



2023 ASSEMBLY BILL 622

November 8, 2023 - Introduced by Representatives DONOVAN, DRAKE, JOERS, C. ANDERSON, CONSIDINE, GOYKE, OHNSTAD and STEFFEN, cosponsored by Senators CABRAL-GUEVARA, BALLWEG, L. JOHNSON and TAYLOR. Referred to Committee on Local Government.

1 **AN ACT** *to renumber and amend* 66.1110 (4) (c); *to amend* 66.1109 (2) (c),
2 66.1109 (2m) (c), 66.1109 (4m) (c), 66.1110 (3) (c), 66.1110 (3) (e), 66.1110 (4m)
3 (c), 66.1110 (5) and 66.1110 (6) (b) 3.; and *to create* 66.1109 (1) (ce), 66.1109 (3)
4 (e), 66.1109 (6), 66.1110 (4) (c) 1., 66.1110 (4) (c) 2., 66.1110 (4) (cg), 66.1110 (4)
5 (cr) and 66.1110 (4) (e) of the statutes; **relating to:** multijurisdictional business
6 improvement districts, annual reports for neighborhood improvement
7 districts, and certain notifications for neighborhood improvement districts and
8 business improvement districts.

Analysis by the Legislative Reference Bureau

This bill authorizes two or more municipalities to create a single multijurisdictional business improvement district and makes several other changes to the statutes governing business improvement districts (BIDs) and neighborhood improvement districts (NIDs).

Under current law, upon the receipt of a petition from certain business owners in a designated area of a municipality, a municipality may create a BID. A BID is governed by a board, whose members are appointed by the creating municipality's chief executive officer. The board must adopt an initial operating plan for the BID, and may make changes to the operating plan each year, subject to the approval of the municipality's governing body.

ASSEMBLY BILL 622

Under current law, upon being petitioned to do so by an owner of real property that is located in the proposed NID, a municipality may create an NID. In general, an NID is an area within a municipality consisting of parcels that are near to one another, but not necessarily contiguous, at least some of which are used for residential purposes and subject to general real estate taxes, and may include property that is acquired and owned by the NID board. An NID is governed by a board, whose members are elected. A municipality may adopt an initial operating plan for the NID, and the board may annually make changes to the operating plan, subject to the approval of the municipality's governing body.

The creating municipality may impose special assessments on the property in a BID or an NID, and may appropriate other money to the BID or NID. These funds must be placed in a segregated account and must be spent on implementing the BID's or NID's operating plan and paying for certain required audits. Generally, the boards determine how funds are spent. The creating municipality may also terminate a BID or an NID by following certain procedures that are specified in the statutes.

Under current law, the state, regional planning commissions, federally recognized Indian tribes and bands, and local units of government, including municipalities, counties, school districts, and other special purpose districts, may enter into intergovernmental cooperation agreements for services or joint exercise of powers. As part of an intergovernmental cooperation agreement, these units of government may create a commission to perform the service or exercise the joint power.

Subject to a number of conditions, this bill authorizes two or more municipalities to create a single multijurisdictional BID. The conditions include a requirement that the BID's borders contain contiguous territory in all of the municipalities that are party to the agreement creating the multijurisdictional BID. A multijurisdictional BID is governed by a single board whose members are appointed by the chief executive officers of each of the municipalities that are part of the multijurisdictional BID and confirmed by the relevant local legislative bodies. Actions taken by the board that require local legislative body approval, however, must be approved by the relevant local legislative bodies.

Under the bill, each municipality that is a part of the multijurisdictional BID must impose, collect, and deposit into its own municipal treasury all special assessments or other funds that relate to properties that are located within its own jurisdiction. Also under the bill, each municipality that is a part of the multijurisdictional BID must provide any required notices to all property owners whose property is located within its own jurisdiction.

With regard to a BID, current law requires a board that had a cash balance of less than \$300,000 at all times during the prior fiscal year to include a reviewed financial statement in its public annual report. If the cash balance equals or exceeds \$300,000 at any time during the prior fiscal year, the BID must include an independent certified audit in its annual report. The reviewed financial statement must be prepared in accordance with generally accepted accounting principles and include a review of the financial statement by an independent certified public accountant.

ASSEMBLY BILL 622

Current law requires an NID's board to include an independent certified audit in its mandatory public annual report describing the current status of the NID, irrespective of the cash balance in the NID's segregated account. Under this bill, the financial statement and audit requirements that currently apply to a BID apply in the same way to an NID.

