



**Fiscal Estimate Narratives**

**DSPS 3/18/2021**

LRB Number <b>21-2370/1</b>	Introduction Number <b>AB-0169</b>	Estimate Type <b>Original</b>
<b>Description</b> licensure of dental therapists; extending the time limit for emergency rule procedures; providing an exemption from emergency rule procedures; providing an exemption from rule-making procedures; and granting rule-making authority		

**Assumptions Used in Arriving at Fiscal Estimate**

One-time costs estimated at \$21,862.63 which likely could be absorbed within the agency's operating budget. Please see the attachment for additional details.

**Long-Range Fiscal Implications**

Ongoing costs estimated at \$6,427.94 which likely could be absorbed within the agency's operating budget. Please see the attachment for additional details.

# DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

## Fiscal Estimate

Legislative Bill or Administrative Rule AB 169, relating to: licensure of dental therapists; extending the time limit for emergency rule procedures; providing an exemption from emergency rule procedures; providing an exemption from rule-making procedures; and granting rule-making authority

Sum of Total Amount Row Labels	Column Labels No Impact	One-Time	Annual (Ongoing)	Grand Total
Management Services	\$	-	-	\$
Policy Development	\$	13,961.54	-	13,961.54
Legal Services & Compliance	\$	2,578.17	6,427.94	9,006.11
Professional Credential Processing	\$	5,322.93	-	5,322.93
Industry Services	\$	-	-	-
<b>Grand Total</b>	\$	<b>21,862.63</b>	<b>6,427.94</b>	<b>28,290.58</b>

Brief Description of Staff Efforts or Supplies & Services Needed	Division	One-Time or Annual Cost or No Impact	Amount (Supplies & Services)	Classification	FTE or LTE (Staff)	Hours	Salary	Fringe Rate	Total Amount
Industry Services	Industry Services	No Impact					#N/A		\$ -
Management Services	Management Services	No Impact					#N/A		\$ -
Time to update Dentistry Examining Board Membership types on website and in ICE	Policy Development	One-Time		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	1.00	\$ 34.46	0.1575	\$ 39.89
Time to promulgate both emergency (80) and permanent rules (200)	Policy Development	One-Time		ADMINISTRATIVE RULES COORD	FTE	280.00	\$ 40.15	0.1575	\$ 13,012.62
Scheduling 3 additional meetings	Policy Development	One-Time		OFFICE OPERATIONS ASSOCIATE	FTE	16.00	\$ 23.63	0.1575	\$ 437.63
Meeting preparations for an estimated 3 additional meetings, posting on SharePoint and public meetings website, noticing, meeting support and follow-up.	Policy Development	One-Time		OPERATIONS PROGRAM ASSOCIATE	FTE	9.00	\$ 25.56	0.1575	\$ 266.27
Staffing 3 additional meetings at 2.5 hours/meeting	Policy Development	One-Time		OFFICE OPERATIONS ASSOCIATE	FTE	7.50	\$ 23.63	0.1575	\$ 205.14
Add new profession to complaint form, ad hoc reports, and ICE, and website locations w/ aid of DET	Legal Services & Compliance	One-Time		PROGRAM AND POLICY ANALYST	FTE	15.00	\$ 30.82	0.1575	\$ 535.11
Review legislative history, statutory changes, and explain to case advisors	Legal Services & Compliance	One-Time		ATTORNEY	FTE	10.00	\$ 44.69	0.1575	\$ 517.29
Train case associates on statutory provision and change	Legal Services & Compliance	One-Time		ATTORNEY SUPERVISOR	FTE	10.00	\$ 44.69	0.1575	\$ 517.29
Review legislative history, statutory changes, and explain to Monitors and Intake staff	Legal Services & Compliance	One-Time		RECORDS MANAGEMENT SUPERVISOR	FTE	10.00	\$ 34.46	0.1575	\$ 398.87
Train Intake and Monitoring staff on statutory provision and change	Legal Services & Compliance	One-Time		RECORDS MANAGEMENT SUPERVISOR	FTE	10.00	\$ 34.46	0.1575	\$ 398.87
Review rules and statutes to understand requirements and application of new provision	Legal Services & Compliance	One-Time		CONSUMER PROTECTION INVEST-SR	FTE	2.00	\$ 34.65	0.1575	\$ 80.21
Review rules and statutes to understand requirements and application of new provision	Legal Services & Compliance	One-Time		REGULATORY SPECIALIST	FTE	2.00	\$ 30.82	0.1575	\$ 71.35
Review rules and statutes to understand requirements and application of new provision	Legal Services & Compliance	One-Time		OPERATIONS PROGRAM ASSOCIATE	FTE	2.00	\$ 25.56	0.1575	\$ 59.17

