this grant to the Waukesha County DA's Office.

- 4) *If the request is intended to address a specific type of caseload, an explanation of why this type of caseload has a greater priority than other types.*

This grant, funded by the DOJ Office of Crime Victim Services, is intended for the Waukesha County DA's Office to develop and strengthen effective responses to violence against women in Waukesha County and surrounding counties.

September 20, 2018

Waukesha County VAWA Regional Resource Prosecutor - Northwestern Wisconsin  
s.16.505 Request

FINAL 2015-2017 DISTRICT ATTORNEY OFFICE WORKLOAD ANALYSIS

DA Office	8/9/18 GPR- Funded FTE Positions*	8/9/18 Program Revenue- Funded FTE Positions*	8/9/18 Total FTE Positions*	Additional FTE Needed	Estimated Total FTE Needed	Additional FTE Needed as a % of 8/9/18 GPR- Funded FTE	Additional FTE Needed as a % of 8/9/18 Total FTE	GPR- Funded FTE as a % of Estimated Total FTE Needed	Total FTE as a % of Estimated Total FTE Needed
Adams	1.20		1.20	2.27	3.47	189%	189%	35%	35%
Ashland	2.00		2.00	1.29	3.29	65%	65%	61%	61%
Barron	3.00		3.00	2.90	5.90	97%	97%	51%	51%
Bayfield	1.00		1.00	0.89	1.89	89%	89%	53%	53%
Brown	12.00	1.00	13.00	12.76	25.76	106%	98%	47%	50%
Buffalo	1.00		1.00	0.85	1.85	85%	85%	54%	54%
Burnett	1.25		1.25	2.19	3.44	175%	175%	36%	36%
Calumet	2.00		2.00	1.28	3.28	64%	64%	61%	61%
Chippewa	5.00		5.00	2.41	7.41	48%	48%	67%	67%
Clark	2.00		2.00	0.21	2.21	11%	11%	90%	90%
Columbia	4.75		4.75	3.77	8.52	79%	79%	56%	56%
Crawford	1.00		1.00	0.02	1.02	2%	2%	98%	98%
Dane	26.85	2.00	28.85	4.93	33.78	18%	17%	79%	85%
Dodge	4.00		4.00	2.16	6.16	54%	54%	65%	65%
Door	2.00		2.00	0.16	2.16	8%	8%	93%	93%
Douglas	3.50		3.50	3.73	7.23	107%	107%	48%	48%
Dunn	3.00		3.00	3.14	6.14	105%	105%	49%	49%
Eau Claire	8.00	1.00	9.00	7.18	16.18	90%	80%	49%	56%
Florence	0.50		0.50	-0.11	0.39	-22%	-22%	128%	128%
Fond du Lac	5.00	2.00	7.00	4.56	11.56	91%	65%	43%	61%
Forest	1.00		1.00	1.07	2.07	107%	107%	48%	48%
Grant	2.00		2.00	1.29	3.29	65%	65%	61%	61%
Green	2.00		2.00	0.83	2.83	42%	42%	71%	71%
Green Lake	1.50		1.50	1.08	2.58	72%	72%	58%	58%
Iowa	1.75		1.75	1.59	3.34	91%	91%	52%	52%
Iron	1.00		1.00	-0.26	0.74	-26%	-26%	135%	135%
Jackson	2.00		2.00	1.58	3.58	79%	79%	56%	56%
Jefferson	5.30		5.30	2.41	7.71	45%	45%	69%	69%
Juneau	2.50		2.50	0.82	3.32	33%	33%	75%	75%
Kenosha	15.00	1.00	16.00	6.75	22.75	45%	42%	66%	70%
Kewaunee	1.50		1.50	-0.25	1.25	-17%	-17%	120%	120%
La Crosse	8.00		8.00	5.78	13.78	72%	72%	58%	58%
Lafayette	1.00		1.00	0.37	1.37	37%	37%	73%	73%
Langlade	1.50		1.50	2.16	3.66	144%	144%	41%	41%
Lincoln	2.00		2.00	1.61	3.61	81%	81%	55%	55%
Manitowoc	5.00		5.00	4.71	9.71	94%	94%	51%	51%
Marathon	8.50	2.50	11.00	6.73	17.73	79%	61%	48%	62%
Marquette	3.00		3.00	0.00	3.00	0%	0%	100%	100%
Marquette	1.00		1.00	0.46	1.46	46%	46%	68%	68%
Milwaukee	87.00	27.50	114.50	-15.24	99.26	-18%	-13%	88%	115%
Monroe	3.00		3.00	4.25	7.25	142%	142%	41%	41%
Oconto	2.00		2.00	0.59	2.59	30%	30%	77%	77%
Oneida	2.50		2.50	1.93	4.43	77%	77%	56%	56%
Outagamie	9.00		9.00	8.10	17.10	90%	90%	53%	53%

September 20, 2018  
Waukesha County VAWA Regional Resource Prosecutor - Northwestern Wisconsin  
s.16.505 Request

