

No. 613, S.]

[Published July 22, 1949.

CHAPTER 495.

AN ACT to create 60.756 of the statutes, relating to destruction of obsolete town records.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

60.756 of the statutes is created to read:

60.756 DESTRUCTION OF OBSOLETE TOWN RECORDS. Whenever deemed necessary to gain filing space, town officers may subject to the provisions of section 44.02 (9) destroy obsolete records in their custody as follows:

- (1) Notices of tax apportionment received from the county clerk, after 3 years.
- (2) Copies of lists of town officers certified to the county clerk by the town clerk, after the date of expiration of the term listed.
- (3) Copies of crop reports made to the county clerk by the town assessor, after 3 years.
- (4) Records of illegal tax certificates charged back to the town, 3 years after date of charging back the same.
- (5) Official bonds, after 6 years.
- (6) Claims filed against or paid by the town and papers supporting such claims, after 7 years.
- (7) Contracts, notices of taking bids, and insurance policies to which the town is a party, 7 years after the last effective date thereof.
- (8) Election notices, and proofs of publication and correspondence filed in connection with such notices, one year after the date of the election, except in cases where

an election is contested, in which case such records shall be retained until one year after the contest has been settled.

(9) Copies of reports of the town treasurer to the county clerk on dog licenses sold and records of dog licenses issued, after 3 years.

(10) Town clerk's copies of receipts issued by the town treasurer, 4 years or until after being competently audited, whichever date is earlier.

(11) Notices given by the county clerk to the town assessors setting out lands owned and sold by the county, after 3 years.

(12) Tax receipts, after 15 years.

(13) All other receipts of the county treasurer, after 7 years.

(14) Cancelled checks and town orders, after 7 years.

(15) Oaths of office, 7 years.

(16) Notices for which no other provision is made, after 7 years.

(17) County treasurer's receipts received under section 74.16, after 15 years.

(18) Correspondence, after 6 years, except correspondence had in connection with records which may be destroyed only after a longer period shall not be destroyed until after such longer period, and except that correspondence had in connection with records which may be destroyed after less than 6 years may be destroyed after such lesser period.

(19) Blanks and papers used by the town assessor in the discharge of his duties, after 7 years.

Approved July 18, 1949.
