

**Parkview School District
2021-2022
Charter School Authorizer Annual Report**

Authorizer Annual Report Checklist

When completing the Charter School Authorizer Annual Report, verify that:

- All sections of the report are present, and all schedules are completed and attached.
- For school district authorizers, the schedule of authorizer operating costs has been included as a supplement to the school district's annual audited financial statements submitted to DPI.
- The report has been completed at the authorizer level, rather than completed for an individual school.
- Authorizer operating costs have been identified in Section VI. This section should not be left blank.
- The operating costs reported in Section VI reflect **only** the costs the authorizing entity incurred while fulfilling the duties under Wis. Stat. s. 118.40 (3m)(a) to (e) which include:
 - Soliciting and evaluating charter school applications,
 - Considering the principles and standards for quality authorizing established by the National Association of Charter School Authorizers,
 - Giving preference in the awarding of contracts for the operation of charter schools that serve children at risk,
 - Approving high-quality charter schools that meet identified educational needs and promote a diversity of educational choices, and
 - Monitoring the performance and compliance with Wis. Stat. s. 118.40 of each charter school with which it contracts.

The operating costs in this section should **not** reflect the operating costs for the authorized charter school(s).

- The total amounts reported in Section VI and Section VII are not the same. As noted above, Section VI should only include operating costs the authorizing entity incurred while fulfilling the duties under Wis. Stat. 118.40 (3m)(a) to (e); while Section VII should include the costs of services the authorizing entity provided to the charter schools with which it contracts. **The expenditures in Section VI and Section VII should not match.**
- Costs reported in Section VII are only the costs of services provided to the charter school(s). Examples of the types of costs that should be reported in this section include but are not limited to: costs for business office services, costs for food services, curriculum services, professional development services, etc. **The expenditures in Section VI and Section VII should not match.**

For further instructions and requirements related to completing each section of this report see the charter school authorizer annual report technical assistance document at <http://dpi.wi.gov/sms/charter-schools/information-authorizers>.

SECTION I: AUTHORIZER INFORMATION

| | |
|-----------------------------------|--|
| Authorizing Entity: | Parkview School District |
| Authorizer Address: | 106 W. Church St. P.O. Box 250 Orfordville, WI 53576 |
| Authorizer Contact Person: | Steve Lutzke |
| Contact Person Title: | Superintendent |
| Contact Person Phone: | 608-879-2717 |
| Contact Person Email: | slutzke@email.parkview.k12.wi.us |

SECTION II: CHARTER SCHOOL INFORMATION

(Add additional lines or attach additional sheets, if necessary.)

| Charter Schools Currently Under Contract in 2021-2022: | | | |
|---|--|--|---------------------------|
| School Name: | Charter School's Governing Board Legal Entity Name: | Contract Term Dates (7/1/20xx – 6/30/20xx): | Grades Served: |
| | | | |
| | | | |
| | | | |

| Charter Schools with Non-renewed or Revoked Contract during 2021-2022: | | | |
|---|--|---|---|
| School Name: | Charter School's Governing Board Legal Entity Name: | Contract Term Dates (7/1/20xx – 6/30/20xx)*: | Reason for Non- renewal or Revocation: |
| | | | |
| | | | |
| | | | |

| Charter Schools that Closed During or at the Conclusion of 2021-2022: | | | |
|--|--------------------------------|--|----------------------------|
| School Name: | Date of School Closure: | Contract Term Dates (7/1/20xx – 6/30/20xx): | Reason for Closure: |
| | | | |
| | | | |
| | | | |

| Charter Schools Currently Approved During 2021-2022 | | |
|---|--|--|
| School Name: | Charter School's Governing Board Legal Entity Name: | Contract Term Dates (7/1/20xx – 6/30/20xx): |
| | | |
| | | |
| | | |

Optional:

| Charter Schools Currently Approved, But That Have Not Yet Begun to Operate during 2021-2022: | |
|--|--|
| School Name: | Charter School's Governing Board Legal Entity Name: |
| Parkview Academy of Virtual Education (PAVE) | Parkview Academy of Virtual Education Governance Board |
| | |
| | |

SECTION III: ACADEMIC PERFORMANCE OF CHARTER SCHOOLS

In this section, provide a summary of the academic performance of each charter school that operated during the school year.

None. PAVE was in a planning year during the 2021-22 school year. PAVE opened for operation on July 1, 2022.

The Parkview Academy of Virtual Education was operating under a planning year during the 2021-22 school year and as such did not have any students enrolled.

SECTION IV: FINANCIAL PERFORMANCE OF CHARTER SCHOOLS

In this section, provide a summary of the financial performance of each charter school that operated during the school year.