Ozaukee	3.00		3.00	2.90	5.90	97%	97%	51%	51%
Pepin	0.80		0.80	-0.17	0.63	-21%	-21%	127%	127%
Pierce	2.50		2.50	1.80	4.30	72%	72%	58%	58%
Polk	3.00		3.00	2.07	5.07	69%	69%	59%	59%
Portage	4.00		4.00	2.80	6.80	70%	70%	59%	59%
Price	1.00		1.00	0.13	1.13	13%	13%	88%	88%
Racine	18.00		18.00	13.49	31.49	75%	75%	57%	57%
Richland	1.80		1.80	0.05	1.85	3%	3%	97%	97%
Rock	14.00		14.00	2.30	16.30	16%	16%	86%	86%
Rusk	1.50		1.50	0.82	2.32	55%	55%	65%	65%
Saint Croix	6.00		6.00	2.59	8.59	43%	43%	70%	70%
Sauk	5.00	1.00	6.00	0.96	6.96	19%	16%	72%	86%
Sawyer	2.00		2.00	2.34	4.34	117%	117%	46%	46%
Shaw/Men	3.00		3.00	1.83	4.83	61%	61%	62%	62%
Sheboygan	7.50		7.50	4.51	12.01	60%	60%	62%	62%
Taylor	1.00		1.00	0.55	1.55	55%	55%	65%	65%
Trempealeau	2.00		2.00	0.31	2.31	16%	16%	87%	87%
Vernon	2.00		2.00	0.09	2.09	5%	5%	96%	96%
Vilas	2.00		2.00	0.85	2.85	43%	43%	70%	70%
Walworth	5.00		5.00	2.84	7.84	57%	57%	64%	64%
Washburn	1.25		1.25	1.07	2.32	86%	86%	54%	54%
Washington	5.00		5.00	3.81	8.81	76%	76%	57%	57%
<b>Waukesha</b>	<b>14.50</b>	<b>2.00</b>	<b>16.50</b>	<b>8.76</b>	<b>25.26</b>	<b>60%</b>	<b>53%</b>	<b>57%</b>	<b>65%</b>
Waupaca	3.50		3.50	1.98	5.48	57%	57%	64%	64%
Waushara	2.00		2.00	1.28	3.28	64%	64%	61%	61%
Winnebago	10.00		10.00	5.71	15.71	57%	57%	64%	64%
Wood	4.00		4.00	5.41	9.41	135%	135%	43%	43%
<b>TOTALS</b>	<b>383.45</b>	<b>40.00</b>	<b>423.45</b>	<b>166.03</b>	<b>589.48</b>				

\*Modifications:

- 1) The 0.5 GPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 2) In Milwaukee, the total FTE used is 114.5 rather than higher due to the following factors:
  - a) the 1.0 FTE DNA position serves the entire state; so, showing it as a Milwaukee position distorts the data.
  - b) Various PR Positions have no federal funding and are vacant, thus not included in the analysis
- 3) In Brown the total FTE used is 13.00 rather than 14.00 due to the following factor:
  - a) the 1.0 ADA FTE sex predator position in Brown is excluded because it also serves approximately 20 other DA offices.
- 6) The weighted time estimate for CHIPS cases was changed from 2.61 hours to 6.0 hours effective in the 2004-06 study, based on a 7/04 WDAA Executive Board recommendation.
- 7) CHIPS extensions include permanency plan review petitions filed under s. 48.365 beginning with data for 2006.
- 8) Immunization cases filed by DA Offices under s. 48.13(13) are included with CHIPS cases beginning with data for 2006.
- 9) WDAA Executive Board authorized the following changes to the weighted time estimates beginning with the 2007-09 caseload study:
  - a) Increase the "reviewing case referrals that are not prosecuted" from 35 to 100 hours per year, thereby reducing hours available per prosecutor to handle individual cases to 1162 per year.
  - b) Weighted time estimate for Class A and First Degree Reckless homicides changed from 100 hours each to 160 hours each.
  - c) Weighted time estimate for "All other Homicides" changed from 50 to 80 hours each.
  - d) The weighted time estimate for misdemeanors changed from 2.17 hours each to 2.91 hours each.
  - e) The weighted time estimate for criminal traffic changed from 1.68 hours each to 2.91 hours each.
  - f) Weighted time estimate for juvenile delinquency changed from 3.32 hours each to 3.44 hours each.

District Attorney  
**Susan L. Opper**

Deputy District Attorneys  
**Lesli S. Boese**  
**Ted S. Szczupakiewicz**

Office Services Coordinator  
**Dani M. Danielski**

Victim/Witness Program  
**Jennifer S. Dunn, Coord.**

Support Staff Supervisor  
**Julie A. Delain**



**Waukesha County**  
*Office of the District Attorney*

Assistant District Attorneys  
**Kevin M. Osborne**  
**Michele W. Hulgaard**  
**Mary C. Brejcha**  
**Timothy A. Suha**  
**Jayne Davis Dewire**  
**Andrea M. Will**  
**Lindsey H. Hirt**  
**Brian J. Juech**  
**Abbey L. Nickolie**  
**Melissa J. Zilavy**  
**Shawn N. Woller**  
**Kristina J. Gordon**  
**Michael D. Thurston**  
**David J. Behm**  
**Margaret A. Kunisch**  
**Jack A. Pitzo**

September 7, 2018

Kasey Deiss, Director  
State Prosecutor's Office  
Post Office Box 7869  
Madison, WI 53707-7869

Dear Atty. Deiss:

I am writing to request that you seek legislative approval to add a 1.0 FTE prosecutor to the staff of the Waukesha County District Attorney's Office for the period of October 1, 2018 through September 30, 2019. This position will be filled by the Regional Violence Against Women Act Resource Prosecutor (RVAWARP), a position that has been assigned to the Waukesha County District Attorney's Office since 2015.