Finally, for BIDs and NIDs, the bill changes the requirement that certain notices be sent by certified mail to a requirement that they must be sent by first class mail. In addition, if a person to whom a notice must be sent owns multiple properties in the BID or NID, the municipality may fulfill its notice requirements by sending only one notice to the person. The notice must list all the affected properties or parcels owned by the person.

For further information see the local fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 66.1109 (1) (ce) of the statutes is created to read:

2 66.1109 (1) (ce) "Commission" means a commission created by 2 or more
3 municipalities by contract under s. 66.0301 to act as a board under this section for
4 a multijurisdictional business improvement district as described under sub. (6).

5 **SECTION 2.** 66.1109 (2) (c) of the statutes is amended to read:

6 66.1109 (2) (c) At least 30 days before creation of the business improvement
7 district and adoption of its initial operating plan by the municipality, the planning
8 commission has held a public hearing on its proposed business improvement district
9 and initial operating plan. Notice of the hearing shall be published as a class 2 notice
10 under ch. 985. Before publication, a copy of the notice together with a copy of the
11 proposed initial operating plan and a copy of a detail map showing the boundaries
12 of the proposed business improvement district shall be sent by ~~certified~~ 1st class mail
13 to all owners of real property within the proposed business improvement district.

14 The notice shall state the boundaries of the proposed business improvement district

ASSEMBLY BILL 622**SECTION 2**

1 and shall indicate that copies of the proposed initial operating plan are available
2 from the planning commission on request.

3 **SECTION 3.** 66.1109 (2m) (c) of the statutes is amended to read:

4 66.1109 **(2m)** (c) At least 30 days before annexation of the territory, the
5 planning commission has held a public hearing on the proposed annexation. Notice
6 of the hearing shall be published as a class 2 notice under ch. 985. Before publication,
7 a copy of the notice together with a copy of a detail map showing the boundaries of
8 the territory proposed to be annexed to the business improvement district shall be
9 sent by ~~certified~~ 1st class mail to all owners of real property within the territory
10 proposed to be annexed. The notice shall state the boundaries of the territory
11 proposed to be annexed.

12 **SECTION 4.** 66.1109 (3) (e) of the statutes is created to read:

13 66.1109 **(3)** (e) With regard to any 1st class mailings that are required to be sent
14 under this section:

15 1. The mailings shall be sent by the municipality itself or by a mailing house
16 service selected by the municipality.

17 2. The municipality may fulfill any notification requirements by sending only
18 one notice to any person who owns multiple properties within the business
19 improvement district. The notice shall list all affected properties or parcels owned
20 by the person.

21 3. The municipality shall ensure that a statement appears on the face of the
22 envelope indicating that the correspondence is official business improvement
23 district business.

24 **SECTION 5.** 66.1109 (4m) (c) of the statutes is amended to read:

ASSEMBLY BILL 622

1 66.1109 (4m) (c) Within 30 days after the filing of a petition under this
2 subsection, the planning commission shall hold a public hearing on the proposed
3 termination. Notice of the hearing shall be published as a class 2 notice under ch.
4 985. Before publication, a copy of the notice together with a copy of the operating plan
5 and a copy of a detail map showing the boundaries of the business improvement
6 district shall be sent by ~~certified~~ 1st class mail to all owners of real property within
7 the business improvement district. The notice shall state the boundaries of the
8 business improvement district and shall indicate that copies of the operating plan
9 are available from the planning commission on request.

10 **SECTION 6.** 66.1109 (6) of the statutes is created to read:

11 66.1109 (6) (a) Subject to the requirements of this section and the modifications
12 of the requirements in this subsection, 2 or more municipalities may jointly create
13 a single multijurisdictional business improvement district under this section if all
14 of the following apply:

15 1. The district's borders contain territory in all of the municipalities that are
16 a part of the district.

17 2. The district is contiguous.

18 3. At least one parcel in each participating municipality touches at least one
19 parcel in at least one of the other municipalities.

20 4. At least one owner of real property used for commercial purposes in each of
21 the municipalities that are a part of the district takes the action described in sub. (2)
22 (a).

23 5. The planning commission of each of the municipalities that are a part of the
24 district adopts under sub. (2) (b) identical initial operating plans for the district.

ASSEMBLY BILL 622**SECTION 6**

1 6. The local legislative body of each of the municipalities that are a part of the
2 district adopts under sub. (2) (e) identical initial operating plans for each
3 municipality.