During the 2021-22 school year PAVE was operating under a planning year. The attached budget report shows that PAVE revenue amounted to \$149,158.48 and the expenses amounted to \$143,185.96. The revenue was generated from Federal Charter grant funds.

SECTION V: OTHER CONTRACT TERMS AND EXPECTATIONS (OPTIONAL)

In this section, provide a summary and discussion of any additional contract terms or expectations that the authorizer deems relevant to its report on the overall performance of the charter schools it authorizes.

SECTION VI: AUTHORIZER OPERATING COSTS

(Complete and attach audited Schedule of Charter School Authorizer Operating Costs.)

PAVE was in a planning year in 2021-22 and as a result did not have an audit completed. Elizabeth Whynot from DPI confirmed that an audit is not required for schools that were in a planning year in 2021-22 and not yet open. Parkview did not incur any authorizing costs as outlined below.

Examples of the types of costs that should be reported in the schedule of authorizer operating costs include, but are not limited to:

- costs incurred by the authorizer to oversee and monitor its charter schools (i.e. salary and fringe for individuals who assume these duties);
- costs incurred for soliciting, receiving, and reviewing applications for new charter schools (i.e. salary and fringe for individuals who assume these duties which may include administrative staff, business office staff, legal staff, etc.);
- costs incurred for completing and analyzing charter school data for the purpose of making renewal and revocation decisions; and
- any additional costs associated with duties under Wis. Stats. s. 118.40(3m)(a) to (e) (*please reference Technical Assistance document for the language of 118.30(3m)(a)-(e)*).

Costs that should not be included in the schedule of authorizer operating costs include salary and fringe for the teachers at the charter school, costs of charter school transportation, curriculum services, food service, etc. **Only costs associated with the authorizer fulfilling its duties should be reported in this schedule.**

SECTION VII: SERVICES PROVIDED TO CHARTER SCHOOLS

(Complete and attach Schedule of Charter School Authorizer Services and Costs.)

PAVE was in a planning year in 2021-22 and as a result did not incur any authorizing costs as outlined below.

Examples of the types of costs that should be reported in the schedule of services and costs include, but are not limited to:

- costs for business office services;
- costs for food services;
- curriculum services; or
- professional development services.

Costs and types of services may vary depending upon the contractual relationship between the authorizer and the charter school. Please note that contracted services provided to a charter and authorizer costs are not the same. **The expenditures in Section VI and Section VII should not match.**

Parkview School District

Section VI

SCHEDULE OF CHARTER SCHOOL AUTHORIZER OPERATING COSTS

FISCAL YEAR ENDING (2022)

| OPERATING ACTIVITY | WUFAR OBJECT CODE | COST |
|---|--------------------------|-------------|
| EMPLOYEE SALARIES | 100 | 0 |
| EMPLOYEE BENEFITS | 200 | 0 |
| PURCHASED SERVICES | 300 | 0 |
| NON-CAPITAL OBJECTS | 400 | 0 |
| CAPITAL OBJECTS | 500 | 0 |
| INSURANCE & JUDGEMENTS | 700 | 0 |
| OTHER (REPLACE OTHER WITH AN ACTIVITY NAME) | 900 | 0 |
| OTHER (REPLACE OTHER WITH AN ACTIVITY NAME) | 900 | 0 |
| TOTAL | | 0 |

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SECTION VII

SCHEDULE OF CHARTER SCHOOL AUTHORIZER SERVICES AND COSTS

FISCAL YEAR ENDING (2022)

| SERVICES PROVIDED | FUNCTION CODE | COST |
|---|----------------------|-------------|
| REGULAR CURRICULUM | 120000 | 0 |
| SPECIAL EDUCATION | 150000 | 0 |
| HEALTH SERVICES | 214000 | 0 |
| PSYCHOLOGICAL SERVICES | 215000 | 0 |
| CURRICULUM DEVELOPMENT | 221200 | 0 |
| INSTRUCTIONAL STAFF TRAINING | 221300 | 0 |
| GENERAL ADMINISTRATION | 230000 | 0 |
| BUILDING ADMINISTRATION | 240000 | 0 |
| BUSINESS SERVICES | 252000 | 0 |
| GENERAL OPERATIONS | 253000 | 0 |
| PUPIL TRANSPORTATION | 256000 | 0 |
| TECHNOLOGY | 266000 | 0 |
| OTHER SERVICES (REPLACE OTHER WITH A SERVICE) | | 0 |
| TOTAL | | 0 |