On October 5, 2015, the Wisconsin Department of Justice awarded Waukesha County \$115,000 of federal grant money for the purpose of funding a 1.0 FTE prosecutor who would service in the role of the RVAWARP. The grant was intended to be competitive for the initial award, but non-competitive for the following two years. Waukesha County was awarded \$106,249 on October 25, 2016 for the second year of the RVAWARP grant, and on November 6, 2017, Waukesha County was awarded \$87,044 for the third year of the grant. The Wisconsin Department of Justice has indicated that for the federal fiscal year beginning October 1, 2018 through September 30, 2019, the grant application will once again be non-competitive. Waukesha County has once again applied for federal funding for the RVAWARP position for the fourth year of the program.

Waukesha County has requested \$120,989 of federal funds to support the requested 1.0 FTE prosecutor position as part of the RVAWARP program. Because the grant is non-competitive for this year, Waukesha County strongly anticipates receiving the funds for which it has applied. The application anticipates that \$105,000 for employee payroll and employee benefits are sufficient to cover the cost of a 1.0 FTE prosecutor from October 1, 2018 through September 30, 2019.

Therefore, we are requesting that the legislature grant position approval for the 1.0 FTE prosecutor position necessary to fill the RVAWARP position. The deadline for submitting the grant was August 31, 2018. Waukesha County has submitted its application. A copy of the grant

application and other supporting documents are attached. Moreover, our office is willing to provide any additional documentation requested by the State Prosecutor's Office.

Thank you for your attention in this matter. If you have any questions or concerns, please contact me at 262-548-7076 or at [Sue.Opper@da.wi.gov](mailto:Sue.Opper@da.wi.gov) at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Opper". The signature is written in a cursive style with a large initial "S" and "O".

Susan L. Opper  
District Attorney

**WISCONSIN DEPARTMENT OF JUSTICE**

**DOJ USE ONLY**

Applicant Hereby Applies to the DOJ for Financial Support for the Within-Described Project:

Receipt Date	Award Date	Subgrant Number(s)
8/31/2018		-- 14344

**SUBGRANT #: 14344**

**SHORT TITLE:** VAWA Regional Resource Prosecutor SE WI

<b>1. Type of Funds for which you are applying.</b>	<input type="checkbox"/> VAWA STOP: Specialized Prosecution Regional Resource Prosecutor Non-Competitive 2018		
<b>2. Applicant</b>	<b>Name Of Applicant:</b>		<b>County:</b> Waukesha
	Waukesha County District Attorney's Office		
	<b>Street Address:</b> 515 W Moreland Blvd		
	<b>Address Line 2:</b> Room G-72		<b>Address Line 3:</b>
	<b>City:</b> Waukesha	<b>State:</b> WI	<b>Zip:</b> 53188-2428
<b>3. Recipient Agencies</b>	Waukesha County District Attorney's Office		
<b>4. Signatory</b>	<b>Name:</b>		<b>Title:</b> District Attorney
	District Attorney Susan L. Opper		<b>Agency:</b> Waukesha County
	<b>Street Address:</b> 515 West Moreland Blvd		
	<b>Address Line 2:</b> Suite 370		<b>Addr Line 3:</b>
	<b>City:</b> Waukesha	<b>State:</b> WI	<b>Zip:</b> 53188-2428
	<b>Phone:</b> 262-548-7076	<b>Fax:</b> 262-548-7933	<b>Email:</b> sue.opper@da.wi.gov
<b>5. Financial Officer</b>	<b>Name:</b>		<b>Title:</b> Office Manager
	Dani M Danielski		<b>Agency:</b> Waukesha County District Attorney's Office
	<b>Street Address:</b> 515 W Moreland Blvd		
	<b>Address Line 2:</b> Room G-72		<b>Addr Line 3:</b>
	<b>City:</b> Waukesha	<b>State:</b> WI	<b>Zip:</b> 53188-2428
	<b>Phone:</b> 262-548-7088	<b>Fax:</b> 262-896-8244	<b>Email:</b> dani.danielski@da.wi.gov
<b>6. Project Director</b>	<b>Name:</b>		<b>Title:</b> Assistant District Attorney
	Margaret A Kunisch		<b>Agency:</b> Waukesha County District Attorney's Office
	<b>Street Address:</b> 515 W Moreland Blvd		
	<b>Address Line 2:</b> Room G-72		<b>Addr Line 3:</b>
	<b>City:</b> Waukesha	<b>State:</b> WI	<b>Zip:</b> 53188-2428
	<b>Phone:</b> 262-548-7870	<b>Fax:</b>	<b>Email:</b> margaret.kunisch@da.wi.gov
<b>7. Brief Summary of Project</b>  (Do Not Exceed Space Provided)	<b>Short Title</b> (may not exceed 50 characters) VAWA Regional Resource Prosecutor SE WI		
	Funds will be used by the Waukesha County District Attorney's Office to maintain a regional resource prosecutor position specializing in cases of violence against women. The regional resource prosecutor will continue to improve safety in Wisconsin by strengthening the prosecution response to domestic violence, sexual assault and other violence against women within Waukesha County and the surrounding counties in Southeastern Wisconsin.		

