

**Montello Schools Board of Education  
2020-2021  
Charter School Authorizer Annual Report**

## Authorizer Annual Report Checklist

When completing the Charter School Authorizer Annual Report, verify that:

- All sections of the report are present, and all schedules are completed and attached.
- For school district authorizers, the schedule of authorizer operating costs has been included as a supplement to the school district's annual audited financial statements submitted to DPI.
- The report has been completed at the authorizer level, rather than completed for an individual school.
- Authorizer operating costs have been identified in Section VI. This section should not be left blank.
- The operating costs reported in Section VI reflect **only** the costs the authorizing entity incurred while fulfilling the duties under Wis. Stat. s. 118.40 (3m)(a) to (e) which include:
  - Soliciting and evaluating charter school applications,
  - Considering the principles and standards for quality authorizing established by the National Association of Charter School Authorizers,
  - Giving preference in the awarding of contracts for the operation of charter schools that serve children at risk,
  - Approving high-quality charter schools that meet identified educational needs and promote a diversity of educational choices, and
  - Monitoring the performance and compliance with Wis. Stat. s. 118.40 of each charter school with which it contracts.

The operating costs in this section should **not** reflect the operating costs for the authorized charter school(s).

- The total amounts reported in Section VI and Section VII are not the same. As noted above, Section VI should only include operating costs the authorizing entity incurred while fulfilling the duties under Wis. Stat. 118.40 (3m)(a) to (e); while Section VII should include the costs of services the authorizing entity provided to the charter schools with which it contracts. **The expenditures in Section VI and Section VII should not match.**
- Costs reported in Section VII are only the costs of services provided to the charter school(s). Examples of the types of costs that should be reported in this section include but are not limited to: costs for business office services, costs for food services, curriculum services, professional development services, etc. **The expenditures in Section VI and Section VII should not match.**

**For further instructions and requirements related to completing each section of this report see the charter school authorizer annual report technical assistance document at <http://dpi.wi.gov/sms/charter-schools/information-authorizers>.**

**SECTION I: AUTHORIZER INFORMATION**

<b>Authorizing Entity:</b>	Montello Schools Board of Education
<b>Authorizer Address:</b>	222 Forest Lane, Montello, Wisconsin 53949
<b>Authorizer Contact Person:</b>	James Feil
<b>Contact Person Title:</b>	District Administrator
<b>Contact Person Phone:</b>	608-297-7167
<b>Contact Person Email:</b>	jfeil@montelloschools.org

**SECTION II: CHARTER SCHOOL INFORMATION**

*(Add additional lines or attach additional sheets, if necessary.)*

<b>Charter Schools Currently Under Contract in 2020-2021:</b>			
<b>School Name:</b>	<b>Charter School's Governing Board Legal Entity Name:</b>	<b>Contract Term Dates (7/1/20xx - 6/30/20xx):</b>	<b>Grades Served:</b>
Montello Virtual Charter School	Montello Virtual School Governance Council	July 1, 2019 - June 30, 2024	K-12
High Marq Environmental Charter School	High Marq Environmental Charter School Governance Council	July 1, 2020 - June 30, 2025	6-12

<b>Charter Schools with Non-renewed or Revoked Contract during 2020-2021:</b>			
<b>School Name:</b>	<b>Charter School's Governing Board Legal Entity Name:</b>	<b>Contract Term Dates (7/1/20xx - 6/30/20xx)*:</b>	<b>Reason for Non-renewal or Revocation:</b>

<b>Charter Schools that Closed During or at the Conclusion of 2020-2021:</b>			
<b>School Name:</b>	<b>Date of School Closure:</b>	<b>Contract Term Dates (7/1/20xx - 6/30/20xx):</b>	<b>Reason for Closure:</b>

Charter Schools Currently Approved, But That Have Not Yet Begun to Operate:			
School Name:	Charter School's Governing Board Legal Entity Name:	Contract Term Dates (7/1/20xx - 6/30/20xx):	Anticipated First Academic Year of Instruction (e.g. 22-23):

**SECTION III: ACADEMIC PERFORMANCE OF CHARTER SCHOOLS**

In this section, provide a summary of the academic performance of each charter school that operated during the school year.

