

# State of Wisconsin

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## Joint Committee on Finance

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Alberta Darling  
Representative John Nygren

Date: (Insert date)

Re: s. 16.515/16.505(2), Stats. Request

Attached is a copy of a request from the Department of Administration, received January 17, 2019, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Department of Justice.

Please review the material and notify **Senator Darling** or **Representative Nygren** no later than **Wednesday, February 6, 2019**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:JN:jm



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary

**Date:** January 17, 2019  
**To:** The Honorable Alberta Darling, Co-Chair  
Joint Committee on Finance

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J. FINANCE

The Honorable John Nygren, Co-Chair  
Joint Committee on Finance

**From:** Joel T. Brennan, Secretary  
Department of Administration

**Subject:** s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DA 20.455(2)(im)	Training to school staff				1.0*

\* Project position ending 12/31/2020.

As provided in s. 16.515, the request(s) will be approved on February 8, 2019 unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

**Date:** January 14, 2019  
**To:** Brian Pahnke  
**From:** Michael R. Schmidt  
**Subject:** Section 16.515/16.505(2) Request(s)

Attached is a s. 16.505(2) request analysis for your approval and processing. Listed below is a summary of each item:

**DOA RECOMMENDATION:**

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DOJ 20.455(2)(im)	Training to school staff				1.0*

\* Project position ending 12/31/2020.

**AGENCY REQUEST:**

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2017-18</u>		<u>2018-19</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DOJ 20.455(2)(im)	Training to school staff				1.0*

\* Project position ending 10/17/2021.

BP APPROVAL  (FORWARD TO GAIL TAPPEN)



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Brian Pahnke, Administrator

**Date:** January 14, 2019

**To:** Joel Brennan, Secretary  
Department of Administration

**From:** Michael R. Schmidt  
Executive Policy and Budget Analyst

**Subject:** Request under s. 16.505 from the Department of Justice for position authority to create 1.0 FTE project position to train school staff and manage school staff training in the Milwaukee area.

**Request:**

The Department of Justice requests the creation of 1.0 FTE three-year project position to train school staff and facilitate school staff training for public and private schools in the Milwaukee area as described in 2017 Wisconsin Act 143.

**Revenue Sources for Appropriation(s):**

The revenue source is the training to school staff appropriation under s. 20.455(2)(im). The appropriation is a program revenue, all moneys received appropriation, and any expenditure authority adjustments will be handled administratively. Under current law, if a school receives a school safety grant under s. 165.88(2)(b), the department may charge a fee for school safety training it offers to school staff.

**Background:**

On March 26, 2018, Governor Walker signed Act 143 into law creating an Office of School Safety within the department and a \$100 million GPR-funded department-administered school safety grant program. Public, private, charter and tribal schools are eligible to apply for a school safety grant. Eligible grant expenses include those related to: staff training on school safety, safety-related facility upgrades, complying with the model school safety practices created by the department in conjunction with the Department of Public Instruction and school safety plan compliance.

On April 25, 2018, the department announced the details of the school safety grant program with a focus on facility security improvements and training. As a prerequisite, applicants must provide staff a minimum of three hours of combined training in adverse childhood experiences and trauma-informed care or Trauma Sensitive Schools (TSS) before the end of the 2018-19 school year (or demonstrate that staff has already received such training). The application period closed on June 8, 2018, and awards were announced on a rolling basis. At the close of the initial award period, 724 schools and districts had been awarded \$48.6 million.

On July 24, 2018, the department announced plans for a second round of school safety grants using remaining funds. The second round was formula based on a per-student basis with a \$10,000 floor and \$2.5 million ceiling. The department's goals for the second round included: training 10 percent of all teachers in advanced mental health issues and installing school safety intervention teams (SSITs) in schools. School safety intervention teams are based on a model established by the U.S. Secret Service. These teams will perform ongoing violence-related threat assessments, monitoring and intervention. To be eligible for second round funding, schools and districts must meet the first-round prerequisites, agree to send 10 percent of full-time teachers and counselors to a department-approved 12-hour Adolescent Mental Health training program by August 31, 2020, and establish a SSIT according to department guidelines no later than August 31, 2019.

The second-round application period closed on August 31, 2018, and awards have been announced on a rolling basis. As of December 12, 2018, 588 schools and districts have been awarded \$45.8 million.

Together, the first- and second-round awards total \$94.4 million as of December 12, 2018.

**Analysis:**

The requested 1.0 FTE project training position would be available to provide the full scope of training to school staff as outlined in both rounds of the school safety grants in the Milwaukee area. The position would be based in Milwaukee, and particularly focus on training efforts in the Milwaukee Public School District and other eligible schools or districts within its geographic area.