8. SubGrant Budget

Sources

Categories	Federal	Cash Match (New Approp.)	In-Kind Match	Category Total
Personnel	65,000.00	28,711.00	0.00	93,711.00
Employee Benefits	40,000.00	11,619.00	0.00	51,619.00
Travel (Including Training)	2,890.00	0.00	0.00	2,890.00
Equipment	0.00	0.00	0.00	0.00
Supplies & Operating Expenses	2,100.00	0.00	0.00	2,100.00
Consultants/Contractual	0.00	0.00	0.00	0.00
Indirect	10,999.00	0.00	0.00	10,999.00
Other	0.00	0.00	0.00	0.00
<b>Source Total</b>	<b>120,989.00</b>	<b>40,330.00</b>	<b>0.00</b>	<b>161,319.00</b>

9. Project Start Date: 10/1/2018

Project End Date: 9/30/2019

10. Budget Details:

Master Budgets:

By Recipient Agency	Year 1	Total
Waukesha County District Attorney's Office	161,319.00	161,319.00
<b>Total:</b>	<b>161,319.00</b>	<b>161,319.00</b>

Allocation/Recipient Agency: Waukesha County District Attorney's Office

Category:	Year 1	Total

Personnel	93,711.00	93,711.00
Employee Benefits	51,619.00	51,619.00
Travel (Including Training)	2,890.00	2,890.00
Supplies & Operating Expenses	2,100.00	2,100.00
Indirect	10,999.00	10,999.00
<b>Total:</b>	<b>161,319.00</b>	<b>161,319.00</b>

11. Budget Details:

Master Budgets:

Line Item Details for Waukesha County District Attorney's Office

**YEAR 1**

**PERSONNEL**

**Justification:** Personnel funds will be used to pay the salary of the prosecutor assigned to work on the grant project. The personnel category also includes cash match from a portion of a Victim/Witness Counselor. The source of the cash match is county funding of the position. **COST**

<b>Position</b>	Assistant District Attorney	
<b>Name</b>	Margaret A. Kunisch	
<b>Description of your computation:</b>	1.0 FTE, 100% VAWA, \$31.25/hour x 2080 hours/year	
	Source: Federal	65,000.00
	Source: Cash Match (New Approp.)	0.00
	Source: In-Kind Match	0.00

<b>Position</b>	Victim/Witness Counselor	
<b>Name</b>	Jennifer Ellenson	
<b>Description of your computation:</b>	1.0 FTE, 40% VAWA, \$34.508/hour x 832 hours/year (16 hours per week)	
	Source: Federal	0.00
	Source: Cash Match (New Approp.)	28,711.00
	Source: In-Kind Match	0.00

<b>Personnel</b>	<b>Year 1 Total:</b>	<b>93,711.00</b>
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**EMPLOYEE BENEFITS**

**Justification:** Employee benefits include Social Security, retirement, health insurance, dental insurance, life insurance, vision insurance, disability insurance, Medicare, worker's compensation, and post-employment health plan costs. These funds will pay for the employee benefits of the prosecutor funded by the grant project. Also included are a portion of the benefits of a Victim/Witness Counselor used as cash match. The source of cash match is county funding of the position. **COST**

<b>Position</b>	Assistant District Attorney		
<b>Name</b>	Margaret A. Kumisch		
<b>Description of your computation:</b>	1.0 FTE, 100% VAWA: Health Insurance \$25,440, WRS \$5,135, FICA/Medicare \$4745, Social Security \$4680		
	Source: Federal		40,000.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00

<b>Position</b>	Victim/Witness Counselor		
<b>Name</b>	Jennifer Ellenson		
<b>Description of your computation:</b>	1.0 FTE, 40% VAWA: FICA/Medicare \$2072, Health Ins \$6906, Dental Ins \$448, Vision Ins \$19, Life/LTD Ins \$141, Retirement \$1814, Retirement Health Savings Acct \$220		
	Source: Federal		0.00
	Source: Cash Match (New Approp.)		11,619.00
	Source: In-Kind Match		0.00

<b>Employee Benefits</b>	<b>Year 1 Total:</b>	<b>51,619.00</b>
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**TRAVEL (INCLUDING TRAINING)**

**Justification:** Cost for VAWA prosecutor training and travel associated with the requirements of the grant. **COST**

<b>Purpose of Travel</b>	County Outreach/DOJ Group/VAWA Training		
<b>Location</b>	Various - TBD		
<b>Item</b>	Meals		
<b>Description of your computation:</b>	\$38/day x 15 days = \$570		
	Source: Federal		570.00
	Source: Cash Match (New Approp.)		0.00
	Source: In-Kind Match		0.00

