

No. 16, A.]

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CHAPTER 20.

AN ACT to amend 15.14 (1) and (2) and to create 15.18 (3) of the statutes, relating to quarterly estimates of expenditures of state departments and the establishment of petty cash funds.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 15.14 (1) and (2) of the statutes are amended to read:

15.14 (1) Each department except the legislature and the courts shall from time to time prepare and submit to the director of budget and accounts an estimate of the amount of money which it proposes to expend upon each of its divisions, activities and functions during the ensuing quarter. *The director of budget and accounts may waive the submission of estimates of other than administrative expenditures from such funds as he may determine.* Such estimates shall be prepared in such form as the director * * * may require. Revised and supplemental estimates may be presented at any time as occasion thereof may arise, under rules to be prescribed by the director * * *.

(2) The director of budget and accounts shall examine each such estimate to determine whether appropriations are available therefor and can be made without incurring danger of exhausting such appropriations before the end of the appropriation period and whether there will be sufficient revenue to meet such contemplated expenditures. If satisfied that such estimate meets these tests, he shall approve the same; otherwise he

shall disapprove the same, in whole or in part, as the facts may require. *If the director is satisfied that an estimate for any period is more than sufficient for the execution of the normal functions of a department, he may modify or withhold such estimates.*

SECTION 2. 15.18 (3) of the statutes is created to read:

15.18 (3) PETTY CASH FUND. A petty cash fund in an amount not exceeding \$500 from the operating appropriation may be established for such departments as the director may determine. The operation and maintenance of petty cash funds and the character of expenditures therefrom shall be pursuant to rules and regulations prescribed by the director.

Approved March 18, 1949.
