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# Wisconsin Legislative Council

## ACT MEMO

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December 9, 2021

**2021 Wisconsin Act 118**  
[2021 Assembly Bill 218]

**Department of Safety and  
Professional Services  
Credentialing Procedures**

### 2021 WISCONSIN ACT 118

First, the act explicitly allows a credentialing board to delegate authority to the Department of Safety and Professional Services (DSPS) to make determinations regarding whether an applicant satisfies the requirements to be granted a credential and authority to grant or deny a credential in accordance with that determination.

Second, once an application for a credential is considered complete following an investigation conducted by DSPS, DSPS must, for a credential that is granted by a credentialing board, do one of the following:

1. Forward the application to the board or the board's designee with DSPS's recommendation regarding approval or denial of the application. When DSPS forwards an application to a board with a recommendation that the application be approved or approved with limitations, DSPS must notify the board of the date on which the application would be considered approved unless the board takes certain specified action.
2. If DSPS has been delegated the authority to make a determination on the application, directly approve or deny the application in accordance with its determination.

If DSPS forwards an application to the board with a recommendation that it be approved, the act requires that the application be considered automatically approved by the board on the 10th business day thereafter, unless the application is acted on sooner or unless the board takes certain other actions before that date.

**Effective date:** December 9, 2021

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