**Purpose of Travel** County Outreach/DOJ Group/VAWA Training

**Location** Various - TBD

**Item** Mileage

**Description of your computation:** 4000 miles x 0.51/mile = \$2040

Source: Federal	2,040.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

**Purpose of Travel** Staff Development - VAWA Prosecutor

**Location** 2 Annual SPET Conferences

**Item** Conference Registration Fees

**Description of your computation:** 2 Conferences x \$140/each = \$280

Source: Federal	280.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

<b>Travel (Including Training)</b>	<b>Year 1 Total:</b>	<b>2,890.00</b>
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**SUPPLIES & OPERATING EXPENSES**

**Justification:** Estimated costs of supplies and equipment. **COST**

**Supply Item** Laptop and required MS Office License

**Description of your computation:** Prosecutor Laptop Package: \$1600 and MS Office Licensing \$400 - to match new laptops coming for prosecutors in 2018-19 lifecycle

Source: Federal	2,000.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

**Supply Item** Set of WI Statutes

**Description of your computation:** 1 Set of WI Statutes - Published every other year

Source: Federal	100.00
Source: Cash Match (New Approp.)	0.00
Source: In-Kind Match	0.00

<b>Supplies &amp; Operating Expenses</b>	<b>Year 1 Total:</b>	<b>2,100.00</b>
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## INDIRECT

**Justification:** Federal grant guidelines allow for indirect cost recovery of 10% of actual federal grant expenses.

**COST**

### Description 10% Indirect Cost Recovery

**Description of your computation:**

Federal grant total of \$109,990 x .10 = \$10,999

Source: Federal 10,999.00

Source: Cash Match (New Approp.) 0.00

Source: In-Kind Match 0.00

Indirect

Year 1 Total:

10,999.00

**YEAR 1 TOTAL: 161,319.00**

12. Sections:

**A PROJECT DEVELOPMENT & IMPACT TO DATE**

**Project Development and Impact to Date**

1. Discuss any challenges or obstacles you have encountered during the first three years of this grant project. How do you plan to address these issues moving forward?

2. Discuss your progress in working with the other counties in your region. Include your outreach to multidisciplinary teams throughout your region; types of technical assistance provided; trainings attended and provided; and any additional relevant collaboration.

3. How has this grant program benefitted your region?

4. Please include any additional relevant information about any aspect of this grant program.

**RESPONSE:**

**Project Development and Impact to Date**

1. *Discuss any challenges or obstacles you have encountered during the first three years of this grant project. How do you plan to address these issues moving forward?*

I have been in this position since February 2017. For the first few months, I focused on understanding the role of a Regional Violence Against Women Resource Prosecutor –

familiarizing myself with our project goals, introducing myself to the various disciplines amongst the 14 counties in the southeastern region, and learning my new caseload. During the remainder of time in this position, I have attended trainings to become more specialized, worked with coordinated community response teams, and trained Assistant District Attorneys on litigation strategies and domestic violence. I have also been using evidence-based prosecution strategies while prosecuting my own aggravated domestic

violence cases with recanting victims, uncooperative victims, and other circumstantial evidence. In addition, I have litigated several *Daubert* issues, the majority of which included educational experts on domestic violence and strangulation.

One of the overarching challenges I have encountered in the last 18 months is discovering there is limited uniformity amongst policies and procedures for prosecuting domestic violence and sexual assault cases. The variation in policies and procedures spans across law enforcement jurisdictions, community resource centers, and with prosecutions. I've learned that implementing any bright line protocols across the 14 southeastern counties will be extremely difficult given each county's level of resources. I've seen now that the prosecution of domestic violence and sexual assault cases are handled differently in each county given the number of assistant district attorneys available, as well as the vastly different numbers of referrals.

Moving forward, I plan to tackle these issues by focusing on outreach and training ADAs. First, I plan on learning and providing best practices protocols developed by agencies such as End Abuse Wisconsin and Wisconsin Coalition Against Sexual Assaults to coordinated community response teams in each county. Next, I aspire to get law enforcement to uniformly respond to domestic abuse service calls using the Lethality Assessment Program. Finally, I will continue training ADAs on the best methods and tactics for prosecuting domestic violence and sexual assault cases.

1. *Discuss your progress in working with the other counties in your region. Include your outreach to multidisciplinary teams throughout your region; types of technical assistance provided; trainings attended and provided; and any additional relevant collaboration.*

Throughout the last 18 months, I have had a fair number of contacts with counties in the southeastern region. With respect to outreach, I have introduced myself to the remaining 12 counties in my region (Milwaukee already knows me and Waukesha does now). I have had a great deal of success in interacting with the majority of those counties. For example, I have attended multiple coordinated community response team meetings in Calumet, Dodge, Fond du Lac, Washington, Waukesha, and Winnebago. I am in communications with other counties and hope to attend additional meetings to meet more team members this next quarter. I have provided technical assistance to multiple counties via email and phone which included DV prosecution strategy, DV Dynamics, DV prosecution tools/methods, SA Rape Shield issues, organizing mock trials for SANE nurses, locating expert witnesses, *Daubert* issues, and providing sample briefs on other acts and forfeiture by wrongdoing. ADA Nic Heitman and I have provided ADAs with trainings on evidence-based prosecution of DV cases in Sheboygan, Racine, Kenosha, and at the New Prosecutors SPET conference. ADA Mike Thurston (Waukesha) and ADA Jennifer Williams (Milwaukee) assisted me in training SANE nurses on expert testimony at two different DOJ sponsored trainings in Kenosha and Racine. I co-presented during the DOJ and VAWA hosted DV trainings in Dane and Milwaukee. I also sat on the VAWA panel for a CCR training hosted by End Abuse.