4 (b) 1. The hearing described under sub. (2) (c) may be a joint hearing held by
5 all of the involved planning commissions.

6 2. Each municipality that is a part of the district shall be responsible for
7 complying with the notice requirements described under sub. (3) (e) for property or
8 parcels that are located within its own jurisdiction and for determining whether the
9 thresholds described in subs. (2) (d) and (4m) are met with regard to owners of
10 property that is located within its own jurisdiction.

11 3. The chief executive officers of each of the municipalities that are a part of the
12 district shall enter into an agreement that specifies how the members of the board
13 shall be appointed under sub. (3) (a). All board members shall be confirmed by each
14 local legislative body.

15 4. The board, or each municipality that is a part of the district, shall conduct
16 all functions described under sub. (3) except that to take effect, any actions that
17 require local legislative body approval under sub. (3) must be approved by the local
18 legislative body of each of the municipalities that is a part of the district. If one or
19 more local legislative bodies fail to approve an item that must be so approved, as
20 described in sub. (3), before the first day of the 7th month beginning after the first
21 local legislative body approves the item, the district shall terminate.

22 5. Each municipality shall be responsible, as described under sub. (4), for
23 imposing, collecting, and depositing special assessments for those parts of the
24 district's property that are located within its own jurisdiction, and for depositing all
25 other appropriations or other moneys received by the municipality, as described

ASSEMBLY BILL 622

1 under sub. (4), that relate to property that is located within its own jurisdiction.
2 Funds collected by each municipality that is a part of the district shall be deposited
3 by that municipality into a segregated account at a financial institution of the
4 municipality's choice.

5 6. A multijurisdictional business improvement district may not be converted
6 into a neighborhood improvement district under sub. (4g).

7 **SECTION 7.** 66.1110 (3) (c) of the statutes is amended to read:

8 66.1110 (3) (c) At least 30 days before creation of the neighborhood
9 improvement district and adoption of its initial operating plan by the municipality,
10 the planning commission has held a public hearing on its proposed neighborhood
11 improvement district and initial operating plan. Notice of the hearing shall be
12 published as a class 2 notice under ch. 985. Before publication, a copy of the notice,
13 together with a copy of the proposed initial operating plan and a copy of a detail map
14 showing the boundaries of the proposed neighborhood improvement district, shall be
15 sent by certified 1st class mail to all owners of real property within the proposed
16 neighborhood improvement district. The notice shall state the boundaries of the
17 proposed neighborhood improvement district and shall indicate that copies of the
18 proposed initial operating plan are available from the planning commission on
19 request.

20 **SECTION 8.** 66.1110 (3) (e) of the statutes is amended to read:

21 66.1110 (3) (e) The local legislative body has voted to adopt the proposed initial
22 operating plan for the neighborhood improvement district. The local legislative body
23 shall publish a class 2 notice under ch. 985 regarding the meeting at which the local
24 legislative body will vote on whether to adopt the proposed initial operating plan for
25 the neighborhood improvement district. Before publication, a copy of the notice shall

ASSEMBLY BILL 622**SECTION 8**

1 be sent by ~~certified~~ 1st class mail to all owners of real property within the proposed
2 neighborhood improvement district.

3 **SECTION 9.** 66.1110 (4) (c) of the statutes is renumbered 66.1110 (4) (c) (intro.)
4 and amended to read:

5 66.1110 (4) (c) (intro.) The board shall prepare and make available to the public
6 annual reports describing the current status of the neighborhood improvement
7 district, including expenditures and revenues. The report shall include an
8 ~~independent certified audit of the implementation of the operating plan obtained by~~
9 ~~the municipality. The municipality shall obtain an additional independent certified~~
10 ~~audit upon termination of the neighborhood improvement district.~~ any of the
11 following:

12 **SECTION 10.** 66.1110 (4) (c) 1. of the statutes is created to read:

13 66.1110 (4) (c) 1. If the cash balance in the segregated account described under
14 sub. (5) equaled or exceeded \$300,000 at any time during the period covered by the
15 report, the municipality shall obtain an independent certified audit of the
16 implementation of the operating plan.

17 **SECTION 11.** 66.1110 (4) (c) 2. of the statutes is created to read:

18 66.1110 (4) (c) 2. If the cash balance in the segregated account described under
19 sub. (5) was less than \$300,000 at all times during the period covered by the report,
20 the municipality shall obtain a reviewed financial statement for the most recently
21 completed fiscal year. The statement shall be prepared in accordance with generally
22 accepted accounting principles and include a review of the financial statement by an
23 independent certified public accountant.