**Montello Virtual Charter School:** The Montello Virtual Charter School students participate in all state assessments, such as the ACT and Wisconsin Forward Exam, in addition to our district adopted universal screener, i-Ready. In the fall of 2020, 82 students were enrolled in the Montello Virtual Charter School. Per accountability requirements, the Department of Instruction has developed an alternate accountability process for schools where the enrollment is fewer than 20 full academic year students tested in grades 3-8 and 11. That said, the Montello Virtual Charter School uses local data and course completion to gauge student progress, growth and achievement. At the end of the year, over 90% of the students had successfully completed their assigned coursework. Successful completion is defined as a completed course with a passing grade by the end of the semester and/or end school year. Those who did complete the course work by the last student day were encouraged to attend summer school to do so, and the Montello Virtual School coordinator constructed individual plans, which included teacher assistance and onsite hours, to support course completion.

Additionally, as shown in the figures below, 60% of the virtual school students who took the i-Ready spring diagnostic in reading range from one grade-level below to above grade-level, and 52% of the students who took the diagnostic in mathematics range from one grade-level below to above grade-level. This is a significant increase from the 2018-2019 school year with percentages in reading and mathematics at 29% and 17%, respectively.

Students Assessed/Total: 45/73

Overall Placement

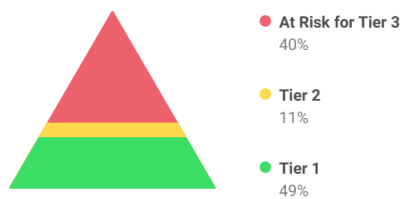


Figure 1. End of the year breakdown of student proficiencies in reading according to the i-Ready Reading Diagnostic.

Students Assessed/Total: 46/73

Overall Placement

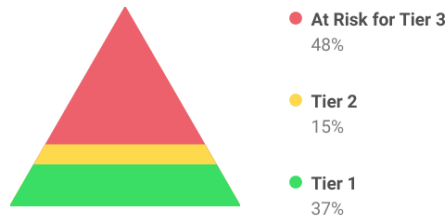


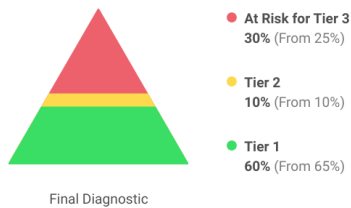
Figure 2. End of the year breakdown of student proficiencies in mathematics according to the i-Ready Mathematics Diagnostic.

**High Marq Environmental Charter School:** All students in grades six (6) through eleven (11) take the district adopted universal screener or assessment, the i-Ready diagnostic, three times a year (fall, winter and spring) in order to measure student academic performance, growth and achievement, evaluate instructional impact and assess learning needs in both reading and mathematics. High Marq educators use this screening data to develop student intervention plans, set school-based and teacher goals (student learning objectives) and monitor the instructional decisions. At the end of the 2020-2021 school year, 70% of the tested student population ranged from one grade-level below to above grade-level in reading, and 73% of the tested population ranged from one grade-level below to above grade-level in mathematics. Please see the figures below for a further breakdown of the student data.

Additionally, as evidenced by the state assessments, approximately 57% of the tested students are proficient or above in reading, and 33% of the students are proficient or above in mathematics.

Students Assessed/Total: 20/28

Overall Placement



Placement By Domain

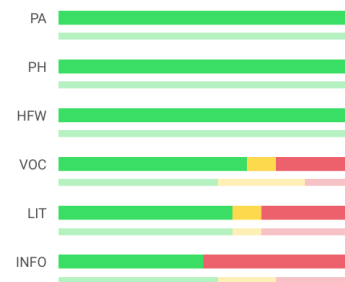


Figure 1. End of the year breakdown of student proficiencies in mathematics according to the i-Ready Reading Diagnostic.