I have an ongoing desire to become the best domestic violence and sexual assault prosecutor. As a result, I have attended the following trainings: SPET Conferences, attending sessions on expert witnesses, several *Daubert* sessions, crime lab panel, soft science panel, providing training to LEOs, victim privacy updates, several WiSaki sessions, forfeiture by wrongdoing, forensic testing, pretrial issues, paperless discovery, pretrial motions, human trafficking, strengthening DV prosecutions, digital evidence parts 1 and 2, ethics and discovery in the digital age, how to litigate suppression motion, 4th amendment, WI forensic interviews, tackling a child pornography case, using a SANE as a witness, presenting SA Victim in court, and presenting expert testimony in DV cases; SAKI webinar on victim notification strategies; NITA DV Supervisory Skills Training; DV and SA Speaker's Bureau provided by DOJ; Strangulation Prevention Institute's strangulation training; stalking webinars; DV Homicide Prevention Roundtable, LAP and strangulation; End Abuse CCR/SART Training and VAWA Panel; VAWA SPET meeting, CCRs/SARTs, human trafficking investigations, engaging business in human trafficking, goal setting, brainstorming, sharing, collaboration, and planning for the future; and LAP Train the Trainers, Maryland Network protocol for training officers on LAP screen.

1. *How has this grant program benefitted your region?*

I believe that this grant program has benefitted my region immensely! Regardless of county, ADAs are extremely busy with voluminous caseloads and limited office time. Given that ADAs are not able to attend trainings regularly due to those schedules, having a specialized person to come to them for trainings is invaluable. It's easy to get stuck in the same routine and methods of prosecution. ADAs throughout the region have been and will continue benefitting from strategizing with a specialized prosecutor, being provided new relevant case law, learning when and how to file the appropriate motions, and identifying tactics utilized with success in other counties.

I think the four regional DV trainings that the DOJ and VAWA prosecutors hosted were especially valuable to my region. These trainings helped explain the criminal justice system from a victim's perspective. It taught the prevalence of intimate partner violence and the danger police face when responding. We also provided several prosecution strategies to help litigate domestic violence cases appropriately. As a result, we were able to help build a stronger community by building stronger cases.

1. *Please include any additional relevant information about any aspect of this grant program.*

I love that the VAWA prosecutors have a shared email, shared dropbox, and collaborated on the DV trainings together. I would love to see this teamwork continue.

PROJECT DEVELOPMENT & IMPACT TO DATE - RELATED ATTACHMENTS:

File Name

File Description

## B IMPLEMENTATION PLAN

Applicants must submit a plan for the implementation this program for the 10/1/2018-9/30/2019 grant cycle. The Implementation Plan must include:

1. At least two broad goals for your project
2. Clear objectives designed to achieve those goals. Detailed steps involved in implementing the project, including project operations and tasks intended to accomplish the objectives for each program Goal. Clearly articulate what staff will be involved in each step. Describe coordination efforts with other relevant community programs.
3. An Evaluation Plan. What does success look like for your project? How will this be tracked? How will feedback be gathered and incorporated into program development?

**Your Implementation Plan must address both sexual assault and domestic violence.**

Applicants must use the **STOP Subgrantee Implementation Plan** document. The form can be found in the [VAWA Document Library](#) on the WI DOJ website. Please complete your plan using this form and attach it to the Implementation Plan section of your application in Egrants.

### RESPONSE:

#### **Implementation Plan**

*Applicants must submit a plan for the implementation this program for the 10/1/2018-9/30/2019 grant cycle. The Implementation Plan must include:*

- 1. At least two broad goals for your project*
- 2. Clear objectives designed to achieve those goals. Detailed steps involved in implementing the project, including project operations and tasks intended to accomplish the objectives for each program Goal. Clearly articulate what staff will be involved in each step. Describe coordination efforts with other relevant community programs.*
- 3. An Evaluation Plan. What does success look like for your project? How will this be tracked? How will feedback be gathered and incorporated into program development?*

My ultimate goal as a Regional Violence Against Women Resource Prosecutor is to decrease the number of violence against women related homicides in Southeastern Wisconsin. This is no small task! This goal will take unwavering courage and perseverance. In order to decrease the number of fatalities, multi-disciplinary action is required and I have divided this overarching goal into three sub-goals: improving the prosecutions of domestic violence and sexual assault cases, improving multi-disciplinary response to domestic violence and sexual assault cases, and preventing domestic violence related homicides by focusing on strangulation.