24 **SECTION 12.** 66.1110 (4) (cg) of the statutes is created to read:

ASSEMBLY BILL 622

1 66.1110 (4) (cg) For calendar years beginning after December 31, 2023, the
2 dollar amount at which a municipality is required to obtain an independent certified
3 audit under par. (c) 1. and the dollar amount at which a municipality is required to
4 obtain a reviewed financial statement under par. (c) 2. shall be increased each year
5 by a percentage equal to the percentage change between the U.S. consumer price
6 index for all urban consumers, U.S. city average, for the month of August of the
7 previous year and the U.S. consumer price index for all urban consumers, U.S. city
8 average, for the month of August 2022, as determined by the federal department of
9 labor. Each amount that is revised under this paragraph shall be rounded to the
10 nearest multiple of \$10 if the revised amount is not a multiple of \$10 or, if the revised
11 amount is a multiple of \$5, such an amount shall be increased to the next higher
12 multiple of \$10.

13 **SECTION 13.** 66.1110 (4) (cr) of the statutes is created to read:

14 66.1110 (4) (cr) The municipality shall obtain an additional independent
15 certified audit of the implementation of the operating plan upon termination of the
16 neighborhood improvement district.

17 **SECTION 14.** 66.1110 (4) (e) of the statutes is created to read:

18 66.1110 (4) (e) With regard to any 1st class mailings that are required to be sent
19 under this section:

20 1. The mailings shall be sent by the municipality itself or by a mailing house
21 service selected by the municipality.

22 2. The municipality may fulfill any notification requirements by sending only
23 one notice to any person who owns multiple properties within the neighborhood
24 improvement district. The notice shall list all affected properties or parcels owned
25 by the person.

ASSEMBLY BILL 622**SECTION 14**

1 3. The municipality shall ensure that a statement appears on the face of the
2 envelope indicating that the correspondence is official neighborhood improvement
3 district business.

4 **SECTION 15.** 66.1110 (4m) (c) of the statutes is amended to read:

5 66.1110 (4m) (c) At least 30 days before annexation, the planning commission
6 has held a public hearing on the proposed annexation. Notice of the hearing shall
7 be published as a class 2 notice under ch. 985. Before publication, a copy of the notice,
8 together with a copy of a detail map showing the boundaries of the territory proposed
9 to be annexed to the neighborhood improvement district, shall be sent by certified
10 1st class mail to all owners of real property within the territory proposed to be
11 annexed. The notice shall state the boundaries of the territory proposed to be
12 annexed.

13 **SECTION 16.** 66.1110 (5) of the statutes is amended to read:

14 66.1110 (5) All special assessments received from a neighborhood
15 improvement district and all other appropriations by the municipality or other
16 moneys received for the benefit of the neighborhood improvement district shall be
17 placed in a segregated account in the municipal treasury. No disbursements from
18 the account may be made except to reimburse the municipality for appropriations
19 other than special assessments, to pay the costs of audits and reviewed financial
20 statements required under sub. (4) (c) or on order of the board for the purpose of
21 implementing the operating plan. On termination of the neighborhood improvement
22 district by the municipality, all moneys collected by special assessment remaining in
23 the account shall be disbursed to the owners of specially assessed property in the
24 neighborhood improvement district, in the same proportion as the last collected
25 special assessment.

ASSEMBLY BILL 622

1 **SECTION 17.** 66.1110 (6) (b) 3. of the statutes is amended to read:
2 66.1110 (6) (b) 3. Within 30 days after the filing of a petition under par. (a) 1.
3 or 2., the planning commission shall hold a public hearing on the proposed
4 termination. Within 30 days after the deadline for filing a petition under par. (a) 3.
5 passes, the planning commission shall hold a public hearing on the proposed
6 termination. Notice of the hearing shall be published as a class 2 notice under ch.
7 985. Before publication, a copy of the notice, together with a copy of a detail map
8 showing the boundaries of the neighborhood improvement district, shall be sent by
9 certified 1st class mail to all owners of real property within the neighborhood
10 improvement district. The notice shall state the boundaries of the neighborhood
11 improvement district and shall indicate that copies of the operating plan are
12 available from the planning commission on request and are posted in the building
13 in which the municipality's governing body regularly holds its meetings.

14 **SECTION 18. Initial applicability.**

15 (1) With regard to notices that are required to be sent, this act first applies to
16 notices that are sent on the effective date of this subsection.

17 (END)