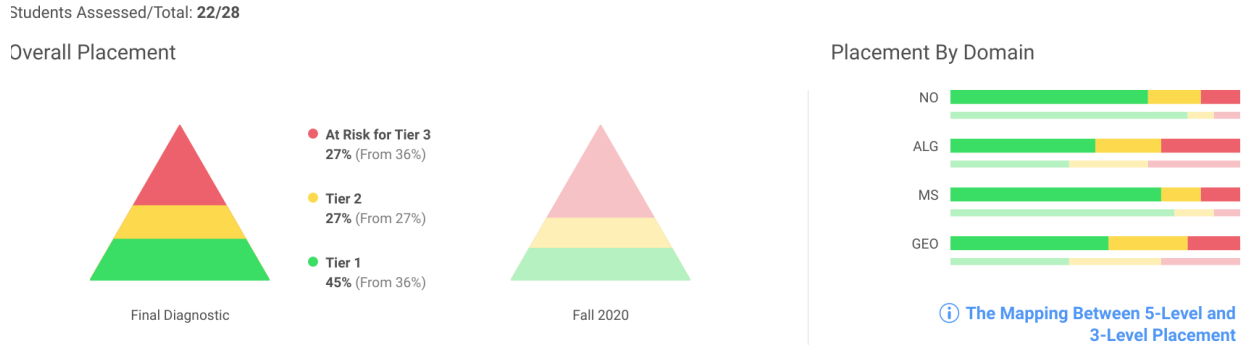


Figure 2. End of the year breakdown of student proficiencies in mathematics according to the i-Ready Mathematics Diagnostic.

**SECTION IV: FINANCIAL PERFORMANCE OF CHARTER SCHOOLS**

In this section, provide a summary of the financial performance of each charter school that operated during the school year.

**Montello Virtual Charter School:** All financial operations of the school were done in accordance with the District’s policies, practices, and rules, and as such, the financial operations were reviewed by the annual audit conducted in July by an outside agency and submitted to the Board of Education for review. Furthermore, all financial operations were reviewed during the annual review in addition to being approved by the Wisconsin DPI.

**High Marq Educational Charter School:** All financial operations of the school were done in accordance with the District’s policies, practices, and rules, and as such, the financial operations were reviewed by the annual audit conducted in July by an outside agency and submitted to the Board of Education for review. Furthermore, all financial operations were reviewed during the annual review in addition to being approved by the Wisconsin DPI.

**SECTION V: OTHER CONTRACT TERMS AND EXPECTATIONS (OPTIONAL)**

In this section, provide a summary and discussion of any additional contract terms or expectations that the authorizer deems relevant to its report on the overall performance of the charter schools it authorizes.

**SECTION VI: AUTHORIZER OPERATING COSTS**

*(Complete and attach audited Schedule of Charter School Authorizer Operating Costs.)*

**Attached below.**

Examples of the types of costs that should be reported in the schedule of authorizer

operating costs include, but are not limited to:

- o costs incurred by the authorizer to oversee and monitor its charter schools (i.e. salary and fringe for individuals who assume these duties);
- o costs incurred for soliciting, receiving, and reviewing applications for new charter schools (i.e. salary and fringe for individuals who assume these duties which may include administrative staff, business office staff, legal staff, etc.);
- o costs incurred for completing and analyzing charter school data for the purpose of making renewal and revocation decisions; and
- o any additional costs associated with duties under Wis. Stats. s. 118.40(3m)(a) to (e) (*please reference Technical Assistance document for the language of 118.30(3m)(a)-(e)*).

Costs that should not be included in the schedule of authorizer operating costs include salary and fringe for the teachers at the charter school, costs of charter school transportation, curriculum services, food service, etc. **Only costs associated with the authorizer fulfilling its duties should be reported in this schedule.**

## **SECTION VII: SERVICES PROVIDED TO CHARTER SCHOOLS**

*(Complete and attach Schedule of Charter School Authorizer Services and Costs.)*

***Attached below.***

Examples of the types of costs that should be reported in the schedule of services and costs include, but are not limited to:

- costs for business office services;
- costs for food services;
- curriculum services; or
- professional development services.