**GOAL #1: Improve the prosecutions of domestic violence and sexual assault cases throughout Southeastern Wisconsin.**

To improve prosecution, I aspire to deliver trainings to Assistant District Attorneys on using expert

witnesses, litigating cases with recanting victims, and increasing in-person meetings with victims. First, I hope to deliver expert witness trainings to 5 of my 14 regional counties in the next year. This training will be practical and encompass when and how to present expert witness testimony. Moreover, I will be providing examples of notices and motions to file with respect to the case timeline. I will be providing examples of types of experts one can use – sexual assault, medical, recantation, DV dynamics, strangulation, etc. I will work with regional experts that I have met in my career and create a list of available experts that all of my regional counties can access. I will also conduct follow-up with the DOJ and determine whether they have begun their expert witness trainings and obtain names for newly trained experts. In addition, I hope to provide trainings to 5 of my 14 regional counties in the next year on prosecuting cases with recanting victims. This concept aligns with the above training and may be combined. Recanting victims open the door for several new prosecution tactics. I want fellow ADAs to not be afraid of a recanting victim. I want them to be confident in moving forward with their cases and understand the importance of investigating intimidation, listening to jail calls, filing other acts motions, and reviewing prior injunctions. I think they should also know how to argue against bail modifications when the victim recants in court. Similarly, ADAs should not be dismissing or resolving recantation matters away given their likely presentation of lethality factors. Finally, I believe that increasing face-to-face interaction with victims is necessary to fully evaluate your case and better understand your victim. In-person meetings can also be beneficial to victims by helping them better understand the system, educate them on the State's role keep them safe and hold their offenders accountable, and provide them with additional resources. I have been steadily increasing victim interaction and I have already gained a deeper understanding of the trauma affecting victims and have become more invested in my cases. During these trainings, I will encourage ADAs to do the same. My hope with this goal is to educate ADAs on the importance of domestic violence and sexual assault cases, encourage them to aggressively litigate these cases, and leave them feeling confident and prepared to tackle the next challenging case.

**GOAL #2: Improve multi-disciplinary response to domestic violence and sexual assault cases throughout Southeastern Wisconsin.**

To improve multi-disciplinary response to domestic violence and sexual assault cases, I plan to maintain contact with and offer technical assistance and legal advice to all 14 counties in Southeastern Wisconsin. To do this, I will continue reaching out to DA's offices and multidisciplinary coordinated community response team meetings. By September 2019, I will have reached out to all 14 counties either in person by phone or by email. By September 2019, I hope to attend coordinated community response team meetings in all regional counties that have teams. In my experience thus far, I have reached out to all counties. Some have been more receptive than others. Most have multidisciplinary teams, at least one does not. I will continue reaching out to offer my services as their Regional Violence Against Women Resource Prosecutor. Moreover, I have found participation in multidisciplinary meetings invaluable to date. I am learning about the different protocols DA's offices, law enforcement jurisdictions, and resource centers are using. I was surprised to discover that many counties operate so differently given the nuances that accompany their rural locations, availability of services, vast number of jurisdictions, etc. I will continue to attend these meetings and brainstorm ideas on how to improve responses to domestic violence and sexual assault cases. Likewise, I will develop regional resource lists on expert witness and SANE nurse availability to both improve prosecution and victim-centered investigations. I can also help explain the Lethality Assessment Program's importance and how to apply. My goal is to help coordinated community response teams feel empowered, enthusiastically respond, and improve investigations, as well as improve victim interaction in domestic violence and sexual assault cases.

**GOAL #3: Prevent domestic violence related homicides in Southeastern Wisconsin by increasing focus on strangulation.**

Last year I attended Alliance for Hope International's Strangulation Prevention Institute's training. Since then, I have the desire to delve deeper into strangulation prosecutions in hopes of preventing homicides. Now that I have specialized knowledge on the investigation, litigation, and lethality assessment surrounding strangulation, I desire to share that knowledge with fellow ADAs. In the next year, I would like to provide an in-depth training on strangulation to at least 5 of 14 DA's offices. That training would encompass statistics on strangulation's correlation to officer homicides, signs and symptoms of strangulation, interviewing and photographing strategies, trial tactics with use of expert witness testimony, relevant documents/brochures, and more. Likewise, I want to provide these trainings to multidisciplinary teams in at least 5 of the 14

counties. It would be extra beneficial to have these strangulation trainings co-hosted by SANE nurses to support the scientific educational component, but also the prevalence of strangulation during sexual assaults. Finally, I want to develop a High Risk team in Waukesha county to discuss the prevalence of strangulation cases, weigh the lethality risks (LAP soon to be up and running in two of Waukesha's jurisdictions), and evaluate better response, investigation, and prosecution techniques to keep victims safe and prevent fatalities. Focusing attention on the most dangerous cases will help all disciplines better serve future victims of domestic violence and sexual assault. Now that the LAP has been operating in two jurisdictions for the last four-five months, we will be able to create the high-risk team and start implementing LAP in more jurisdictions. As a result, I aspire to decrease violence against women related fatalities in Southeastern Wisconsin by improving prosecution, collaborating with multi-disciplinary teams, and drawing attention to strangulation cases.