| Revenue Accounts | Function | PY1 Revised Budget | PY1 Activity | PY1TD % | CY Revised Budget | CY Activity | CYTD % |
|-----------------------------------|---------------|--------------------|--------------|--------------|-------------------|----------------------|----------------|
| 10 R 400 242 500000 360 | District Wide | 0 | 0 | 0 | 0 | -\$143,185.96 | 0 |
| Fund 10 Object 2-- Totals: | | 0 | 0 | 0.00% | 0 | -\$143,185.96 | 0.00% |
| 10 R 400 730 500000 360 | District Wide | 0 | 0 | 0 | 149,158.48 | \$0.00 | 0 |
| Fund 10 Object 7-- Totals: | | 0 | 0 | 0.00% | 149,158.48 | \$0.00 | 0.00% |
| Fund 10 Totals: | | 0 | 0 | 0.00% | 149,158.48 | -\$143,185.96 | -96.00% |

| Expense Accounts | Function | PY1 Revised Budget | PY1 Activity | PY1TD % | CY Revised Budget | CY Activity | CYTD % |
|-----------------------------------|--------------------------------|--------------------|--------------|--------------|-------------------|---------------------|----------------|
| 10 E 400 111 221200 360 | Curriculum Development | 0 | 0 | 0 | 16,147.50 | \$18,034.74 | 111.69 |
| 10 E 400 111 239000 360 | Other General Administration | 0 | 0 | 0 | 29,065.50 | \$29,065.50 | 100 |
| 10 E 400 121 241000 360 | Office of Principal | 0 | 0 | 0 | 6,611.00 | \$423.45 | 6.41 |
| 10 E 400 162 221200 360 | Curriculum Development | 0 | 0 | 0 | 3,000.00 | \$0.00 | 0 |
| 10 E 400 162 221300 360 | Instructional Staff Training | 0 | 0 | 0 | 4,500.00 | \$1,140.00 | 25.33 |
| Fund 10 Object 1-- Totals: | | 0 | 0 | 0.00% | 59,324.00 | \$48,663.69 | 82.03% |
| 10 E 400 212 221200 360 | Curriculum Development | 0 | 0 | 0 | 1,044.17 | \$1,182.09 | 113.21 |
| 10 E 400 212 221300 360 | Instructional Staff Training | 0 | 0 | 0 | 303.75 | \$76.05 | 25.04 |
| 10 E 400 212 239000 360 | Other General Administration | 0 | 0 | 0 | 3,498.11 | \$1,919.72 | 54.88 |
| 10 E 400 212 241000 360 | Office of Principal | 0 | 0 | 0 | 0 | \$27.53 | 0 |
| 10 E 400 222 221200 360 | Curriculum Development | 0 | 0 | 0 | 1,125.47 | \$1,379.62 | 122.58 |
| 10 E 400 222 221300 360 | Instructional Staff Training | 0 | 0 | 0 | 344.25 | \$87.22 | 25.34 |
| 10 E 400 222 239000 360 | Other General Administration | 0 | 0 | 0 | 3,964.94 | \$2,223.53 | 56.08 |
| 10 E 400 222 241000 360 | Office of Principal | 0 | 0 | 0 | 0 | \$32.39 | 0 |
| 10 E 400 249 241000 360 | Office of Principal | 0 | 0 | 0 | 0 | \$108.31 | 0 |
| Fund 10 Object 2-- Totals: | | 0 | 0 | 0.00% | 10,280.69 | \$7,036.46 | 68.44% |
| 10 E 400 310 221500 360 | Instruction Related Tech | 0 | 0 | 0 | 34,604.12 | \$45,000.00 | 130.04 |
| 10 E 400 310 264400 360 | Non-Instruction Staff Training | 0 | 0 | 0 | 7,000.00 | \$0.00 | 0 |
| 10 E 400 342 254400 360 | Instr Equipment Repairs | 0 | 0 | 0 | 3,800.00 | \$0.00 | 0 |
| 10 E 400 351 232200 360 | Community Relations | 0 | 0 | 0 | 8,589.11 | \$5,987.66 | 69.71 |
| Fund 10 Object 3-- Totals: | | 0 | 0 | 0.00% | 53,993.23 | \$50,987.66 | 154.08% |
| 10 E 400 480 221500 360 | Instruction Related Tech | 0 | 0 | 0 | 25,560.56 | \$36,810.56 | 144.01 |
| Fund 10 Object 4-- Totals: | | 0 | 0 | 0.00% | 25,560.56 | \$36,810.56 | 144.01% |
| Fund 10 Totals: | | 0 | 0 | 0.00% | 149,158.48 | \$143,498.37 | 117.80% |