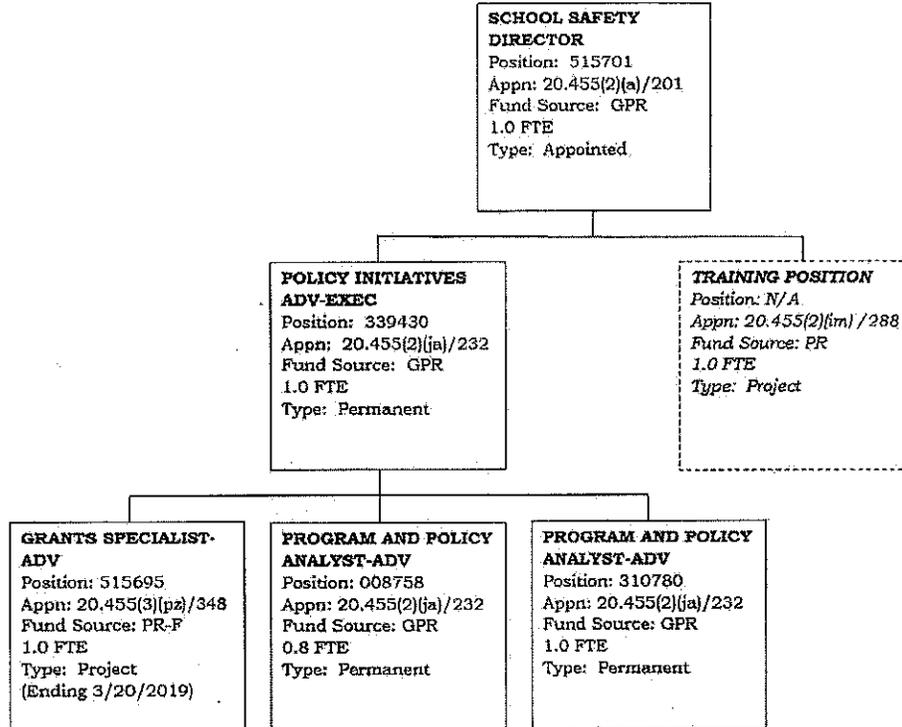
In addition to providing direct training to school staff, the training position would develop community-based violence prevention cohorts. Cohorts would include school staff, community-based mental health professionals and law enforcement. The training position would hold train-the-trainer courses for cohort members in Adolescent Mental Health and on developing SSITs and Threat Assessment Teams within their school or district. Trained cohort members would then be qualified to train school staff in Adolescent Mental Health to meet the goal of providing 10 percent of full-time teachers and counselors the department-approved 12-hour Adolescent Mental Health training program. Trained cohort members would also develop SSITs. Further, the requested position would provide ongoing technical assistance to the cohorts as they complete their threat assessments and trainings.

The position would also work with the Children's Hospital of Wisconsin to collect data and develop metrics for measuring the efficacy and impact of these violence reduction efforts in Milwaukee schools. The department hypothesizes that these efforts will result in less school violence in Milwaukee schools, lower suspension and expulsion rates and reduced juvenile arrest rates. The department reports that once the research period is complete, the position would be available to provide training and technical assistance to schools and districts around the state seeking to implement similar programs.

The position would report directly to the Office of School Safety Director authorized in Act 143. Other positions staffing the Office of School Safety were reassigned from existing resources after Act 143 was enacted. Figure 1 below is a current Office of School Safety

organizational chart with funding and reporting structure and illustrates how this position would fit within the office.

**Figure 1: Office of School Safety Organizational Chart**



If the position is created, the department indicates that the Department of Administration's Division of Personnel Management would determine the specific position class (e.g., training officer – senior, training officer or training coordinator) based on the position description. The department's estimated annual spending associated with the request is outlined below in Table 1:

**Table 1: Annual Position Expenditures**

Salary	\$66,500
Fringe Benefits	26,500
Supplies and Services	7,000
<b>Total</b>	<b>\$100,000</b>

Funds to support this request would come from training to school staff revenues. The appropriation currently has a zero cash balance. It is anticipated that it will begin to accumulate revenues as trainings are scheduled. If the position is created, the department reports that relevant school training fees would begin to be calculated when it is filled. Fees would be based on the cost of the position allocated across the training events and recipients. The department intends to administer payments it receives from schools for training on a

Joel Brennan, Secretary

Page 4

January 14, 2019

reimbursement basis and would charge the cost of the position against the grants as the costs are earned (i.e., as training costs are incurred).