Costs and types of services may vary depending upon the contractual relationship between the authorizer and the charter school. Please note that contracted services provided to a charter and authorizer costs are not the same. **The expenditures in Section VI and Section VII should not match.**

# High Marq Environmental Charter

## Section VI

### SCHEDULE OF CHARTER SCHOOL AUTHORIZER OPERATING COSTS

FISCAL YEAR ENDING JUNE 30, 2021

OPERATING ACTIVITY	WUFAR OBJECT CODE	COST
EMPLOYEE SALARIES	100	16983.00
EMPLOYEE BENEFITS	200	7807.60
PURCHASED SERVICES	300	
NON-CAPITAL OBJECTS	400	
CAPITAL OBJECTS	500	
INSURANCE & JUDGEMENTS	700	
OTHER (REPLACE OTHER WITH AN ACTIVITY NAME)	900	
OTHER (REPLACE OTHER WITH AN ACTIVITY NAME)	900	
<b>TOTAL</b>		<b>24790.60</b>



HIGH MARQ ENVIRONMENTAL CHARTER SCHOOL

SECTION VII

SCHEDULE OF CHARTER SCHOOL AUTHORIZER SERVICES AND COSTS

FISCAL YEAR ENDING JUNE 30, 2021

SERVICES PROVIDED	FUNCTION CODE	COST
REGULAR CURRICULUM	120000	4555.48
SPECIAL EDUCATION	150000	
HEALTH SERVICES	214000	
PSYCHOLOGICAL SERVICES	215000	
CURRICULUM DEVELOPMENT	221200	
INSTRUCTIONAL STAFF TRAINING	221300	
GENERAL ADMINISTRATION	230000	
BUILDING ADMINISTRATION	240000	12397.52
BUSINESS SERVICES	252000	7837.60
GENERAL OPERATIONS	253000	
PUPIL TRANSPORTATION	256000	
TECHNOLOGY	266000	
OTHER SERVICES (REPLACE OTHER WITH A SERVICE)		
<b>TOTAL</b>		<b>24790.60</b>

**Montello Virtual Charter School**

**Section VI**

**SCHEDULE OF CHARTER SCHOOL AUTHORIZER OPERATING COSTS**

**FISCAL YEAR ENDING JUNE 30, 2021**

<b>OPERATING ACTIVITY</b>	<b>WUFAR OBJECT CODE</b>	<b>COST</b>
EMPLOYEE SALARIES	100	16619.13
EMPLOYEE BENEFITS	200	5992.57
PURCHASED SERVICES	300	
NON-CAPITAL OBJECTS	400	
CAPITAL OBJECTS	500	
INSURANCE & JUDGEMENTS	700	
OTHER (REPLACE OTHER WITH AN ACTIVITY NAME)	900	
OTHER (REPLACE OTHER WITH AN ACTIVITY NAME)	900	
<b>TOTAL</b>		<b>22611.70</b>

MONTELLO VIRTUAL CHARTER SCHOOL

SECTION VII

SCHEDULE OF CHARTER SCHOOL AUTHORIZER SERVICES AND COSTS

FISCAL YEAR ENDING JUNE 30, 2021

SERVICES PROVIDED	FUNCTION CODE	COST
REGULAR CURRICULUM	120000	
SPECIAL EDUCATION	150000	
HEALTH SERVICES	214000	
PSYCHOLOGICAL SERVICES	215000	
CURRICULUM DEVELOPMENT	221200	
INSTRUCTIONAL STAFF TRAINING	221300	
GENERAL ADMINISTRATION	230000	
BUILDING ADMINISTRATION	240000	14774.10
BUSINESS SERVICES	252000	7837.60
GENERAL OPERATIONS	253000	
PUPIL TRANSPORTATION	256000	
TECHNOLOGY	266000	
OTHER SERVICES (REPLACE OTHER WITH A SERVICE)		
<b>TOTAL</b>		<b>22611.70</b>