Brief Description of Staff Efforts or Supplies & Services Incurred	Division	Sheer-Turne of Annual Cost or Net Impact	Amount (Supplies & Services)	Classification	FTE or LFE	Hours (Staff)	Salary	Fringe Rate	Total Amount
Monitoring compliance with orders issued against licensees in this profession	Legal Services & Compliance	Annual (Ongoing)		REGULATORY SPECIALIST	FTE	15.00	\$ 30.82	0.1575	535.11
Processing complaints received against licensees in this profession	Legal Services & Compliance	Annual (Ongoing)		OPERATIONS PROGRAM ASSOCIATE	FTE	20.00	\$ 25.56	0.1575	591.71
Conduct investigations of complaints of unprofessional conduct or unlicensed practice. Based on an estimate of 20 cases per year.	Legal Services & Compliance	Annual (Ongoing)		CONSUMER PROTECTION INVESTR	FTE	40.00	\$ 32.05	0.1575	1,483.92
Provide paralegal support on complaints of unprofessional conduct or unlicensed practice. Based on an estimate of 10 cases requiring paralegal work per year.	Legal Services & Compliance	Annual (Ongoing)		PARALEGAL	FTE	20.00	\$ 30.82	0.1575	713.48
Screen complaints, review investigative work and handle all aspects of legal work regarding complaints of unprofessional conduct or unlicensed practice. Based on an estimate of 20 cases requiring legal work per year.	Legal Services & Compliance	Annual (Ongoing)		ATTORNEY	FTE	60.00	\$ 44.69	0.1575	3,103.72
Renewals - Create online renewal process in ICE; Create Duplicate Renewal Notices (DRNs) & Notices of Incomplete (NOIs); Work with RMFS to create new forms and update website; Train staff on new credential, requirements and other changes; Create Standard Operating Procedures (SOPs).	Professional Credential Processing	One-Time		RECORDS MANAGEMENT PROGRAM SUPV	FTE	50.00	\$ 40.15	0.1575	2,323.68
Train on new requirements, and FAQ created by PPA.	Professional Credential Processing	One-Time		OFFICE OPERATIONS ASSOCIATE	FTE	4.00	\$ 23.63	0.1575	109.41
Train on new forms and requirements, assist with reviewing SOP forms and website.	Professional Credential Processing	One-Time		LICENSE/PERMIT PROG ASSOCIATE	FTE	12.00	\$ 25.56	0.1575	355.03
Assist with SOP creation and website changes, create an FAQ for the Call Center, assisting with testing new checklists in ICE, assist with updating forms and website, train health LPPAs.	Professional Credential Processing	One-Time		PROGRAM AND POLICY ANALYST	FTE	25.00	\$ 30.82	0.1575	891.85
Create new forms, create new profession page on the website, obtain approval of new forms.	Professional Credential Processing	One-Time		RECORDS/FORMS MANAGEMENT SPEC	FTE	20.00	\$ 30.82	0.1575	713.48
Health - Work with IT to create new reg code type, create checklists in ICE, provide input in form creation and review.	Professional Credential Processing	One-Time		RECORDS MANAGEMENT PROGRAM SUPV	FTE	20.00	\$ 40.15	0.1575	929.47

**Notes**

DMS plans to initially set the fees for dental therapists to match the fees for other dentistry examining board credentials

**Division**

Management Services

Policy Development

Legal Services and Compliance

Professional Credential Processing

Industry Services