Therefore, if created, the position would initially be without adequate funding, and it can be expected that expenditures related to the position would cause the training to school staff revenues appropriation under s. 20.455(2)(im) to go into deficit until revenue is collected. If created, the department reports that the position would not be filled until the Office of School Safety has established a training schedule with recipient schools that would be sufficient to support the costs of the position.

Because the first-round project period and training requirements must be completed by the close of the 2018-19 school year, and the second-round project period training requirements must be completed by August 31, 2020, it may be argued that a position would not be needed after that date. In addition, it is likely that new revenue in the training to school staff appropriation under s. 20.455(2)(im) would taper at that time. However, the position may need a reasonable period, such as four months, to finalize technical assistance or research related to trainings. Therefore, approving a two-year project position with an end date of December 31, 2020, rather than the department-requested three-year project, would be appropriate. If additional funding becomes available, school safety training requirements or conditions change, or revenue in the training to school staff appropriation is adequate to support additional costs, the department may ask to extend the project position.

**Recommendation:**

Modify the request by approving the creation of 1.0 FTE two-year project position, ending December 31, 2020, within the Department of Justice.



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

BRAD D. SCHIMEL  
ATTORNEY GENERAL

Paul W. Connell  
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TTY 1-800-947-3529

October 17, 2018

SENT VIA US MAIL

Mr. Waylon Hurlburt, Administrator  
Division of Executive Budget and Finance  
Department of Administration  
101 East Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702

Re: Request for extensions (School Safety-Milwaukee)

Dear Administrator Hurlburt:

Under Wis. Stat. § 16.505 (2), the Department of Justice requests the creation of 1.0 full-time equivalent (FTE) program revenue-funded project position for a term of three years in the training to school staff appropriation under Wis. Stat. § 20.455 (2)(im) to provide and manage school safety training for public and private schools in Milwaukee.

### Background

2017 Wisconsin Act 143 created the Office of School Safety in the Department of Justice, tasked with creating model practices for school safety, providing training and distributing grant funding to improve the safety of schools, and administering annual school safety reporting.

Act 143 provided \$100 million for school safety grants to be distributed by the Office of School Safety. Approximately \$55 million was awarded in the first round of grants to 735 schools and school districts. The Office is currently awarding a second round of grants focusing on advanced initiatives that bolster student mental health, create local School Safety Intervention Teams and continue investments in physical security improvements.

Mr. Waylon Hurlburt, Administrator  
Division of Executive Budget and Finance  
Department of Administration  
October 17, 2018  
Page 2

Schools that have applied for second-round grants have agreed to send ten percent of full-time teachers and counselors to Adolescent Mental Health training by August 31, 2020. Each school receiving a second-round grant has also agreed to establish a School Safety Intervention Team, based on a model created by the U.S. Secret Service, which will engage in behavior monitoring, threat assessment, and intervention. The costs of these initiatives, including training tuition, travel expenses, and substitute teacher pay, are eligible for grant reimbursement.

In October 2018, the Office of School Safety will be awarding second round grants totaling \$2,669,108 to Milwaukee public and private schools. As part of these grants, the Office of School Safety will hire a full-time training position to help develop community-based violence prevention cohorts, consisting of school personnel, community-based mental health professionals and law enforcement, by providing train-the-trainer courses in Adolescent Mental Health and on developing Threat Assessment Teams within their schools. This approach will reduce the overall cost of providing training and implementing these initiatives in Milwaukee schools.

The training position will provide ongoing technical assistance to the cohorts as they complete the threat assessment process and will also work cooperatively with the Children's Hospital of Wisconsin to measure the effectiveness and impact of these violence reduction efforts in Milwaukee schools.

The anticipated outcomes of these violence prevention cohorts include a reduction in the number of acts of violence in Milwaukee schools, lower rates of suspension and expulsion, and reduced rates of juvenile arrest. Once the research period of this effort is completed, the training position will be available to provide training and technical assistance to school districts around the state who wish to implement similar programs.

### **Revenue Source**

In addition to the \$100 million general purpose revenue (GPR) appropriated for school safety grants, Act 143 created a program revenue appropriation for the Office of School Safety to charge fees for training provided to schools awarded school safety grants. The revenues from the fees are deposited into the training for school staff appropriation and used to support the costs of the training.

Mr. Waylon Hurlburt, Administrator  
Division of Executive Budget and Finance  
Department of Administration  
October 17, 2018  
Page 3

Costs for the position are expected to total around \$100,000 annually which will be supported by fees charged to the grants awarded to the schools receiving services.

Thank you for your consideration of this request. If you have questions or require additional information, please contact Michelle Gauger at [gaugermc@doj.state.wi.us](mailto:gaugermc@doj.state.wi.us) or (608) 267-6714.

Very truly yours,



Paul W. Connell  
Deputy Attorney General

PWC:MCG:alm