**IMPLEMENTATION PLAN - RELATED ATTACHMENTS:**

<u>File Name</u>	<u>File Description</u>
Goal and Objectives Chart_Renewal App 8.31.18 2018_Grant ID 14344.doc	Goal Chart

**14. Approval Checklist:**

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years? (federal EEOP required response)
- Yes
- No
- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Justice, Attn: EEOP, 17 West Main Street, PO Box 7857, Madison, WI 53707-7857 (federal EEOP required response)
- Yes
- No
- N/A
- C. Have you utilized the DOJ Administrative Guide located on the DOJ website? (grants-admin-guide-2018.pdf)
- Yes
- No
- D. Would you like someone from DOJ to contact you?
- Yes

No

E. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEO) or Certification form (if applicable). A copy of your EEO federal approval letter must be submitted to DOJ. (More information may be found at <http://www.doj.state.wi.us/grants/grantee-civil-rights-information>) (federal EEO required response)

Yes

No

N/A

F. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? (required by The Federal Funding Accountability and Transparency Act)

Yes

No

N/A

G. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act.

Yes

No

N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

**Section:** Implementation Plan

<b><u>File Name</u></b>	<b><u>File Description</u></b>
Goal and Objectives Chart_Renewal App 8.31.18 2018_Grant ID 14344.doc	Goal Chart

**GOAL #1: Improve the prosecutions of domestic violence and sexual assault cases throughout Southeastern Wisconsin.**

Objectives for Program	Indicators to Measure Objectives	Evaluation Plan
<p><b>Objective #1A:</b> Create and deliver county-wide trainings for using expert witness testimony in domestic violence and sexual assault cases.</p>	<p>By September 2019, 5 of the 14 SE WI counties (over 1/3) will have received training on using experts in domestic violence and sexual assault cases.</p>	<p>Conduct post-training assessments (using surveys) about how helpful/beneficial these trainings were to local ADAs. Follow-up with counties 6 months post training to determine whether they had increase of expert use at jury trials.</p>
<p><b>Objective #1B:</b> Create and deliver county-wide trainings for prosecuting domestic violence cases with recanting victims.</p>	<p>By September 2019, 5 of the 14 SE WI counties (over 1/3) will have received training on prosecuting domestic violence cases with recanting victims.</p>	<p>Conduct post-training assessments (using surveys) about how helpful/beneficial these trainings were to local ADAs. Follow-up with counties 6 months post training to determine whether recantation cases increased in litigation and decreased in no processes or dismissals.</p>
<p><b>Objective #1C:</b> Increase in-person meetings with victims of domestic violence and sexual assault cases in Waukesha County during the charging phase and in trial preparation phase.</p>	<p>By September 2019, domestic violence and sexual assault victims will have met in-person with the Regional Violence Against Women Resource Prosecutor in at least 75% of cases.</p>	<p>Every 3 months, document and assess number of domestic violence and sexual assault cases in which in-person meetings between the victim, Victim Witness Advocate, and Regional Violence Against Women Resource Prosecutor have occurred.</p>

**GOAL #2: Improve multi-disciplinary response to domestic violence and sexual assault cases throughout Southeastern Wisconsin.**

Objectives for Program	Indicators to Measure Objectives	Evaluation Plan
<p><b>Objective #2A:</b> Provide technical assistance and legal advice in person, by phone, or email to prosecutors county-wide on domestic violence and sexual assault cases.</p>	<p>By September 2019, reach out to all 14 SE WI counties to offer technical assistance and legal advice.</p>	<p>Document all instances of outreach (in person, by phone, or by email) and requests for technical assistance or legal advice. Conduct surveys every 6 months to determine whether assistance and/or advice was beneficial.</p>
<p><b>Objective #2B:</b> Attend county-wide domestic violence and/or sexual assault related coordinated community response team meetings.</p>	<p>By September 2019, the Regional Violence Against Women Resource Prosecutor will have attended coordinated community response team meetings in every SE WI county that has one.</p>	<p>Document attendance and participation at all coordinated community response team meetings.</p>

**GOAL #3: Prevent domestic violence related homicides in Southeastern Wisconsin by increasing focus on strangulation.**

Objectives for Program	Indicators to Measure Objectives	Evaluation Plan
<p><b>Objective #3A:</b> Provide training to prosecutors on strangulation investigation, litigation, and lethality assessment.</p>	<p>By September 2019, 5 of the 14 SE WI counties (over 1/3) will have received training on using experts in domestic violence and sexual assault cases.</p>	<p>Conduct post-training assessments (using surveys) about how helpful/beneficial these trainings were to local ADAs. Follow-up with counties 6 months post training to determine whether they had increase of strangulation prosecution.</p>
<p><b>Objective #3B:</b> Provide outreach at domestic violence and sexual assault related coordinated community response team meetings for developing and implementing protocols on law enforcement investigation and advocacy center response on strangulation cases.</p>	<p>By September 2019, 5 of the 14 SE WI counties (over 1/3) will have received specialized training on strangulation at domestic violence and sexual assault related coordinated community response team meetings.</p>	<p>Conduct post-training assessments (using surveys) about how helpful/beneficial these trainings were. Follow-up with counties 6 months post training to determine whether new protocols were implemented.</p>
<p><b>Objective #3C:</b> Create a High Risk team to evaluate lethality risks and improve response to similarly situated victims of domestic violence and sexual assault.</p>	<p>By September 2019, Waukesha County will have a High Risk team.</p>	<p>Audit cases every 6 months to determine whether strangulation prosecution increased and domestic violence related homicides decreased.</p>